Greetings students, faculty, and staff! I have the honor of serving as the Vice President for Student Affairs at Armstrong. As a division, the staff in Student Affairs provide programs and services that lead to personal growth and leadership development while also supporting students in the pursuit of their academic goals. Additionally, the services we provide support faculty and staff in their work with Armstrong students.

As you review this resource guide, I hope you will see the intentional connection the division’s services and programs have with the campus strategic plan. This resource guide provides a snapshot of divisional services and identifies recent changes in staff and departmental responsibility. With a multitude of exciting things happening on campus, I hope this information can assist in enhancing your involvement with Student Affairs.

Warmest Regards

Georj Lewis, Ed.D.
Vice President for Student Affairs

The Division of Student Affairs has implemented a Strategic Plan to enhance our programs and services to attract—and retain—Armstrong students. We welcome opportunities to partner on student-focused initiatives across campus.

MISSION
To provide student-centered opportunities and services that promote engagement and support transformative learning experiences.

VISION
To provide exemplary student-centered experiences and services that engage, support and develop world-class citizens and leaders.

VALUES
Integrity, Empowerment, Advocacy, Inclusivity, and Diversity
Division Updates

New Office Structures:
- HOLA and CAMINO, Armstrong’s renowned initiatives to recruit and support Hispanic/Latino students, are now housed as part of the Office of Multicultural Affairs. Multicultural Affairs is a catalyst for programs and services relating to Armstrong’s diverse community, such as Safe Space, Women’s Empowerment Month, Black History Month, the MOVE program and more.
- As of May 2014, the offices of Admissions and Financial Aid became part of the Division of Student Affairs.
- The Office of Student Life coordinates Volunteerism (Treasure Savannah, Alternate Break Trips), Navigate orientation, Campus Union Board events, Greek Life, Recognized Student Organizations, the Parents Program, and the Nick Mamalakis Emerging Leaders Program.
- The new Office of Student Integrity will address reported violations of the Student Code of Conduct and Honor Code. Faculty and staff may contact the Assistant Dean of Student Integrity to discuss potential violations and the student conduct process.

New Divisional Initiatives:

Sexual Violence Prevention and Response Task Force:
As part of a national movement on college campuses to address sexual violence, Armstrong has established two new initiatives: the Sexual Violence Prevention and Response Task Force as well as enhanced educational efforts for incoming students such as the Haven module. The Task Force is composed of representatives from a wide range of programs and offices across campus, including Gender and Women’s Studies, Student Integrity, the Office of Equity, Diversity and Inclusion, the University Police, Legal Affairs, Housing and Residence Life, Academic Affairs and student representatives among others.

Haven Online Module:
More than 880 incoming students have completed a one-hour online module called Haven. This course is an educational program relating to healthy relationships, the importance of consent and how students can help create a positive campus environment for all students. It complements the bystander intervention training held during the Weekend of Welcome.

Lactation Rooms:
Armstrong now has two lactation rooms available for use where nursing mothers (student, staff or faculty) may breastfeed or express milk in privacy. Located in the Armstrong Center and the Student Union, rooms may be reserved/accessed through the Student Union office at 912.344.2524.

Finish Strong Community:
In response to student feedback, Housing and Residence Life implemented a pilot living community for students over 21 years old. Living requirements are more flexible for these residents. The community is located in University Terrace and has a 2.5 GPA requirement. The community for 32 students has been at full occupancy and may be expanded in the future.

Greek Life:
Armstrong Greek Life has expanded to include three new organizations: Phi Mu Women’s Fraternity, Omega Psi Phi and Lambda Theta Phi. With the addition of these organizations, participation has risen from 3.8% to 5.35% of the student body this semester, a 40% increase in participation in Greek Life.
Student Affairs is here to support Armstrong students – and to assist the faculty and staff with addressing any student needs or concerns. Highlighted below are FAQs that may assist in addressing student behaviors. Please contact Student Affairs with any questions, concerns or referrals. A full listing of contacts can be found on pages 6 and 7.

If a student has violated the Academic Honor Code ...
Faculty have two options to address a possible violation:

1) Resolve the case informally with the student (following the process outlined in their syllabus or the Honor Code).

Following the informal process, notify the Office of Student Integrity of the outcome for the student’s file (through the Informal Adjudication Form for Academic Dishonesty). This documentation is especially important in case the student violates the code in another course.

2) Refer the case to the Office of Student Integrity, particularly when the student does not accept the outcome of the informal adjudication process. The Student Court will hear the case and make a recommendation to the Provost.

If a student exhibits behaviors of concern...

1) If it is an immediate safety concern or a life-threatening situation, call the University Police immediately. Have the UPD number (912.344.3333) programmed in your phone. 911 is redirected to campus police.

