

**Constitution of the Student Government Association
Armstrong State University**

Adopted by Armstrong Student Senate on Feb. 22, 2016
Amended by Armstrong Student Senate Mar. 20, 2017

PREAMBLE

We the students of Armstrong State University, believing that student government is necessary and beneficial to hear and act on the interests of the student body, do ordain and establish this Constitution of the Student Government Association of Armstrong State University.

**ARTICLE I
ORGANIZATION AND MEMBERSHIP**

Section 1: Name

The name of this organization shall be the Student Government Association of Armstrong State University, and shall consist of the Executive Council, Student Senate, Campus Union Board, Student Integrity Board, and the Liberty Center Student Council.

Section 2: Membership

All registered students of Armstrong are considered participants of this organization and have a voice and vote in all student referendums. Participants are subject to all rules and regulations as may be established by this organization.

Section 3: Policy Implementation

All legislation, rules, and regulations passed by the Student Government Association shall be reviewed by the Vice President of Student Affairs and the President of Armstrong State University.

Section 4: Amendment and Revision of Codes

Each Branch of the Student Government Association shall have jurisdiction to review and amend its own bylaws and procedures and prescribe processes for amendment and revision.

**ARTICLE II
EXECUTIVE BRANCH**

The Student Government Association shall have an elected Executive Branch that will be comprised of a President, Vice President, Treasurer, and Secretary. These offices will serve as the main representative agencies of the student body and represent the issues and interests of the students at Armstrong State University. The qualifications and duties of the respective officer positions of the Executive Branch of the Student Government Association are as follows:

Section 1: President

1. Qualifications

- a. Any student seeking the Office of President of the Student Government Association shall have completed at least 45 credit hours, 30 hours having been completed through Armstrong State University, pending the completion of the current semester.
 - b. Students seeking the Office of President shall have a minimum GPA of 2.7.
 - c. To assume the Office of President, the candidate must have completed at least two semesters in SGA, pending the completion of the current semester.
2. Duties of the Office of President
- a. Be responsible for all actions of the member branches of the Student Government Association and the members therein.
 - b. Act as the liaison between the Student Senate of the Student Government Association and appropriate administrators of Armstrong State University.
 - c. Maintain a minimum of 10 registered credit hours per semester while in office.
 - d. Maintain a minimum 2.7 GPA.
 - e. Have a cabinet consisting of the Vice President, Treasurer, Secretary, and other positions that he or she deems necessary for the administration of the Student Government Association.
 - f. Call special meetings of the Student Senate.
 - g. Appoint eligible students to open Cabinet or Senate positions with 2/3 approval of voting members of the Student Senate.
 - h. Veto any legislation passed by the Student Senate with notice given to the Student Senate within 24 hours of a veto decision with accompanying reasons for the veto.
 - i. Does not have a vote in the Senate.
 - j. Any other duties as may be prescribed in the Student Senate Bylaws.

Section 2: Vice President

1. Qualifications
 - a. Any student seeking the Office of Vice President of the Student Government Association shall have completed at least 45 credit hours, 30 hours having been completed through Armstrong State University, pending the completion of the current semester.
 - b. Students seeking the Office of Vice President shall have a minimum GPA of 2.7
 - c. To assume the Office of Vice President, the candidate must have at least one semester of experience in the Student Senate, either as a Senator or a Student at-Large.
2. Duties of the Office of Vice President
 - a. Be responsible for all actions of the Student Senate.
 - b. Maintain a minimum of 10 registered credit hours per semester while in office.
 - c. Maintain a minimum 2.7 GPA.
 - d. Establish Student Senate committees as may be deemed necessary.
 - e. Appoint committee chairpersons in the event of vacancies.
 - f. Chair all Student Senate meetings.

- g. Chair the SGA Awards Convocation selection process.
- h. Shall not miss more than two (2) Student Senate meetings unless otherwise excused by the Student Government Association Advisor.
- i. Shall serve as a member of the Student Government Association President's Cabinet.
- j. Shall have the power to vote in the event of a tie in the Student Senate.
- k. Any other duties as may be prescribed in the Student Senate Bylaws.

