



**Minutes of the Staff Advisory Council Assembly Meeting  
 Wednesday, April 21, 2010  
 University Hall, room 158  
 3:00 p.m.**

<b>ATTENDANCE AT MEETING</b>		
<i>Name</i>	<i>Representative/Department</i>	<i>Term</i>
1. Frank Twum-Barimah	Student Affairs / Housing – Compass Point	2008-2010
2. Corine Ackerson-Jones	Academic Affairs / College of Health Professions	2009-2011
3. Mary Ellen Donatelli	Academic Affairs / Early Childhood Education	2008-2010
4. Tracey Dunn	Business & Finance / Business & Finance	2009-2011
5. Laura Harris	External Affairs / Donor Relations	2009-2011
6. Chad Jackson	President's Staff / Sports Marketing	2008-2010
Campus Staff	Approximately 30-35 in attendance	
<b>Absent from Meeting - approved</b>		
Barry Davis	Business & Finance / Plant Operations	2009-2011
Michael Cross	Academic Affairs / CIS	2008-2010
Rebecca Carroll	Director of Human Resources, ex-officio member	
Donna Kaplan	Academic Affairs / Registrar's Office	2009-2011

Frank Twum-Barimah called the meeting to order at 3:04 p.m.

<b>TOPIC</b>
<p><b>I. Welcome</b></p> <ul style="list-style-type: none"> <li>Frank welcomed the staff and thanked everyone for attending as it is a busy time of the year. This is the last assembly for the semester and thank you for the support you provided throughout the year.</li> </ul>
<p><b>II. Introduction of President Linda Bleicken</b></p> <ul style="list-style-type: none"> <li>Frank extended a warm welcome and thank you to Dr. Bleicken for coming this afternoon to speak to the staff.</li> </ul>
<p><b>III. President's Remarks</b></p> <ul style="list-style-type: none"> <li>Dr. Bleicken thanked everyone for coming and thanked the Staff Advisory Council for an amazing year – AASU day, Toys for Tots, it was a fun year. Thank you for your participation.</li> </ul>

#### **IV. Year under Review: Frank**

- This year SAC accomplished the following:
  1. Textbook Scholarship – Raised money on Celebrate AASU Day, awarded 11 scholarships.
  2. Makin' Maroon Green – worked with Georgia Power on AASU Day, gave out 1200 light bulbs, ran out very early.
  3. Toys for Tots – 6 boxes of toys through Marine Corp, plus \$500 check.
  4. Union Mission – Collecting items and Tracey will deliver to Union Mission.
  5. Furlough Fun Package – Two winners, Shelley Merrick and Laurel See.
  6. Talent Showcase – Fun show, enjoyed Armstrong spirit. There were no staff member acts, hopefully next year. Had 10 acts; singing, ballroom dancing, music.
  7. Lunch and Learn – Great topics over last year. Some well attended, some not. Everyone is very busy this semester.
  8. Spring Pot Luck Luncheon – being held on Wednesday, May 19, 2010
  9. Change for Change – some money collected.
  
- We have four outgoing SAC members. Getting good players is the hard part, we worked well together. Next week or so we will do nominations on line. Think about where you want to be in the next year. Marcel Proust said, "The voyage of discovery is not in seeking new landscapes but in having new eyes." New SAC may look at past, or make changes for next year. Have new eyes.

#### **V. Introduction of SAC members and Committees - Chair**

- Frank introduced the SAC committee and asked each to come up to talk about the latest developments within their committees.

#### **VI. Committees:**

- **Communication – Chad Jackson and Mary Ellen Donatelli**  
Communicate with campus, but also with community as well. We are also responsible for SAC website. List of members, photos, minutes. Email: [sac@armstrong.edu](mailto:sac@armstrong.edu)
  
- **Special Events – Kara Greene and Jill Phongs**  
"Denim and Diamonds Hoedown Potluck Luncheon"
  1. Wednesday, May 19<sup>th</sup> from 11:30 a.m. – 2:00 p.m. at the Shearhouse Plaza
  2. Themed potluck: prizes for best entrée, side dish, dessert and under \$5
  3. Chili Cook-off.
  4. Food suggestions: fried chicken, potato salad, corn bread...
  5. Entertainment: country music, line dancing, corn hole
  6. Prize: Best western dress
  
- **Staff Development and Welfare – Corine Ackerson-Jones**  
Donna Kaplan very busy in office and had to resign from this committee, but did a lot of work. Had six great topics for Lunch and Learn, asked for your input and tried to get the ones with the most votes. Held from 12:00 – 1:00 p.m. and 1:05 – 2:05 p.m. and attended by 5-6 people per session. Those who came had a great time. Last one was how to buy a house and tax break tips. The reason to hold this was: fellowship, personal development and informative gathering. We are your committee and would love to keep doing these. We have one left on May 11<sup>th</sup> on Sprucing up Your Resume. We will send out another survey. Please let me know if you would like to work with us.

- **Fundraising and Outreach – Laura Harris**

Laura extended her thanks to co-chairs, Corine and Tracey.

1. Will be holding elections for four vacancies: two from Academic Affairs, one from President's Staff and one from Student Affairs. CIS placed the people eligible into Pirates Cove for staff to nominate by April 28 with instructions on how to vote.
2. Staff Textbook Scholarship: Eleven (11) scholarships awarded this semester. Application on the HR website through May 17<sup>th</sup> for summer 2010 semester. I know we will try to do the used book sale at AASU day in fall 2010 to raise money for this scholarship fund.
3. New Scholarship application starting Fall 2010. Applicants must indicate what SAC committee they will serve on as part of the new application process.
4. Union Mission – thank you for bringing your toiletry items, we applaud your efforts. Tracey will delivery to Union Mission this Friday or Monday.

**VII. Common Read – Dr. Margaret Brockland-Nease, LLP Department  
Interim Chair, AASU Common Read Committee**

- We are doing a campus integration experience bringing together all students, staff, faculty, alumni and administration. Our 2010-11 common read is, "Waddie Welcome and the Beloved Community." We will have a lunch and conversation on Friday, April 23<sup>rd</sup> at 1:30 p.m. with Tom Kohler and Susan Earl.
- Reading ready round table for 2011-12 to begin discussion on next selection. We need 2-4 staff volunteers to help us with this project. Four books have been chosen and on reserve in library over summer. Read 4 books, come to two meetings in September to discuss your thoughts. If you have any questions, email me at [Margaret.Brockland-Nease@armstrong.edu](mailto:Margaret.Brockland-Nease@armstrong.edu). We hope to get staff involved and active in the community.

**VIII. Announcements**

- Today at Sticky Fingers, PT Department is sponsoring for the Kiss a Pig campaign. If you let them know you are from AASU, 10% of proceeds will support our President. We did the Pie in the Face last Friday.
- This Friday at 11:40 a.m., new Student Union Ribbon-Cutting Ceremony.
- 2010 Leadership Awards: Wednesday, April 28 at 12:15 p.m., Armstrong Center Auditorium.

**IX. Closing**

- Frank offered his thank you to the SAC members and the President's office for their support; also, Peggy and Rebecca. If you have any questions, please write or email, we try to address all emails – we are here to help support our staff.

General Assembly Meeting adjourned at 3:40 p.m.

Respectfully submitted,

Mary Ellen Donatelli  
SAC Secretary