2) If a non-threatening situation, contact the Dean of Students, the Office of Student Integrity or the Counseling Center for consultation. This referral may activate a review by the Behavioral Assessment Team (see below).

Behavioral Assessment Team
- Students of concern may be reviewed by the University’s Behavioral Assessment Team which meets regularly and in emerging situations. The team proactively addresses prevention, assessment, and intervention of situations that may pose a threat to the safety and well-being of the campus community. The team consists of the Dean of Students, the Associate Provost for Student Engagement and Success, the Counseling Center, Disability Services, Housing and Residence Life, Student Integrity, University Police, and Legal Affairs.
- The determined course of action may include any or all of the following:
  - further monitoring of the situation
  - meeting/intervention with the student of concern
  - referral(s) to campus and community resources
  - referral to student integrity
  - involvement of campus police and/or counseling center
  - interim suspension and campus ban while further review takes place.
- Classroom disruption is a violation of the Student Code of Conduct and may be addressed through the student conduct process.

RESOURCES FOR FACULTY & STAFF
- Form to Report a Student of Concern
- Faculty Guidelines for Addressing Concerning Behavior
- Informal Adjudication Form for Academic Dishonesty

For more information or assistance, please contact the Office of Student Integrity at 912.344.3300.
Student Affairs Leadership

Georj Lewis, Ed.D.
Vice President for Student Affairs
georje@armstrong.edu
912.344.2514

Yvette Upton, Ed.D.
Dean of Students/AVP
yvette.upton@armstrong.edu
912.344.2519

Megan Feasel
Director of Recreation and Wellness
megan.feast@armstrong.edu
912.344.3089

Joanne Landers
Director of Admissions
joanne.landers@armstrong.edu
912.344.2658

George Lantzounis
Director of Career Services
george.lantzounis@armstrong.edu
912.344.3248

Tammy Medlin
Student Health Center
tammy.medlin@armstrong.edu
912.961.5726

John Mitchell, D.C.S.W., L.C.S.W.,
Director of Counseling Center
john.mitchell@armstrong.edu
912.344.2529
Kaye O’Neal  
Director of Financial Aid  
kaye.oneal@armstrong.edu  
912.344.2624

Nick Shrader  
Director of Housing and Residence Life  
nick.shrader@armstrong.edu  
912.344.3118

Kate Steiner  
Assistant Dean of Student Life  
kate.steiner@armstrong.edu  
912.344.3014

Nashia Whittenburg  
Director of Multicultural Affairs  
nashia.whittenburg@armstrong.edu  
912.344.3018

Kelly Woodruff  
Director of Disability Services  
kelly.woodruff@armstrong.edu  
912.344.2744

Stacy Callis  
Sodexo – Conference, Events and Student Union  
stacy.callis@armstrong.edu  
912.344.2879
## Referrals

