Armstrong State University

Code of Student Integrity

2015 – 2016

CONTENTS

Chapter 1  Preamble
Chapter 2  Armstrong State University Pirate Creed
Chapter 3  Definition of Terms
Chapter 4  Jurisdiction, Standard of Proof, and Due Process
Chapter 5  Student Rights and Responsibilities
Chapter 6  Academic Integrity – Prohibited Conduct and Procedures
Chapter 7  Behavioral Integrity – Prohibited Conduct and Procedures
Chapter 8  Sexual Misconduct – Prohibited Conduct and Procedures
Chapter 9  Student Integrity Board
Chapter 10  Sanctions
Chapter 11  Appeals
Chapter 12  Revisions of the Code
Chapter 1  Preamble

A. Armstrong State University exists to provide an environment in which intellectual achievement, scholarship, and character development can flourish. The Armstrong community (Students, faculty, and staff) willingly shares the responsibility for sustaining a creative and productive atmosphere through adherence to the highest standards of personal and professional conduct. All who are privileged to be a part of Armstrong campus life must remain aware they are representatives of Armstrong State University, whether they are on campus or elsewhere, and are therefore expected to avoid behavior which brings discredit or dishonor upon themselves or the University as an institution. Recognizing trust is the cornerstone of all human relations, Students will work to build and sustain the trust of their peers, the faculty, and staff by following both the letter and the spirit of the Code of Student Integrity.

B. The University is dedicated not only to learning and the advancement of knowledge, but also to the development of ethically sensitive and responsible persons. It seeks to achieve these goals through sound educational programs and policies governing Student conduct that encourage independence and maturity.

C. Student Integrity Proceedings are not a court of law, and therefore do not follow prescribed legal or evidentiary standards. Student Integrity Proceedings are also completely separate from any criminal proceeding and one will have no bearing on the other. Should a Student have a pending legal case, the University will move forward with Student Integrity Proceedings.

D. The University may apply sanctions or take other appropriate action when the conduct of a Student interferes with the University's (a) responsibility of ensuring the opportunity for attainment of educational objectives; or (b) responsibility of protecting property, keeping records, providing services, and sponsoring non-classroom activities such as lectures, concerts, athletic events, and social functions.

E. Representatives from the Student Government Association will have an opportunity to provide input in the formation and evaluation of all policies, rules, and sanctions pertaining to Student Integrity.

F. Academic Integrity violations discussed in this Code are not considered to be all inclusive. Each Department or College may also promulgate course or discipline-specific ethics or professional standards that are consistent with the provisions of this Code.

G. The Office of Student Integrity utilizes Armstrong State University email as its primary means of communication with Students. It is necessary for Students to check their University email daily and to promptly respond to any requests from the Office of Student Integrity or their designee.
Chapter 2  
Armstrong State University Pirate Creed

As a student of Armstrong State University, I pledge: to display the highest level of integrity, both inside and outside the classroom; to hold myself and my peers accountable to the standards of academic and personal conduct set forth by the University; and to value and respect each member of Armstrong’s diverse community.
Chapter 3   Definition of Terms

When used in this Code, the following terms have these definitions:

A. Accused Student means a Student who has allegedly violated a provision of this Code.

B. Administrative Resolution occurs when a Student is charged with a violation of this Code and the case is resolved by a Hearing Officer.

C. Assistant Dean of Student Integrity means the professional staff member at Armstrong State University whose primary responsibility is to administer the Student Integrity system and process.

D. Capacity means the ability to make rational, reasonable, conscious decisions. Capacity is a requirement of consent.

E. Code means the Code of Student Integrity.

F. Coercion means unreasonably pressuring another person to engage in sexual activity. Coercing someone into engaging in sexual activity is a violation of this Code in the same way as physically forcing someone into engaging in sexual activity.

G. Complainant means a Student, faculty, or staff member who has filed a report of Sexual Misconduct, Relationship Violence, or Stalking.

H. Consent means clear, knowing, voluntary permission given by word or demonstrated action to engage in sexual activity.
   1. Active Consent
      a. Consent must be actively given. There is no implied consent at Armstrong State University.
      b. Silence or lack of resistance does not imply Consent.
      c. A previous or current relationship or previous participation in sexual activity does not imply current Consent.
      d. Consent to one form of sexual activity does not imply Consent to any other sexual activity.
   2. Role of Alcohol and Drugs
      a. Consumption of alcohol or drugs (including prescription drugs) may impact a person’s Capacity to give Consent.
      b. Consumption of alcohol or drugs does not relieve a person of the responsibility to obtain active and ongoing Consent.
   3. Factors Impacting Consent
      a. According to Georgia law, persons under the age of 16 are unable to give Consent.
      b. A person cannot give Consent if he or she has a physical or intellectual disability that inhibits his or her Capacity to Consent.
      c. A person who is asleep, unconscious, or otherwise incapacitated cannot give Consent.

I. Day means any day, except Saturday and Sunday, when classes are in session.
J. **Formal Resolution** occurs when a Student is charged with a violation of this Code and the case is resolved by the Student Integrity Board or Sexual Misconduct Board.

K. **Hearing Officer** means a University official who has the authority to resolve alleged violations of this Code and assign sanctions.

L. **Informal Resolution** occurs when a Student is accused for an alleged violation(s) of this Code by his or her faculty member, accepts responsibility for the violation(s), waives the right to a Student Integrity Board hearing and to an appeal, and agrees to sanctions presented by the faculty member.

M. **Office of Student Integrity** means the Assistant Dean of Student Integrity and others who work within the office.

N. **Sexual Misconduct** is a broad term including, but not limited to, committing Sexual Assault, Sexual Contact without Consent, Sexual Exhibitionism, Sexual Exploitation, or Sexual Harassment. These definitions, as well as Consent, are defined in Chapter 8. Sexual Misconduct can occur between strangers or acquaintances, including people involved in an intimate or on-going sexual relationship. Sexual Misconduct can be committed by person(s) of any gender, and it can occur between people of the same or different genders.

O. **Sexual Misconduct Board** means a board comprised of Armstrong faculty or staff members who have been specially trained to resolve Sexual Misconduct cases.

P. **Student** means an individual who has accepted admission to the University and maintains a continuing relationship with the University by being enrolled in classes or being eligible to enroll in classes.

Q. **Student Group or Group** means any number of persons who associate with each other for a common purpose but have not completed the requirements for being a recognized student organization.

