



**Minutes of the Staff Advisory Council Assembly
Wednesday, September 19, 2007**

Present: Scott Gilreath, Brian Dawsey, Fern Illidge, Leona Avey, Carlita Carter, Amelia Castilian, Linda Hansen, Chris McCarthy, Peggy Witherow, Rebecca Carroll (ex-officio)

Campus Staff: approximately 45 – 50 in attendance

Guests: Dr. Jones

The Staff Advisory Council Assembly met at 3:00 p.m. in the Armstrong Center Auditorium.

The Assembly of the Staff Advisory Council was called to order at 3:10 p.m.

- I. Scott Gilreath welcomed the staff to the September 2007 Assembly and thanked everyone for coming.
- II. Scott Gilreath invited Dr. Jones to speak on Staff Advisory Council initiatives.
 - A. Dr. Jones revisited past initiatives of the Staff Advisory Council.
 - B. Dr. Jones talked about this year's initiatives:
 - (1) Come up with new ways to welcome new staff members on campus through the Staff Welfare Committee.
 - (2) Revisit the Staff Development Proposal and be more specific in certain areas of last year's proposal.
 - (3) The development of the updated Strategic Plan and certain areas such as traditions and a sense of community. Dr. Jones mentioned "retaining some sort of historic tradition."
 - C. Dr. Jones thanked all staff members for their hard work and emphasized the importance of working as a team and with our community. He then thanked the Staff Advisory Council.
- III. Scott Gilreath recognized the winners of the Staff Textbook Scholarship and asked those present to raise their hands.
- IV. Scott Gilreath introduced the SAC Committees and asked each to come up to talk about latest developments within their committees:
- V. Leona Avey gave a brief update on the Communications Committee. She mentioned the updates to the SAC website and reminded staff members that they are welcomed to send emails. Leona also discussed the dissemination of information on campus to staff members and that the committee would continue working on that.

- VI. Carlita Carter introduced the Staff Welfare & Development Committee, and spoke about the Development Proposal and the purpose of the development theme. Chris McCarthy then touched on the proposal and topic ideas. He asked staff members to fill out the survey and add topics if inclined to do so; and he went over the topics out loud. He opened the floor for suggestions for additional topics. There were no suggestions made.
- VII. Brian Dawsey gave an update on the Special Events Committee; he reminded staff members about the Celebrate AASU Day Book Sale that the SAC will be having on October 17, 2007. He encouraged staff members to volunteer to help with the booth and that there will be a sign-up sheet available. He then thanked the individuals who kept boxes for books and encouraged more people to hold donation boxes.
- Brian briefly mentioned the request brought to the SAC about hosting the annual holiday luncheon and called for staff members to volunteer outside of the Council even though the SAC would not be able to carry that load on their own. He then mentioned that the Committee would be looking for an outreach possibility, touched on possible fundraiser ideas, and called for suggestions for both. Brian closed by showing staff members the bookworms designed and donated by Betsy Ray for the Book Sale Booth, and thanked her for her contribution.
- VIII. Scott Gilreath thanked everyone again for coming to the Staff Assembly and for taking the SAC seriously. He encouraged them to voice their ideas and concerns/needs to the Council through the website and/or the members who are here for the staff. Scott asked staff members to turn in their forms and paused for questions.

The meeting was adjourned at 3:40 p.m.

Respectfully Submitted,

Fern Illidge
Secretary

Attachments:
Staff Advisory Council Assembly Invitation
Staff Advisory Council Assembly Agenda
Opinion and Interest Survey for Staff Development Topics