<table>
<thead>
<tr>
<th>Service/Topic</th>
<th>Contact</th>
<th>Phone/Email</th>
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<tbody>
<tr>
<td><strong>Student Affairs Questions/Concerns</strong></td>
<td>Georj Lewis, Ed.D.</td>
<td><a href="mailto:georj.lewis@armstrong.edu">georj.lewis@armstrong.edu</a></td>
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<tr>
<td></td>
<td>Vice President</td>
<td>912.344.2514</td>
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<td></td>
<td>Student Affairs</td>
<td>Paula Smith</td>
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<td></td>
<td>Paula Smith</td>
<td><a href="mailto:paula.smith@armstrong.edu">paula.smith@armstrong.edu</a></td>
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<tr>
<td><strong>Admissions</strong></td>
<td>Joanne Landers</td>
<td><a href="mailto:joanne.landers@armstrong.edu">joanne.landers@armstrong.edu</a></td>
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<tr>
<td></td>
<td>Director</td>
<td>912.344.2658</td>
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<td><strong>Admissions Events (Pirate Preview, Tours, Receptions)</strong></td>
<td>Admissions: Amy McCoy, Associate Director</td>
<td><a href="mailto:amy.mccoy@armstrong.edu">amy.mccoy@armstrong.edu</a></td>
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<tr>
<td><strong>Undergraduate Admissions</strong></td>
<td>Admissions: Tiffany Donald, Associate Director</td>
<td><a href="mailto:tiffany.mcdonald@armstrong.edu">tiffany.mcdonald@armstrong.edu</a></td>
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<tr>
<td><strong>Admissions - Transfer Evaluations</strong></td>
<td>Admissions: Roger Butler, Associate Director</td>
<td><a href="mailto:roger.butler@armstrong.edu">roger.butler@armstrong.edu</a></td>
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<tr>
<td><strong>Graduate Admissions</strong></td>
<td>Admissions: Kathy Ingram, Associate Director</td>
<td><a href="mailto:kathy.ingram@armstrong.edu">kathy.ingram@armstrong.edu</a></td>
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<tr>
<td><strong>Navigate &amp; Parent Programs</strong></td>
<td>Student Life: Kate Steiner, Diana Daley</td>
<td><a href="mailto:kate.steiner@armstrong.edu">kate.steiner@armstrong.edu</a></td>
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<td><a href="mailto:diana.daley@armstrong.edu">diana.daley@armstrong.edu</a></td>
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<td>912.344.2504</td>
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<td><strong>Financial Aid Questions</strong></td>
<td>Kaye O’Neal, Director</td>
<td><a href="mailto:kaye.oneal@armstrong.edu">kaye.oneal@armstrong.edu</a></td>
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<td>912.344.2624</td>
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<td><strong>Hispanic Outreach and Leadership at Armstrong (HOLA)</strong></td>
<td>Lucy Aradillas CAMINO</td>
<td><a href="mailto:lucero.aradillas@armstrong.edu">lucero.aradillas@armstrong.edu</a></td>
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<td>Nashia Whittenburg, OMA Director</td>
<td>912.344.3050</td>
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<td><a href="mailto:nashia.whittenburg@armstrong.edu">nashia.whittenburg@armstrong.edu</a></td>
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<td>912.344.3018</td>
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<td><strong>Housing Questions, Residence Life, Living/Learning Communities</strong></td>
<td>Housing &amp; Residence Life: Nick Shrader, Director</td>
<td><a href="mailto:nick.shrader@armstrong.edu">nick.shrader@armstrong.edu</a></td>
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<tr>
<td><strong>Students of Concern</strong></td>
<td>Counseling: John Mitchell</td>
<td><a href="mailto:john.mitchell@armstrong.edu">john.mitchell@armstrong.edu</a></td>
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<td></td>
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<td>912.344.2529</td>
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<td></td>
<td>AVP for Student Affairs, Dean of Students: Yvette Upton, Ed.D.</td>
<td><a href="mailto:yvette.upton@armstrong.edu">yvette.upton@armstrong.edu</a></td>
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Class/group presentations

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<tr>
<th>Topic</th>
<th>Department</th>
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<tr>
<td>Adjusting to College</td>
<td>Counseling Center</td>
<td><a href="mailto:john.mitchell@armstrong.edu">john.mitchell@armstrong.edu</a> 912.344.2529</td>
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<tr>
<td>Stress Management</td>
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<td>Study Skills</td>
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<td>Time Management</td>
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<td>Health &amp; Wellness</td>
<td>Campus Recreation</td>
<td><a href="mailto:meagan.feasel@armstrong.edu">meagan.feasel@armstrong.edu</a> 912.344.3089</td>
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<tr>
<td>Career Assessments</td>
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<td>Resume Critiques</td>
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<tr>
<td>Interviewing Tips</td>
<td>Career Services</td>
<td><a href="mailto:george.lantzounis@armstrong.edu">george.lantzounis@armstrong.edu</a> 912.344.3248</td>
</tr>
<tr>
<td>Job Search Strategies</td>
<td>George Lantzounis, Dir.</td>
<td><a href="mailto:allison.lyon@armstrong.edu">allison.lyon@armstrong.edu</a> 912.344.3148</td>
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<tr>
<td></td>
<td>Allison Lyon, Ast. Director</td>
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<td>Diversity</td>
<td>Multicultural Affairs</td>
<td><a href="mailto:nashia.whittenburg@armstrong.edu">nashia.whittenburg@armstrong.edu</a> 912.344.3018</td>
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<td>Safe Space Training</td>
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<td>Disability Services</td>
<td><a href="mailto:kelly.woodruff@armstrong.edu">kelly.woodruff@armstrong.edu</a> 912.344.2744</td>
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<tr>
<td></td>
<td>Kelly Woodruff, Director</td>
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<td>Accommodating Students with Disabilities</td>
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<td>Universal Design</td>
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<td>Financial Literacy, Financing Your College Education</td>
<td>Financial Aid: Kaye O'Neal, Director, and Peer Counselors</td>
<td><a href="mailto:kaye.oneal@armstrong.edu">kaye.oneal@armstrong.edu</a> 912.344.2624</td>
</tr>
<tr>
<td>Leadership, Team Builders, Conflict Resolution</td>
<td>Student Life: Kate Steiner, Assistant Dean</td>
<td><a href="mailto:kate.steiner@armstrong.edu">kate.steiner@armstrong.edu</a> 912.344.3014</td>
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