R. **Student Integrity Board or Board** means the board or hearing panel comprised of Students who address whether a Student, Student Organization, or Student Group violated the Code of Student Integrity (except alleged Sexual Misconduct violations).

S. **Student Integrity Proceedings** means the procedures and protocols established for the University to address alleged violations of this Code.

T. **Student Organization or Organization** means any number of persons who have completed the requirements for being a recognized student organization.

U. **University** means Armstrong or Armstrong State University.

V. **University Event** means any event (on-campus or off-campus) sponsored or facilitated by the University, a Student Group, or a Student Organization.
Chapter 4  Jurisdiction, Standard of Proof, and Due Process

A. Jurisdiction
   1. Any individual defined as a Student under this Code falls under the jurisdiction of this Code. For incidents that happen on-campus or online, normal Student Integrity Proceedings will occur. For incidents occurring off-campus, the Vice President of Student Affairs or designee will determine if the interests of the University are affected and thus the incident falls under the scope of this Code. A Student may not withdraw from the University in order to avoid Student Integrity Proceedings.

B. Standard of Proof
   1. Standard of Proof means the standard by which it is determined whether or not a violation of this Code has occurred. For the purposes of Student Integrity Proceedings, the Standard of Proof required is a preponderance of evidence (the evidence demonstrates it is more likely than not that a violation has occurred).

C. Due Process
   1. Any Student, Student Group, or Student Organization charged with a violation of this Code is entitled to a hearing by Administrative Resolution, Student Integrity Board, or Sexual Misconduct Board, except where the case has been resolved through an Informal Resolution.
   2. Any Student, Student Group, or Student Organization will be notified at least five (5) Days in advance of their scheduled Administrative Resolution, Student Integrity Board hearing, or Sexual Misconduct Board hearing. The Student, Student Group, or Student Organization has the right to waive this five (5) Day notice if they so choose.
The Code of Student Integrity is printed in the Armstrong State University Catalog and posted on the University website. It is the Student’s responsibility to review the Code of Student Integrity each semester. The version of the Code of Student Integrity found online HERE should be considered the most up-to-date and accurate version. Any Student desiring assistance with any matter related to this Code or any other policy should contact the Office of Student Integrity at student.integrity@armstrong.edu or 912.344.3300.

A. Student Rights. Any Student, Student Group, or Student Organization accused of a violation of this Code will have the following rights:
1. Right to an impartial and fair hearing.
2. Right to not give testimony against oneself.
3. Right to review any and all information pertaining to the alleged Code violations.
4. Right to present relevant information pertinent to the case.
5. In a Formal Resolution, the right to choose and be accompanied by an advisor. This advisor may not participate directly in the proceedings, except to advise the Accused Student. At no point may the advisor address the Board directly. If the advisor is deemed to be disruptive by either the chair of the Board or the advisor to the Board, he or she will be removed from the hearing.
6. In a Formal Resolution, the right to question, through the chair of the Board, any individual providing information to the Board.
7. In a Formal Resolution, the right to have access to the audio recording of the hearing after the hearing has concluded.

B. Students Responsibilities. Students are expected to:
1. Exercise integrity in all matters, both academic and behavioral in nature.
2. Be fair and courteous with others, treat them fairly and with respect, showing sensitivity to cultural, ethnic, and religious diversity and personal dignity.
3. Accept personal responsibility for appropriate behavior as defined by the Code.
4. Know the violations under this Code and potential sanctions for violating them.
5. Understand they are responsible for knowing and following any additional written or verbal requirements given by their faculty member, which relate to academic or behavioral integrity and which are inherent to the classroom or University functions.
6. Remember they are representatives of Armstrong State University and they must always conduct themselves in a manner that brings credit upon themselves and the University.
Chapter 6 Academic Integrity – Prohibited Conduct and Procedures

A. Academic Integrity Prohibited Conduct. All prohibited conduct listed in this Code applies to Students, Student Groups, and Student Organizations.

1. Plagiarism is the offering of the words, ideas, or computer data programs and/or graphics of others for one’s own in any academic exercise. Examples of plagiarism include (but are not limited to):
   a. The offering of another's work, whether verbatim or paraphrased, as original material in an academic paper.
   b. The offering of another’s original ideas or concepts as one’s own, in an academic paper or assessed exercise.
   c. The inclusion of another's material in one's own work without appropriate or accurate citation or credit.
   d. The inclusion of one’s own previous work without appropriate or accurate citation or credit, or without prior approval from the professor (self-plagiarism).

2. Cheating is (a) the use or attempted use of unauthorized materials, information, or study aids in any academic exercise; and/or (b) actions taken to gain unfair or undue advantage over others. Examples of cheating include (but are not limited to):
   a. Receiving or providing unauthorized assistance on any work required to be submitted for any course (including using online services or social media to write papers)
   b. Using unauthorized materials or assistance during an examination, including looking at another's examination.
   c. Alteration or insertion of any academic grade or evaluation so as to obtain unearned academic credit.
   d. Taking, or attempting to take, an examination for another Student. This act constitutes a violation for both the Student enrolled in the course and for the proxy or substitute.
   e. Tampering with another Student's work or impairing the professor's ability to assess the academic performance of another Student.
   f. Using false excuses to obtain extensions of time or other considerations which would or may yield an unfair advantage over other Students.
   g. Impeding the ability of Students to have fair access to materials assigned or suggested by the professor (e.g., removal or destruction of library or other source materials).

3. Fabrication is the unauthorized falsification or invention of information or citation in any academic exercise. Examples of fabrication include (but are not limited to):
   a. The offering of contrived or fraudulently-created information as the result of systematic research that was never conducted.
   b. The deliberate alteration of legitimate research data to obtain a desired result.
   c. The alteration or distortion of laboratory experiments to reach a desired result.
   d. The deliberate distortion of another’s work or results in order to rebut or undermine the original author's work or concept.
4. **Facilitating Academic Dishonesty** is to help or attempt to help another Student to violate any provision of this Code. Examples of facilitating academic dishonesty include (but are not limited to):
   a. Instigating, encouraging, or abetting plagiarism, cheating, or fabrication in others.
   b. Giving perjured testimony before the Student Integrity Board.
   c. Failing to report a known violation to the Office of Student Integrity.

5. **Coursework Copyright Infringement** is the sharing of course content (presentations, tests, study guides, lectures or other materials) to a public forum such as a website without the instructor’s prior consent. It is also the recording of class lectures and presentations without the instructor’s prior consent (this does not include accommodations approved by Disability Services).

