

Minutes of the Staff Advisory Council Meeting Wednesday, August 6, 2008

Members Present:

Leona Avey, Carlita Carter, Mary Ellen Donatelli, Fern Illidge, Chris McCarthy, Frank Twum-Barima

Members Absent:

Michael Cross, Terral Harris, Chad Jackson

Guests:

None

The Staff Advisory Council (SAC) met at 10:00 a.m. in University Hall 282. The August meeting of the SAC was called to order by Fern Illidge at 10:15 a.m.

Old Business

Approval of Minutes

Approval of July minutes was postponed for online approval.

Wrap-up of July Session

Everyone had positive feedback about the July session. Fern distributed a "task list" featuring the ideas and initiatives compiled during the July session, and everyone reviewed the list.

New Business

Committee Re-Organization

Leona was elected as the 2008-2009 SAC Treasurer. She will automatically serve as chair of the Fundraiser/Outreach Committee.

Selection of Committee Chairs

SAC members volunteered to chair committees as follows: Communications Committee (Chad Jackson), Special Events Committee (Chris McCarthy & Frank Twum-Barimah), Staff Welfare Committee (Fern Illidge), Fundraiser/Outreach Committee (Leona Avey & Mary Ellen Donatelli), and Elections Committee (Carlita Carter).

Assignment of Committee Duties

We discussed the various responsibilities of the committees. More specifically, we reviewed the “task list” and agreed that each committee would use the “task list” as a guide for choosing “tasks” to pursue. We decided that special events doubling as fundraisers would be a collaboration among the Fundraiser/Outreach Committee and the Special Events Committee.

Initiatives listed on the “task list” were also discussed:

Green Initiative

We discussed the possibility of a recycling center, and agreed that Dave Roberts would be our contact for that idea. Raising funds to hire one student worker to help run the facility was introduced as a possible means for running such a center. Frank Twum-Barimah suggested that the Council consider co-sponsoring the “Make Maroon Green” program. We also presented the idea of having an eco-friendly forum featuring one or more local politicians or community leaders.

Bylaws Changes

We agreed that this initiative was important. We also agreed that we needed to act quickly because changes to the bylaws would require approval from the staff attending the General Staff Assembly.

Election Procedure

We revisited the need for election procedures to be updated in the bylaws. Carlita Carter verified the online procedure we chose to adopt for the proposed bylaw and will update the Bylaws to include future online elections.

Bylaws Changes to Include New Position

Carlita Carter prepared and proposed bylaws changes that would accommodate the inclusion of a SAC treasurer. The SAC voted to accept her proposed changes. They will be presented at September’s General Staff Assembly.

September Staff Assembly Meeting

The fall staff assembly will be at 3:00 p.m. on September 17, 2008. Fern Illidge reported that she is still working on a location. We all expressed a desire to hold the meeting in University Hall because of its more central location on campus. We brainstormed about ways to maximize attendance. We agreed that we should personally deliver invitations to departments.

AASU Day Booth

We agreed that we still want to sponsor a book sale as part of the AASU Day celebration. However, we also want to promote the Green Initiative. Fern Illidge will contact Amy Carter to see if we can have a larger booth.

Textbook Scholarship Fund

Applications for the Textbook Scholarship are due on Friday, August 8, 2008. Fern Illidge & Leona Avey will choose recipients and will email the names to Carlita Carter (AASU Bookstore).

Announcements

The next meeting will be on September 3, 2008, in University Hall 282; the Council agreed to hold future meetings in University Hall 282.

The meeting was adjourned at 11:35 a.m.