



Armstrong Atlantic State University
Minutes of the Staff Advisory Council
Wednesday, April 5, 2006

Present: Amy Carter, Jonnie Chandler, Fern Illidge, Pete Mastopoulos, Shannon Mastopoulos, Betsy Ray, Becky Smith, and Noot Tisdale.

Absent: Peggy Williams (Excused) and Rebecca Carroll (ex-officio).

The members of the Staff Advisory Council met at 1:00 p.m. in Burnett Hall President's Conference Room.

The April meeting of the Staff Advisory Council was called to order at 1:25 p.m. Wednesday, April 5, 2006. Fern Illidge, Chair, presided.

- I. Copies of the minutes of the March 1, 2006 meeting were approved via email and posted on the Council web site. Copies were distributed to the Council.

Copies of the minutes of the February 15, 2006 Special Called Staff Advisory Council Assembly were distributed to the Council.

II. Unfinished Business

Staff Advisory Council Bylaw Changes:

- A copy of the Council Bylaws with draft changes was distributed to the Council. The draft was approved with an additional change:
The word "Council" will be proposed to be removed from the following:
Article VIII.C.1.h.; 2.d and e.;3.e

The Bylaw changes will be submitted for approval at the April Staff Assembly.

III. Special Events update

- There has been an amazing response from the campus to the S.A.F.E. Shelter campaign. Saturday, April 8, 2006 staff will put together individual kits for the S.A.F.E. Shelter from the donations collected. The items will be delivered to the S.A.F.E. Shelter Monday, April 10th.
- The Special Events Committee will start planning a new fund-raiser at their next meeting.

- There was discussion about highlighting the special events projects on the SAC web site.

IV. Elections

- The Election Committee shared with the Council the current election procedures and Implementation Plan now being carried out for the upcoming April elections. Fern Illidge distributed a handout outlining the election procedures.
- The elections will take place at the April Staff Advisory Assembly. Due to having candidates for the office of Vice President of Academic Affairs and Dean of Faculty on campus the third Wednesday of April, the Council voted to postpone the Assembly until April 26th to allow staff to participate in the candidates' presentations. The Assembly will be at 3:00pm in University Hall Lecture Hall 158. Refreshments will be served.
- A sample ballot will be sent out campus-wide. Also, a flier reminding staff of the Assembly will be sent out to the campus.

V. April Staff Assembly

Proposed agenda:

1. Elections
2. Bylaw revisions
3. Council accomplishments: (1) The Staff Scholarship; (2) The Sick Leave Pool Policy; (3) The S.A.F.E. Shelter project

VI. Additional Business

There will be a Special Called Staff Advisory Council meeting to prepare for the upcoming April Staff Assembly on Wednesday, April 19th at 12:00 noon in the President's Conference Room.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,
Becky Smith, Secretary

Next Council meeting:

Wednesday, May 3, 2006 at 1:00 in the Burnett Hall President's Conference Room.

Attachments: SAC Election – Process & Procedures; Bylaws w/Proposed Revisions; copy of Inkwell article in reference to the SAFE Shelter project

Web site questions:

There were no questions submitted to the web site.