### B. Academic Integrity Procedures

1. **Reporting:** A suspected academic integrity violation may be reported in one of two ways:
   a. Self-reporting
      i. Students who have committed academic integrity violations should report themselves to the Office of Student Integrity or to their faculty member.
   b. Reporting by others
      i. Any Armstrong State University community member who is aware of an academic integrity violation should report the offense directly to the Office of Student Integrity.

   Anyone wishing to report a suspected violation should contact the Office of Student Integrity at student.integrity@armstrong.edu or 912.344.3300.

2. **Information Gathering:** When a faculty member suspects an academic integrity violation has occurred, he or she will collect and review any relevant information pertaining to the allegation. When there is an allegation of an academic integrity violation, a grade of Incomplete will be given for the assignment and/or overall course until the case is resolved.

3. **Adjudication:** An alleged academic integrity violation may be resolved in one of two ways: an Informal Resolution with the faculty member of the class where the alleged violation occurred or a Formal Resolution through the Student Integrity Board. Students are only eligible for an Informal Resolution if they have no prior academic integrity cases where they were found responsible. If the severity of the offense is of a magnitude to warrant more than a failing grade for the class, a Formal Resolution must occur. If the Accused Student is currently on conduct probation or deferred suspension with the University, a Formal Resolution must occur. The Student may also be charged with violations of Chapter 7 of this Code if the interest of the University has been compromised by a Student’s conduct.
   a. **Informal Resolution**
      i. A Student is eligible for an Informal Resolution only if they have no previous findings of responsible for the violations listed in Chapter 6-A above. Any Student with prior findings of responsible for academic integrity violations or that is currently on conduct probation or deferred suspension must be referred to the Office of Student Integrity for adjudication.
      ii. In an Informal Resolution, both the faculty member and the Accused Student must agree to both the findings and the sanctions of the Informal
Resolution. The Accused Student has five (5) Days to decide whether or not to accept the Informal Resolution. The Accused Student is encouraged to contact the Office of Student Integrity to discuss his or her options.

iii. The faculty member will provide the Accused Student with written notice of a scheduled meeting at least five (5) Days prior to the meeting. The purpose of the meeting will be to review and discuss the charges before a final decision is reached.

iv. A third party observer may be present at the request of the faculty member or Student.

v. Documentary evidence and written statements may be relied upon by the faculty member, as long as the Accused Student is allowed to respond to them at the meeting. Accused Students may also be allowed to bring relevant witnesses.

vi. If the Accused Student accepts responsibility for the violation, the faculty member and Student may then resolve the problem in a manner acceptable to both. If the Accused Student denies the violation, or does not accept the sanction(s) determined by the faculty member, the case must then be referred to the Office of Student Integrity within a reasonable amount of time.

vii. Should the faculty member conclude there was no violation of the Code of Student Integrity, the case is closed. The faculty member will send all relevant documentation to the Office of Student Integrity.

viii. Upon conclusion of the process, the faculty member and Student must both sign and date the Informal Resolution form, detailing the specific offense(s) and the sanction(s) assigned. Each party will retain a copy and the original, along with all relevant documentation, will be submitted to the Office of Student Integrity and will become part of the Student’s permanent file. The Student will receive a letter from the Office of Student Integrity, outlining the agreed upon outcome of the case.

ix. By accepting the Informal Resolution, the Student waives his or her right to an appeal.

b. Formal Resolution

i. In a Formal Resolution, the Student appears before the Student Integrity Board for adjudication of his or her case.

ii. The Student will be notified in writing of the date, time, and location of the hearing. This notice will also include a statement of the alleged behavior, any alleged violations of the Code of Student Integrity, and the Student Integrity Board members who will adjudicate the case. The Student will then have three (3) Days from the delivery of this notice to challenge any individual scheduled to be a part of the Board hearing the case. The composition of the Board may be challenged only on the basis of a conflict of interest or perceived bias. Challenges should be submitted in writing to the Assistant Dean of Student Integrity who will render a decision.

iii. During the Student Integrity Board hearing, the reporting faculty member will have the opportunity to be present to answer any questions the Board may have, as well as any questions the Student may have. The faculty member will also have the opportunity to question the Student. All
questions from the faculty member and Accused Student must be directed through the chair of the Board.

iv. The Student Integrity Board will recommend findings and any authorized sanction or combination of sanctions it deems to be warranted by the circumstances of the case. Prior conduct history will not be considered until the sanctioning phase of the hearing.

v. A written copy of the Student Integrity Board's recommendations will be submitted to the Associate Provost as a recommendation for administrative action. The Associate Provost will review the hearing and all its associated materials and will either affirm the recommended findings and sanctions or reduce the recommended sanctions. The Associate Provost will submit a final written decision to the Student, faculty member, and Office of Student Integrity.

vi. If the Accused Student refuses to cooperate with the Office of Student Integrity or the Student fails to attend the hearing, the hearing will be held in his or her absence. If the Student is found in violation, sanctions will be recommended.
Chapter 7  Behavioral Integrity – Prohibited Conduct and Procedures

A. Behavioral Integrity Prohibited Conduct. All prohibited conduct listed in this Code applies to Students, Student Groups, and Student Organizations. In a Student Group or Student Organization case, Students may be individually charged as well. The following types of conduct are prohibited:

1. Drugs
   a. The possession or use (without valid medical or dental prescription), of substances controlled by Federal or Georgia law, and synthetic marijuana.
   b. Sale, manufacture, delivery, or taking delivery of substances controlled by Federal or Georgia law, and synthetic marijuana.
   c. Operating a motor vehicle while under the influence or while impaired by the consumption of substances controlled by Federal or Georgia law, and synthetic marijuana.
   d. The possession or use of drug paraphernalia including hookahs, bongs, pipes, scales, rolling papers, and other devices used for drug activity.

2. Alcohol
   a. Use, consumption, or possession of alcoholic beverages by anyone under the age of 21.
   b. Use, consumption, or possession of alcoholic beverages by anyone 21 or over in prohibited areas of campus.
   c. Furnishing, selling, distributing, or otherwise facilitating consumption of alcohol by those under the age of 21.
   d. Operating a motor vehicle while under the influence of alcohol or while impaired by the consumption of alcohol.
   e. Possession of alcohol containers in prohibited areas of campus.
   f. Possession, use, or participation in common source containers (kegs, pony kegs, beer bongs, etc) and drinking games (regardless of age).