Section 3: Treasurer

1. Qualifications

- a. Any student seeking the Office of Treasurer of the Student Government Association shall have attended Armstrong State University for at least two semesters and have completed at least 24 credit hours, 12 hours having been completed through Armstrong State University.
- b. Students seeking the Office of Treasurer shall have a minimum GPA of 2.7.

2. Duties of the Office of Treasurer

- a. Maintain a minimum 2.7 GPA.
- b. Maintain a minimum of 10 registered hours per semester while in office.
- c. Maintain financial files and reports for the Student Government Association Senate.
- d. Chair the Student Senate committee for the disbursement of RSO funds.
- e. Shall serve as a member of the Student Government Association President's Cabinet.
- f. Provide written monthly financial reports to the members of the SGA Senate and as requested/needed.
- g. Does not have a vote in the Senate
- h. Any other duties as may be prescribed in the Student Senate Bylaws.

Section 4: Secretary

1. Qualifications

- a. Any student seeking the Office of Secretary of the Student Government Association shall have attended Armstrong State University for at least two semesters and have completed at least 24 credit hours, 12 hours having been completed through Armstrong State University.
- b. Students seeking the Office of Secretary shall have a minimum GPA of 2.7.

2. Duties of the Office of Secretary

- a. Maintain a minimum 2.7 GPA.
- b. Maintain a minimum of 10 registered credit hours per semester while in office.
- c. Serve as the official records keeper for the SGA Senate.
- d. Create and provide for publication of all Student Senate meeting minutes and any other documents that may be requested.
- e. Serve as the point of contact for information regarding Student Senate activities.

- f. Shall serve as a member of the Student Government Association President's Cabinet.
- g. Does not have a vote in the Senate.
- h. Any other duties as may be prescribed in the Student Senate Bylaws.

Section 5: Nomination and Election

- 1. Nomination and Election
 - a. Any student wishing to run and compete for any SGA Executive position shall complete a leadership application form with the Office of Student Life.
 - b. All applications shall be reviewed by the Office of Student Life to ensure potential candidates meet the aforementioned qualifications.
 - c. All candidates approved to run for an SGA Executive position may campaign upon meeting criteria listed in the SGA Election codes and shall be elected having received the highest number of votes during the election season which shall be established by the Student Senate Elections and Recruitment Committee.

ARTICLE III

STUDENT SENATE: LEGISLATIVE BRANCH

The Student Government Association shall have a Legislative Branch Student Senate that shall be comprised of full-time students presently enrolled at Armstrong State University. Senators shall be elected in proportion to the enrollment of the individual schools within Armstrong State University, per the SGA Election Codes, and shall represent the issues and interests of the students in their respective schools. There shall be a total of 32 Senate Seats. There shall also be a sub-branch of the Legislative Branch - Students at-Large - that shall be comprised of full-time students presently enrolled at Armstrong State University. Students at-Large shall work in tandem with the elected Senators in representing the issues and interests of the student body. There is no limit to the number of Student at-Large positions.

Section 1: Senators

- 1. Qualifications
 - a. Any student seeking the Office of Senator of the Student Government Association must be a full-time student at Armstrong State University.
 - b. Students seeking the Office of Senator shall have a minimum GPA of 2.5
 - c. Any student wishing to apply for a Senate seat not during election season who has not yet completed at least one semester (12 credit hours) at Armstrong State University must acquire and maintain a minimum 2.5 GPA for the duration of the academic year.
- 2. Nomination and Election
 - a. Any student wishing to run and compete for the Office of Senator shall complete a leadership application form with the Office of Student Life.
 - b. All applications shall be reviewed by the Office of Student Life Staff to ensure potential candidates meet the aforementioned qualifications.

