



Armstrong Atlantic State University  
Minutes of the Staff Advisory Council Assembly  
Wednesday, September 20, 2006

**Present:** Jonnie Chandler, Scott Gilreath, Peter Mastopoulos, Betsy Ray, Peggy Witherow, Noot Tisdale, Brian Dawsey, Peggy Williams, Ginger Smith, Rebecca Carroll (ex-officio)

**Campus Staff:** approximately 85-90 in attendance

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The Staff Advisory Council Assembly met at 3:00 p.m. in the Armstrong Center Auditorium.

- I: Peter Mastopoulos welcomed the staff to the 2006-07 Assembly and thanked everyone for coming.
- II: Peter Mastopoulos recognized the two recipients of the staff textbook scholarship, Leona Avey and Cynthia DeVoe.
- III: The Council bylaws with the proposed revisions were presented by Jonnie Chandler. The proposed changes are found in ARTICLE V. ELECTION OF THE COUNCIL
- A. The Council shall consist of nine members of the staff. The staff shall elect the requisite number of representatives each year for two-year terms (however, for the first election see (I)). No more than one member from any program or office (i.e., smallest unit within Academic Affairs, Business Affairs, External Affairs, Student Affairs, and the President's Staff) can serve on the Council. No more than four members may serve from the Academic Affairs staff unit, no more than two members may serve from ~~the~~ Business and Finance, and no more than one member may serve from External Affairs, Student Affairs, and the President's Staff.
- E. Prior to the spring semester meeting, each program or office shall receive from the Election Committee a list of eligible staff members for nomination for membership in the Council. Each program or office shall elect one ~~staff~~ nominee ~~from outside its unit and, if the unit is not represented on the Council, one staff nominee within its unit from each staff unit not represented on the Council~~. No later than March 31, nominations shall be forwarded to the Vice-Chair of the Council. The names of the nominees will be distributed to the staff at least five calendar days before the spring semester Assembly meeting.

A motion was made and approved by the staff for the revisions of the bylaws.

- IV: Brian Dawsey gave a brief update on the Special Events Committee and Celebrate AASU DAY Book Sale that we will be having on October 18, 2006. He mentioned that donations are welcomed and most needed for this event. Brian also asked for volunteers to help with the AASU Day Booth. A sign up sheet was made available for sign up after the assembly ended.
- V: Ginger Smith discussed the Staff Development Interest Survey and asked the staff for their feedback on what they would like for staff development. The surveys with return envelopes were given out before the assembly and asked to be dropped off in the survey box available after the assembly or mailed to Ginger Smith through campus mail. Ginger Smith thanked all the volunteers who helped with the House Calls for residents of Compass Point.
- VI: Scott Gilreath explained the mentoring program and the types of information that can be shared (location of campus resources, who works where, whom do I call for this...etc.) Scott briefly mentioned that the Staff Welfare Sub-Committee is still working out the details on possible incentives and the length of service of being a mentor. Scott also mentioned that Ginger's survey is very important to assessing the needs of staff on campus.
- VII: Peter Mastopoulos asked the staff to send suggestions through the Staff Advisory Council's website for suggestions on how to recognize the contributions of staff members. Pete also mentioned that sign up sheets for the sub-committees will be available after the assembly if anyone would like to volunteer to serve on one or more.
- VIII: Peter Mastopoulos thanked everyone again for coming to the staff assembly and encouraged everyone to take interest and sign up for the sub-committees. Pete mentioned the grand opening of the Armstrong Center on Friday, September 22, 2006 at 11:00 a.m.

The meeting was adjourned at 3:28 p.m.

Respectfully submitted,

Peggy Williams, Secretary

Attachment (s):  
Staff Advisory Council Assembly invitation  
Staff Advisory Council Assembly Agenda  
Volunteer Sheets for sub-committees  
Staff Development Survey