3. Sexual Misconduct (Defined in Chapter 8)
   a. Sexual Assault
   b. Sexual Contact without Consent
   c. Sexual Exploitation
   d. Sexual Exhibitionism
   e. Sexual Harassment

4. Stalking. Engaging in a course of conduct (two or more acts) directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or to suffer substantial emotional distress. This includes, but is not limited to, in person and electronic Stalking.

5. Relationship Violence encompasses domestic and dating violence, and specifically violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. Factors used to determine existence of such a relationship include length of the relationship, type of relationship and frequency of interaction.
between the persons involved in the relationship. Violence committed by a current or former spouse of the Complainant, by a person whom the Complainant shares a child in common, by a person who is cohabitating with or has cohabitated with the Complainant as a spouse, or by a person similarly situated to a spouse is also included in this violation.

6. **Intimidation, Bullying, or Harassment.** Any act of intimidation, bullying, or harassment directed against any person or group of persons including, but not limited to, acts motivated by ethnicity, race, national origin, religion, gender (perceived or actual), gender identity, sexual orientation, disability, or political beliefs.

7. **Physical Assault** of another individual (including fighting) or the threat of physical assault.

8. **Failure to Comply.** Interfering with, giving false name to, or failing to cooperate with any properly-identified University employee while these persons are in the performance of their duties. This includes University Police and Housing & Residence Life staff.

9. **Hazing** means any activity, intentional or unintentional, by a Student, Student Group, or Student Organization, related to membership in a Student Group or Organization, that endangers the mental, physical, or emotional health of a person, regardless of whether such person has consented to participation in the activity. Any actions that demean, disgrace, or embarrass a person may also be considered Hazing. Hazing can occur either on or off campus. While Hazing is typically associated with membership selection and initiation into a group or organization, it is possible for Hazing to occur before, during, after or separate from membership selection and initiation, and regardless of status or position in the Student Group or Student Organization.

10. **Disorderly Conduct** is a breach of the peace on University property or at a University Event.
   a. This is conduct such as fighting, threatening behavior, public disturbance, or drunk and disorderly conduct.
   b. Conduct in the classroom such as loud, aggressive, or combative behavior that disrupts or interferes with the normal functions of a class, including but not limited to failure to conform to the instructor’s announced expectations for the classroom. Disruptive behavior also includes use of cell phones or other electronic devices for voice or text communication in class, unless permitted by the instructor.

11. **Interference with Normal University Operations.**
    a. Personal conduct on University property or at a University Event, which materially interferes with the normal operation of the University.
    b. Assembling on campus for the purpose of creating a riot, destruction, or disorderly diversion which interferes with the normal operation of the University. This is not to deny any Student the right of peaceful, non-disruptive assembly or expression.
    c. The abuse or unauthorized use of sound amplification equipment indoors or outdoors during classroom hours is prohibited. Use of sound amplification equipment must have prior approval by the Division of Student Affairs.
12. **Interference with Student Integrity Proceedings**
   a. Intimidating or attempting to intimidate Student Integrity Board members, Sexual Misconduct Board members, or witnesses appearing before the Student Integrity Board or Sexual Misconduct Board.
   b. Deliberately misleading or deceiving University administrators conducting an investigation of a violation.
   c. Providing misleading or deceiving information in a Student Integrity Proceeding.

13. **Trespassing**
   a. Entering, or attempting to enter, any University Event without credentials for admission (e.g., ticket, identification card, invitation, etc.) or other reasonable criteria established for attendance.
   b. Making unauthorized entry into any University building, office or other facilities, or remaining without authorization in any building after normal closing hours.
   c. Making unauthorized use of any University facility.

14. **Destruction of Property.** The malicious or unauthorized intentional damage or destruction of property belonging to a member of the University community, to the University itself, or to a visitor of the campus.

15. **Fire Safety**
   a. Tampering with, molesting, or destroying fire safety equipment, including, but not limited to, smoke detectors, fire sprinklers, fire extinguishers, fire hydrants, and fire hoses.
   b. Possession, sale, furnishing, or use of an incendiary device.
   c. Setting, or causing to be set, any unauthorized fire in or on University property.
   d. Making, or causing to be made, a false fire alarm.
   e. Failing to evacuate a building when the fire alarm is activated.

16. **Explosives**
   a. Possessing, furnishing, selling, or use of explosives of any kind on University property or at any University Event.
   b. Making, or causing another individual to make, false bomb threats.
   c. Possession or use of fireworks on University property or at any University Event. Fireworks are defined as any substance prepared for the purpose of producing a visible or audible effect of combustion, explosion, or detonation.

17. **Weapons.** Possession of firearms or other weapons on University property or at any University Event, except where allowed by law. This includes, but is not limited to, possession or use of any illegal knives, swords, tasers, dangerous chemicals, or air guns. In unclear cases of definition, the context in which a particular object was used will determine whether it is a weapon.

18. **Theft and Possession of Stolen Property**
   Taking, attempting to take, or keeping in a Student’s possession, items belonging to the University, Student, faculty, staff, Student Groups, or Student Organizations or visitors to the campus without proper authorization.
19. **Falsification of Records.** Altering, falsifying, counterfeiting, forging, or causing to be altered, falsified, counterfeited, or forged any records, forms or documents used by or submitted to the University.

20. **Misuse of Identification Cards**
   a. Lending, selling, or otherwise transferring an identification card.
   b. Use of an identification card by anyone other than its original holder.

21. **Gambling.** Playing of cards or any other game of chance or skill for money or other items of value.

22. **Tobacco.** Use of any tobacco product on campus, including, but not limited to, smokeless tobacco, cigarettes, cigars, and electronic cigarettes. See *Tobacco-Free Campus Policy*.

23. **Computer Use.** Theft or abuse of computer facilities including, but not limited to:
   a. Unauthorized entry into, manipulation of, or transfer of a file.
   b. Unauthorized use of another individual’s identification or password.
   c. Use of computing facilities that interfere with the work of another Student, faculty member, or University official.
   d. Use of computing facilities that interfere with a University computing system.
   e. Use of the University computing facilities to violate federal, state or local laws or University policy. For purposes of this provision, "Computing facilities" includes computers and data and/or voice communications networks.

24. **Joint Responsibility for Infractions**
   Students who knowingly act in concert to violate University regulations have individual and joint responsibility for such violations.

25. **Violation of Local Ordinance or State/Federal Law.** Conduct that is a violation of local ordinance, state law, or federal law.