- c. All candidates approved to run for the Office of Senator may campaign upon meeting criteria listed in the SGA Election codes and shall be elected having received among the highest number of votes during the election season which shall be established by the Student Senate Elections and Recruitment Committee.
 - d. Senators shall be elected in the spring semester no later than the third Thursday in April.
 - e. Any candidates approved for Senate positions by the Office of Student Life not during election season shall complete an in-person interview with the SGA Vice President and shall be subsequently referred, or not, to the President to appoint the candidate to the position and shall be approved by a 2/3 majority vote of the Student Senate.
3. Duties of the Office of Senator
- a. Maintain a minimum 2.5 GPA.
 - b. Maintain a minimum of 10 registered credit hours per semester while in office.
 - c. Enact by majority vote, with special exceptions, statutes and resolutions governing the student body and Student Senate.
 - d. Confirm all appointments by the SGA President with a 2/3 majority vote.
 - e. Impeach any officer of the Executive, Programming, or Legislative Branch, by a 2/3 majority vote, for dereliction of duties or any infringement of the Code of Student Integrity or Student Government governing documents.
 - f. Act on any student petition that has garnered the support of at least ten percent (10%) of the student body.
 - g. Any other duties as may be enumerated in the Student Senate Bylaws.

Section 2: Students at-Large

1. Qualifications
- a. Any student seeking the Office of Student at-Large of the Student Government Association currently enrolled at Armstrong State University.
2. Nomination and Appointment
- a. Any student wishing to obtain a Student at-Large position shall complete a leadership application form with the Office of Student Life.
 - b. All applications shall be reviewed by the Office of Student Life Staff to ensure potential candidates meet the aforementioned qualifications.
 - c. The candidates approved for the Student at-Large position by the Office of Student Life shall complete an in-person interview with the SGA Vice President and shall be subsequently referred, or not, to the President to appoint the candidate to the position and shall be approved by a 2/3 majority vote of the Student Senate.
3. Duties of the Office of Student at-Large
- a. Maintain a minimum 2.0 GPA.
 - b. Maintain a minimum of 10 registered hours per semester while in office.

- c. Serve as nonvoting members within the Student Senate and as voting members in the Student Senate Standing or Select Committees.
- d. Act as the sounding board for issues and interests of the student body that may need to be addressed.
- e. Serve as voting members on external committees as may be hosted by University departments, including but not limited to: search committees, planning committees, student activity fee committee, RSO funding committee, activities committees, etc.
- f. Any other duties as may be prescribed in the Student Senate Bylaws.

ARTICLE IV

STUDENT INTEGRITY BOARD: JUDICIAL BRANCH

The Student Government Association shall have a Judicial Branch Student Integrity Board that shall be responsible for hearing cases involving alleged violations of the Code of Student Integrity and other pertinent student conduct codes throughout the year. The Judicial Branch shall be governed by its own independent Governing Board and the members shall be appointed to the Student Integrity Board by the Office of Student Integrity.

Section 1: Membership

1. Qualifications
 - a. Students seeking membership with the Student Integrity Board must be in good standing with the University.
 - b. Students must have and maintain a 2.5 Cumulative GPA to serve on the Board.
 - c. First year students that do not have a Cumulative GPA may be allowed to serve on the Board on a probationary status until the completion of their first semester.
2. Appointment
 - a. The Student Integrity Board will be composed of students selected by the Office of Student Integrity. Appointments will be made as needed by the Office of Student Integrity to keep the Student Integrity Board staffed to do business in a prompt manner. Appointments to the Student Integrity Board are for the academic year. Each member will be reviewed on an annual basis by the Office of Student Integrity.
3. Duties of Student Integrity Board Members
 - a. Duties for members of the Student Integrity Board shall be outlined in the governing document(s) of the Board as given by the Office of Student Integrity.

Section 2: Amendments to Governing Codes and Procedures

The Student Integrity Board shall have the power to amend its own rules and governing document(s). The Student Integrity Board shall also govern its hierarchical structure.

Section 3: Supremacy Clause

The Bylaws and other governing codes for the Student Integrity Board shall serve as the preeminent governing documents for the Board. Any changes made to the structure and

operations of the Student Integrity Board per the Student Integrity Board bylaws shall supercede this Constitution.