26. **Other Published Policies.** Under this Code, sanctions may be imposed for the violation of any published University rule or policy, including but not limited to:
   a. *Resident Student Handbook*
   b. *Tobacco-Free Campus Policy*
   c. *Parking Regulations*
   d. *Intramural Sports Handbook*
   e. *Responsible Access Use of Information Technology Resources and Services*

B. **Behavioral Integrity Procedures**
   1. **Reporting.** All suspected violations should be immediately reported to the Office of Student Integrity by any person who has knowledge of the commission of any such violation. Any member of the Armstrong State University community may submit a report.
2. **Adjudication.** Where the information establishes a Code violation may have occurred, the Assistant Dean of Student Integrity or designee will advise the Accused Student of the alleged violations, as well as the different case resolution options available to the Student. Those options are listed below. Resolution options for Sexual Misconduct, Relationship Violence, and Stalking violations are discussed in [Chapter 8](#).

   a. **Administrative Resolution**
      
      i. In an Administrative Resolution, the Accused Student will meet with the Office of Student Integrity or designee to resolve his or her case.
      
      ii. The Office of Student Integrity or designee will contact the Accused Student at his or her Armstrong State University email address to notify him or her of the alleged violations and to request they schedule a meeting.
      
      iii. The Student will have the opportunity to review any and all information pertaining to the alleged violation(s).
      
      iv. The Assistant Dean of Student Integrity or designee will find the Student responsible or not responsible for the alleged violation(s). The Student will be notified of the outcome of the Administrative Resolution meeting no later than five (5) Days after the meeting occurred. The Student retains his or her appeal rights as stated in [Chapter 11](#) of this Code.
      
      v. If the Student fails to attend the Administrative Resolution, the meeting will be held in his or her absence. If the Student is found in violation, sanctions will be assigned.

   b. **Formal Resolution**
      
      i. In a Formal Resolution, the Accused Student appears before the Student Integrity Board for adjudication of his or her case.
      
      ii. The Accused Student will be notified in writing of the date, time, and location of the hearing. This notice will also include a statement of the alleged behavior, any alleged violations of the Code of Student Integrity, and the names of Student Integrity Board members who will adjudicate the case. The Accused Student will then have three (3) Days from the delivery of this notice to challenge any Board member scheduled to be part of the Board hearing the case. The composition of the Board may be challenged only on the basis of a conflict of interest or perceived bias. Challenges should be submitted in writing to the Assistant Dean of Student Integrity who will render a decision.
      
      iii. During the Student Integrity Board hearing, the reporting party will have the opportunity to be present to answer any questions the Board may have, as well as any questions the Accused Student may have. The reporting party will also have the opportunity to question the Accused Student. All questions from the reporting party and Accused Student must be directed through the chair of the Board.
      
      iv. The Student Integrity Board will recommend findings and any authorized sanction or combination of sanctions it deems to be warranted by the circumstances of the case. Prior conduct history will not be considered until the sanctioning phase of the hearing.
      
      v. A written copy of the Student Integrity Board’s decision will be submitted to the Dean of Students or designee as a recommendation for administrative action. The Associate Vice President for Student Affairs or
designee will review the hearing and all its associated materials and will either affirm the recommended findings and sanctions or reduce the recommended sanctions. The Associate Vice President for Student Affairs or designee will submit a final written decision to the Student and Office of Student Integrity. The Student retains his or her appeal rights as stated in Chapter 11 of this Code.

vi. If a Student accused of a violation refuses to cooperate with the Office of Student Integrity or the Student fails to attend the hearing, the hearing will be held in his or her absence. If the Student is found in violation, sanctions will be recommended.

3. Interim Suspension
a. When the University determines the continued presence of an Accused Student on the University campus or in Housing & Residence Life poses a substantial threat to others, or to the stability and continuance of normal University functions, the Vice President for Student Affairs or designee may suspend the Accused Student for an interim period, pending the outcome of Student Integrity Proceedings.

b. At the discretion of the Vice President of Student Affairs or designee, an Accused Student who persists in disrupting a particular class in violation of this Code after a warning by the instructor may be suspended from that class only, for an interim period pending the outcome of Student Integrity Proceedings.

c. At the discretion of the Vice President of Student Affairs or designee, an Accused Student who persists in disrupting the community in which he or she lives may be suspended from living on campus and Housing & Residence Life property for an interim period pending the outcome of Student Integrity Proceedings.

d. An interim suspension becomes effective immediately without prior notice. The Vice President for Student Affairs or designee may terminate the interim suspension at any time, including prior to the outcome of Student Integrity Proceedings. An Accused Student suspended on an interim basis will be given an opportunity to appear before the Assistant Dean of Student Integrity or designee within five (5) Days from the effective date of the interim suspension to discuss the incident and provide relevant information.
Chapter 8     Sexual Misconduct – Prohibited Conduct and Procedures

Members of the Armstrong State University community, guests, and visitors have the right to be free from sexual violence and discrimination. All members of the Armstrong community are expected to conduct themselves in a manner that does not infringe upon the rights of others. This chapter of the Code of Student Integrity has been developed to reaffirm this expectation and to provide recourse for those individuals whose rights have been violated.

This chapter has two purposes. It serves as: 1) a guide for Students on Armstrong’s expectations for sexual communication and interactions, responsibility, and respect; and 2) a measure to determine, after-the-fact, if behaviors have trespassed on community values. Armstrong maintains a policy of zero tolerance for Sexual Misconduct, meaning Armstrong will address all unwelcome conduct of a sexual nature, regardless of the sexual orientation or gender identity of individuals engaging in sexual activity. Resolution is intended to bring an end to harassing or discriminatory conduct, prevent its recurrence, and remedy the effects on the victim and the community.

Armstrong State University encourages the reporting of all sexual misconduct to the Title IX Coordinator, Associate Director of Athletics, Assistant Dean of Student Integrity, or other University official. Sexual Misconduct is a serious offense, and such violations are subject to any combination of conduct sanctions as described in this Code, up to and including suspension or expulsion. Suspension, if given, may be based on satisfying conditions rather than solely on a period of time. Sexual Misconduct covers a range of behaviors as defined below, and therefore a range of sanctions from warning to expulsion may be applied, depending on the nature of the misconduct.

A. Sexual Misconduct Violations
   1. Sexual Assault
   2. Sexual Contact without Consent
   3. Sexual Exhibitionism
   4. Sexual Exploitation
   5. Sexual Harassment

B. Sexual Misconduct Definitions
   1. Consent means clear, knowing, voluntary permission given by word or demonstrated action to engage in sexual activity.
      a. Active Consent
         i. Consent must be actively given. There is no implied consent at Armstrong State University.
         ii. Silence or lack of resistance does not imply Consent.
         iii. A previous or current relationship or previous participation in sexual activity does not imply current Consent.
         iv. Consent to one form of sexual activity does not imply Consent to any other sexual activity.
      b. Role of Alcohol and Drugs
         i. Consumption of alcohol or drugs (including prescription drugs) may impact a person’s Capacity to give Consent.
         ii. Consumption of alcohol or drugs does not relieve a person of the responsibility to obtain active and ongoing Consent.
c. **Factors Impacting Consent**
   i. According to Georgia law, persons under the age of 16 are unable to give Consent.
   ii. A person cannot give Consent if he or she has a physical or intellectual disability that inhibits his or her Capacity to Consent.
   iii. A person who is asleep, unconscious, or otherwise incapacitated cannot give Consent.

2. **Sexual Assault** (or attempts to commit the same) means oral sex or any sexual intercourse/penetration (anal, oral or vaginal), however slight, with any object, by a person upon another person, without consent and/or by physical force.

3. **Sexual Contact without Consent** (or attempts to commit the same) means any intentional touching of a person’s intimate parts (including genitalia, groin, breast, mouth, buttocks, or clothing covering any of those areas), however slight, with any object, by a person upon another person, without consent and/or by physical force. This also includes causing a person to touch his or her own or another person's intimate parts.

4. **Sexual Exhibitionism** means engaging in a sexual activity or exposing one’s intimate parts (including genitalia, groin, female breast (other than when breastfeeding a child) or buttocks) in the presence of others without their Consent.

5. **Sexual Exploitation** means taking nonconsensual or abusive sexual advantage of another for one’s own advantage or benefit, or to benefit a person other than the one being exploited. Examples of sexual exploitation include, but are not limited to:
   a. Non-consensual masturbation.
   b. Non-consensual photography, video, or audio recording of sexual activity.
   c. Exceeding the boundaries of explicit consent, such as allowing friends to hide in a closet to be witness to one’s consensual sexual activity.
   d. Engaging in voyeurism (Peeping Tommery).
   e. Prostituting another Student.
   f. Knowingly transmitting a sexually transmitted disease/infection (including HIV) to another Student.

6. **Sexual Harassment** means unwelcome conduct of a sexual nature. Armstrong State University will promptly and effectively remedy all instances of reported Sexual Harassment by providing resources to the Complainant and addressing the effects on the Complainant and the community. To warrant the imposition of disciplinary measures on an Accused Student, Sexual Harassment must meet the definition of hostile environment, quid pro quo, or retaliation as defined below:
   a. **Hostile Environment** includes situations where harassment is sufficiently severe, pervasive or persistent, and/or offensive if it unreasonably interferes with, limits or denies the ability to participate in or benefit from Armstrong State University’s educational or employment programs or activities. The determination of whether an environment is Hostile is based on the circumstances. These circumstances could include, but are not limited to:
      i. The frequency of the speech or conduct.
      ii. The nature and severity of the speech or conduct.
ii. Whether the conduct was physically threatening.
iii. Whether the speech or conduct was humiliating.
iv. The effect of the speech or conduct on the alleged victim’s mental and/or emotional state.
v. Whether the speech or conduct was directed at more than one person.
vi. Whether the speech or conduct arose in the context of other discriminatory conduct.
vii. Whether the speech or conduct unreasonably interfered with the alleged victim’s educational or work performance.
ix. Whether a statement is a mere utterance of an epithet, which engenders offense in an employee or a Student or offends by mere discourtesy or rudeness.

b. Quid Pro Quo Sexual Harassment exists when there are unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature where submission to, or rejection of, such conduct results in (or is threatened to result in) educational or employment action. Quid pro quo harassment may also exist when a threat of adverse action or a promise of a benefit is explicitly conditioned on submission to, or rejection of, such requests.

c. Retaliation exists when an individual harasses, intimidates or takes other adverse action(s) against a person because of the person’s actual, perceived, or potential participation in an investigation of discrimination or sexual misconduct, or his or her support of someone involved in an investigation of discrimination or sexual misconduct. Retaliatory actions include, but are not limited to, threats or actual violence against the person or his or her property, adverse educational or employment consequences, ridicule, intimidation, bullying, or ostracism. The University will impose sanctions on any Student found to be engaging in retaliation.

C. Reporting. Armstrong officials, depending on their roles at Armstrong, have varying reporting responsibilities and abilities to maintain confidentiality. In order to make informed choices, Students should be aware of confidentiality and mandatory reporting requirements when consulting campus resources. Complainants are not required to report acts of Sexual Misconduct, Relationship Violence, or Stalking to law enforcement or campus officials. If a Complainant does want to report an incident, there are two reporting options at Armstrong:

1. Confidential Reporting. To keep details of an incident confidential, Students may speak with on-campus counselors, campus health service providers, off-campus rape crisis resources, and/or clergy/chaplains. Campus counselors are available to assist free of charge. Counselors may be seen on an emergency basis during normal business hours at the University Counseling Center, located in the 7000 building in Compass Point or at 912.344.2529. Confidential reports will not result in Student Integrity Proceedings. Faculty and staff members (other than those listed above) are not considered confidential resources.

2. Formal Reporting. Students are encouraged to speak to the Title IX Coordinator, Assistant Dean of Student Integrity, or the Associate Athletic Director to make formal reports of incidents of Sexual Misconduct. Students have the right, and can expect, to have incidents
of Sexual Misconduct taken seriously by Armstrong State University when formally reported, and to have those incidents investigated and properly addressed through Student Integrity Proceedings. Information will be shared only as necessary with investigators, witnesses, and the Accused Student. Formal reporting options are:

a. Deidra Dennie, Title IX Coordinator
   i. Victor Hall 245, 912.344.2669, deidra.dennie@armstrong.edu

b. Andrew J. Dies, Assistant Dean of Student Integrity
   i. Student Union D206, 912.344.3300, andrew.dies@armstrong.edu

c. Jennifer Rushton, Associate Athletic Director
   i. Sports Center 219, 912.344.3368, jennifer.rushton@armstrong.edu

D. Sexual Misconduct Procedures. These procedures may be utilized when an Accused Student has been charged with violating provisions of this chapter as well as Relationship Violence or Stalking.