ARTICLE V

AUXILIARY BRANCH: LIBERTY CENTER STUDENT COUNCIL

The Student Government Association shall have an Auxiliary Branch - Liberty Center Student Council - that shall be responsible for representing the interests and concerns of the students enrolled at Armstrong State University through the Armstrong Liberty Center Campus. The Auxiliary Branch shall be governed by its own semi-autonomous Governing Board and the members elected as representatives at the Liberty Center.

Section 1: Auxiliary Officers - Director, Assistant Director

1. Qualifications
 - a. Any student seeking an Auxiliary Leadership position with the Liberty Center Student Council shall have attended Armstrong State University for at least two semesters (pending completion of the second) and have completed at least 12 credit hours, all hours having been completed through Armstrong State University.
 - b. Students seeking an Auxiliary Leadership position with the Liberty Center Student Council shall have a minimum GPA of 2.7.
2. Nomination and Election
 - a. Any student wishing to run and compete for an Auxiliary Leadership position with the Liberty Center Student Council shall complete a leadership application form with the Office of Student Life.
 - b. All applications shall be reviewed by the Office of Student Life Staff to ensure potential candidates meet the aforementioned qualifications.
 - c. All candidates approved to run for an Auxiliary Leadership position with the Liberty Center Student Council may campaign upon meeting criteria listed in the SGA Election codes and shall be elected having received the highest number of votes during the election season which shall be established by the Liberty Center Student Elections and Recruitment Board.
3. Duties of Executive Officers
 - a. Maintain a minimum of 10 registered credit hours at Armstrong State University while in office.
 - b. Maintain a minimum 2.7 GPA while in office.
 - c. All duties as prescribed in the Liberty Center Student Council Bylaws.

Section 2: Council Members

1. Qualifications
 - a. Any student seeking the Office of Council Member of the Liberty Center Student Council shall have attended Armstrong State University for at least one semester (pending completion of the current semester) and have completed at least 6 hours through Armstrong State University.

- b. Students seeking the Office of Council Member shall have a minimum GPA of 2.5.
 - c. Any student wishing to apply for a Council Member seat who has not yet completed at least 6 credit hours through Armstrong State University must acquire and maintain a minimum 2.5 GPA for the duration of the academic year.
2. Nomination and Election
- a. Any student wishing to run and compete for the Office of Council Member shall complete a leadership application form with the Office of Student Life.
 - b. All applications shall be reviewed by the Office of Student Life Staff to ensure potential candidates meet the aforementioned qualifications.
 - c. All candidates approved to run for the Office of Council Member may campaign upon meeting criteria listed in the SGA Election codes and shall be elected having received among the highest number of votes during the election season which shall be established by the Liberty Center Student Elections and Recruitment Board.
3. Duties of the Office of Council Member
- a. Maintain a minimum 2.5 GPA.
 - b. Maintain a minimum of 6 registered credit hours per semester while in office.
 - c. Enact by majority vote, with special exceptions, statutes and resolutions governing the student body at the Armstrong Liberty Center Campus.
 - d. Confirm all appointments by the LCSC Director with a 2/3 majority vote.
 - e. Impeach any Auxiliary officer of the LCSC by a 2/3 majority vote, for dereliction of duties or any infringement of the Code of Student Integrity or LCSC or SGA governing documents.
 - f. Act on any student petition that has garnered the support of at least ten percent (10%) of the student body at the LCSC.
 - g. Any other duties as may be prescribed in the Liberty Center Student Council Bylaws.

ARTICLE VI AMENDMENTS

This constitution may be amended through legislation introduced to the Senate and passed by two-thirds majority of that body present. Amendments are subject to review by the Office of Student Life. Final approval shall be granted by two-thirds vote in the affirmative of those students voting in an SGA referendum.

ARTICLE VII IMPLEMENTATION

This document shall go into effect beginning June 1st following its passage by the Student Senate and Student Referendum.