1. Interim Measures
   a. Armstrong may take measures to protect the Complainant from retaliation. Such measures include interim suspension of the Accused Student; if the Student lives on-campus, a room change for the Accused Student and/or Complainant; a change of class section; a change in work environment; or a No Contact Order.

2. Overall Process
   a. The process from when a report is received until the case is adjudicated before the Sexual Misconduct board will typically take no more than 60 calendar days. The University will communicate in writing to both the Complainant and the Accused Student to keep both parties aware of the progression of the case.
   b. All staff involved in this process have received specialized training in the area of Sexual Misconduct.
   c. Student Integrity Proceedings itself will be prompt, fair, and impartial.

3. Investigation Process
   a. A trained investigator will conduct a thorough investigation of all complaints of Sexual Misconduct.
   b. The Complainant, the Accused Student, and any relevant witnesses may be interviewed as part of the investigation process.
   c. A comprehensive investigative report will be drafted and become part of the information presented to the Sexual Misconduct Board.

4. Case Resolution. All alleged violations of Sexual Misconduct will be adjudicated by the Sexual Misconduct Board. The Standard of Proof utilized in Sexual Misconduct Hearings is a preponderance of evidence.

   a. The Accused Student and the Complainant will be notified in writing of the date, time, and location of the hearing. This notice will also include a statement of the alleged behavior, any alleged violations of the Code of Student Integrity, and the names of Sexual Misconduct Board members who will adjudicate the case. The Accused Student or Complainant will then have three (3) Days from the delivery of this notice to challenge any individual scheduled to be a part of the Sexual

21
Misconduct Board hearing the case. The composition of the Board may be challenged only on the basis of a conflict of interest or perceived bias. Challenges should be submitted in writing to the Assistant Dean of Student Integrity who will render a decision.

b. During the Sexual Misconduct Board hearing, the Accused Student and the Complainant will have the opportunity to be present to answer any questions the Sexual Misconduct Board may have. The Complainant will have the opportunity to question the Accused Student and the Accused Student will have the opportunity to question the Complainant. All questions from the Complainant and Accused Student must be directed through the chair of the Sexual Misconduct Board. Prior conduct history of the Complainant or prior sexual history of the Accused Student or the Complainant will not be allowed.

c. The Sexual Misconduct Board will recommend findings and any authorized sanction or combination of sanctions it deems to be warranted by the circumstances of the case. Prior conduct history will not be considered until the sanctioning phase of the hearing.

d. A written copy of the Sexual Misconduct Board's recommendation will be submitted to the Dean of Students or designee as a recommendation for administrative action. The Dean of Students or designee will review the hearing and all its associated materials and will either affirm the recommended findings and sanctions or reduce the recommended sanctions. The Dean of Students or designee will submit a final written decision to the Accused Student, the Complainant, and the Office of Student Integrity. The Accused Student and the Complainant will be notified concurrently of the decision, as well as if an appeal has been made, and when the determination is final.

5. If an Accused Student refuses to cooperate with the Office of Student Integrity or the Accused Student fails to attend the hearing, the hearing will be held in his or her absence. If the Accused Student is found in violation, sanctions will be recommended.

6. Appeals
   a. Both the Complainant and the Accused Student have appeal rights for Sexual Misconduct cases. See Chapter 11 for more information on appeals.
Chapter 9   Student Integrity Board

A. Student Integrity Board
   1. The Student Integrity Board will be composed of Students selected by the Office of Student Integrity. Students not in good standing with the University may not serve. Appointments will be made as needed to keep the Student Integrity Board staffed to do business in a prompt manner. These appointments may constitute permanent or temporary replacements, as the Office of Student Integrity deems necessary.

   2. The Student Integrity Board will elect a president and vice president from its membership. The president will preside at all meetings. The vice president will assume the duties of the president if the president is absent. There must be five (5) Board members present to hear a case. In cases involving accused graduate Students, an effort will be made to have at least half of the Board be comprised of graduate Students. A majority vote is required to reach a finding of responsible. Sanctions and other issues may be decided by simple majority vote.

   3. If a Student Integrity Board member has a conflict of interest or personal knowledge of the case or the Accused Student, the Board member will recuse himself or herself from the hearing.

B. Advisors to the Board
   1. The Assistant Dean of Student Integrity or designee will serve as advisor to the Student Integrity Board.

   2. It is the duty of the advisor to consult with the Board and to offer advice to the president and the members of the Board on substantive and procedural questions. The advisor or his or her designee will be present at all meetings and hearings of the Board.
Chapter 10  Sanctions

This list of sanctions is not all inclusive and other sanctions may be assigned to Students, Student Groups, or Student Organizations. Students who fail to complete their sanctions by their determined deadline will receive a hold on their Student account. Student Groups or Student Organizations that fail to complete their sanctions by their determined deadline may have additional sanctions assigned. The University is not responsible for any financial loss incurred by the Student, Student Group, or Student Organization for any sanction.

A. Individual Sanctions
1. Written Warning: Formal notice from the Office of Student Integrity indicating further violations may result in more severe sanctions.

2. Restrictions: Exclusion from such specified Student privileges as may be consistent with the violation committed.

3. Reduction of a Grade: For either the course assignment at issue or for the overall course grade (i.e., complete loss of credit for the course).

4. Parental/Guardian Notification: The University may notify parents/guardians of Students under the age of 21 found responsible for drug or alcohol violations. Exceptions may be made for Students who are financially independent from their parents.

5. Restitution: Reimbursement for damage to or misappropriation of property. This may be in the form of appropriate service or other compensations and may be imposed in addition to other sanctions.

6. Conduct Probation: The Student is not in good conduct standing with the University for a definite or indefinite period of time. Further violations of this Code could result in removal from housing, suspension, or expulsion from the University.

7. Housing Removal: Removal and trespass from Housing & Residence Life for a definite period of time. Removal from Housing due to conduct sanctions may result in loss of any room or board paid for that semester.

8. Permanent Housing Removal: Removal and trespass from Housing & Residence Life for an indefinite period of time. Removal from Housing due to Student Integrity sanctions may result in loss of any room or board paid for that semester.

9. Deferred Suspension: Notice to the Student that any further violations will result in suspension or expulsion from the University.

10. Suspension: The temporary separation of a Student's relationship with the University. Students who are suspended are banned from campus and all University Events. Conditions for readmission may be specified. Upon completion of the term of suspension, Students must meet with the Office of Student Integrity prior to enrolling for classes.

11. Expulsion: The permanent separation of the Student's relationship with the University.
12. **Other Sanctions:** May include research papers, letters of apology, educational presentations, reflective essays, interviewing members of campus, or other assignments deemed appropriate.

B. **Group or Organization Sanctions.** When a Student Organization is charged with a violation, the advisor(s), any applicable regional, national, international offices, and the Office of Student Life will be notified. The official outcome will become part of the Organization’s file in the Office of Student Life.

1. **Written Warning:** Formal notice from the Office of Student Integrity indicating further violations may result in more severe sanctions.

2. **Registration Probation:** A status in which a Student Organization is considered to not be in good Integrity standing with the University. The Organization may seek and add members and host activities unless otherwise specified. Further violations may result in Registration Suspension or Revocation.

3. **Registration Suspension:** A status in which the University recognition of a Student Organization is removed for a definite period of time. During a period of Registration Suspension, the Student Organization may continue to occupy or hold property, but may not seek or add members, hold or sponsor events, or sponsor or attend any events that are social in nature.

4. **Registration Revocation:** A status in which the University recognition of a Student Organization is permanently revoked. The Student Organization may no longer function or have a presence on University property or at University sponsored activities.

5. **Other Student Group or Student Organization Sanctions:** Restriction/exclusion from activities, restitution, or suspension of recruitment or intake processes.
Chapter 11   Appeals

A. Academic Integrity Violations
   1. A Student may appeal to the Provost or designee, provided the basis for the appeal is limited to the criteria listed below. Students who have accepted an Informal Resolution are not eligible for an appeal.

   2. A Student found responsible for violating this Code will have five (5) Days from the delivery of the official outcome letter to appeal. The appeal packet will be limited to a review of the record of the Student Integrity Board, supporting documents, and the Student’s written appeal. The Student must explicitly state why he or she believes an appeal is warranted. Appeals will only be considered for the following reasons:
      a. To determine whether the original hearing was conducted fairly and in conformity with prescribed procedures.
      b. To determine whether the sanctions or supplementary requirements imposed were appropriate for the violation for which the Student was found responsible.
      c. To determine whether new information, not available to the Student at the time of the hearing, is relevant to the final decision.

   3. Any Student wishing to appeal should submit his or her appeal in writing to the Assistant Dean of Student Integrity. The Assistant Dean of Student Integrity will compile all pertinent information and deliver the appeal packet to the Provost. The Provost may affirm the findings and sanctions, reduce the sanctions, or remand the case back for a re-hearing. The Provost will make a decision in a reasonable period of time.

   4. The decision of the Provost is the final institutional action. There is no further right of appeal.

B. Behavioral Integrity Violations
   1. A Student may appeal to the Vice President for Student Affairs or designee, provided the basis for the appeal is limited to the criteria listed below.

   2. A Student found responsible for violating this Code will have five (5) Days from the delivery of the official outcome letter to appeal. The appeal packet will be limited to a review of the record of the Administrative Resolution or Student Integrity Board, supporting documents, and the Student’s written appeal. The Student must explicitly state why he or she believes an appeal is warranted. Appeals will only be considered for the following reasons:
      a. To determine whether the original hearing was conducted fairly and in conformity with prescribed procedures.
      b. To determine whether the sanctions or supplementary requirements imposed were appropriate for the violation for which the Student was found responsible.
      c. To determine whether new information, not available to the Student at the time of the hearing, is relevant to the final decision.

   3. Any Student wishing to appeal should submit their appeal in writing to the Assistant Dean of Student Integrity. The Assistant Dean of Student Integrity will compile all pertinent information and deliver the appeal packet to the Vice President for Student Affairs. The Vice President for Student Affairs may affirm the findings and sanctions, reduce the
sanctions, or remand the case back for a re-hearing. The Vice President for Student Affairs will make a decision in a reasonable period of time.

4. The decision of the Vice President for Student Affairs is the final institutional action. There is no further right of appeal.

C. Sexual Misconduct, Relationship Violence, and Stalking Violations

1. An Accused Student or Complainant may appeal to the Vice President for Student Affairs or designee, provided the basis for the appeal is limited to the criteria listed below.

2. A Student found responsible for violating this Code will have five (5) Days from the delivery of the official outcome letter to appeal. The appeal packet will be limited to a review of the record of the Sexual Misconduct Board, supporting documents, and the Student’s written appeal. The Student must explicitly state why he or she believes an appeal is warranted. Appeals will only be considered for the following reasons:
   a. To determine whether the original hearing was conducted fairly and in conformity with prescribed procedures.
   b. To determine whether the sanctions or supplementary requirements imposed were appropriate for the violation for which the Student was found responsible.
   c. To determine whether new information, not available to the Student at the time of the hearing, is relevant to the final decision.

3. The Complainant in a Sexual Misconduct case also maintains an appeal right. The Complainant will have five (5) Days from the delivery of the official outcome letter to appeal. The appeal packet will be limited to a review of the record of the Sexual Misconduct Board, supporting documents, and the Complainant’s written appeal. The Complainant must explicitly state why he or she believes an appeal is warranted. Appeals will only be considered for the following reasons:
   a. To determine whether the original hearing was conducted fairly and in conformity with prescribed procedures.
   b. To determine whether the sanctions or supplementary requirements imposed were appropriate for the violation for which the Student was found responsible.
   c. To determine whether new information, not available to the Complainant at the time of the hearing, is relevant to the final decision.

4. The Student found responsible or Complainant wishing to appeal should submit his or her appeal in writing to the Assistant Dean of Student Integrity. The Assistant Dean of Student Integrity will compile all pertinent information and deliver the appeal packet to the Vice President for Student Affairs. The Vice President for Student Affairs may affirm the findings and sanctions, reduce the sanctions, or remand the case back for a re-hearing. The Vice President for Student Affairs will make a decision in a reasonable period of time. Both the Complainant and the Accused Student will receive notice of the appeal and the outcome of the appeal.

5. The decision of the Vice President for Student Affairs is the final institutional action. There is no further right of appeal.
Reviews of the Code will occur annually. The review and revision of this Code will be overseen by the Office of Student Integrity, in consultation with the Provost, the Vice President of Student Affairs, and University Counsel. The Office of Student Integrity will work closely with appropriate constituents across campus to ensure necessary revisions are made in a timely manner. Representatives from the Student Government Association and Student Conduct Committee will have the opportunity to provide input.

The most recent edition of the Code of Student Integrity may be found on the Office of Student Integrity website. Armstrong State University reserves the right to revise or correct the Code as needed. Students will be notified via University email when changes to the Code have been made.