



Armstrong Atlantic State University
Minutes of the Staff Advisory Council
Wednesday, April 4, 2007

Present: Jonnie Chandler, Peggy Witherow, Peter Mastopoulos, Betsy Ray, Scott Gilreath, Ginger Smith, Peggy Williams, Noot Tisdale

Absent: Brian Dawsey (unexcused) and Rebecca Carroll (excused, ex-officio)

The members of the Staff Advisory Council met at 1:00 p.m. in Burnett Hall President's Conference Room on Wednesday, April 4, 2007.

The April meeting of the Staff Advisory Council was called to order at 1:10 p.m.

I: Copies of the March 7, 2007, minutes were distributed to the Council and approved with minor changes.

II: Committee Reports

Election Committee

Betsy Ray mentioned that 29 nominees for the election of new Council members accepted the nomination. Jonnie Chandler will prepare the sample ballot to be sent via email. Shannon Mastopoulos from the communication committee will be asked to post pictures of the nominees on the Staff Advisory Council's website.

Communications Committee

Ginger Smith will send the Staff Assembly Meeting and Election Announcements to all staff. Ginger mentioned that there were a few email inquiries on the Staff Advisory Council's email and will respond to them this week. The Staff Development Proposal is a well underway and will incorporate continuous learning for the mind, body, and spirit. A survey was administered to staff members fall 2006 and 81% of respondents indicated interest and intent to participate in a comprehensive program of this nature. Ginger Smith will be emailing the Council a draft of the Staff Development Proposal for review.

Special Events Committee

Peggy Williams sent a campus-wide email to thank-you message for everyone who helped to make the Staff Advisory Council's service project for the Union Mission a successful event. This included everyone who donated items. Peggy announced that the collection included over fifty bags of clothes, toiletries, blankets, bedding, shoes and various items. Peggy also thanked Betsy Ray and the Plant Operations crew for making room to store the items until pick-up, for taking many of the donated items to the storage room, and for assisting Union Mission in transporting the items from the storage room to

the pick-up van. Peggy mentioned that she greatly appreciated everyone's efforts in making Armstrong Atlantic State University and the Staff Advisory Council shine once again. Future special events projects are in discussion and are in the planning stages as of now.

Staff Welfare Committee

Scott Gilreath will re-send the proposal for Staff Mentoring via email and will give a deadline to the Council for feedback and comments.

III: New Business

Staff Assembly Agenda

The Agenda for the Staff Assembly was finalized, and includes the elections of the new Council members, recognition of Textbook Scholarship recipients, changes to the Bylaws, Special Events, Communications, and Staff Welfare Committee reports.

New Staff Award

The new Staff Award for Volunteer Service to the Community will be presented for the first time at the 2008 Leadership Awards program, April 2008.

Election Process

Peter Mastopoulos briefly mentioned that he would like to improve the election process of the Council and asked Peggy Witherow to lead a small task force to review the process.

IV: Human Resources Director, Rebecca Carroll's Update

- Peggy Witherow will be the Staff Advisory Council's representative for staff awards at the annual Leadership Awards Program on Friday, April 27, 2007.
- Friday, April 13, 2007, is the service awards luncheon at Carrabba's Italian Grill for faculty/staff who have served 10, 20, etc. years here at AASU.
- There are plans to send three people to represent AASU's Staff Advisory Council for next years USG Staff Conference. This will include the Chair of the Staff Advisory Council, a member of the Staff Advisory Council and a representative from Human Resources to attend.

V: Announcements

Sympathy Card

A sympathy card was sent to Victoria Harrell for the loss of her husband.

Staff Textbook Scholarship Application Deadline

Summer 2007 deadline for the Staff Textbook Scholarship is May 1, 2007.

Fall 2007 deadline for the Staff Textbook Scholarship is August 1, 2007.

Spring 2008 deadline for the Staff Textbook Scholarship is December 3, 2007.

Staff Assembly

The Staff Assembly meeting will be held Wednesday, April 18 at 3:00 p.m. in University Hall, room 158. Pictures of the nominees will be displayed on Powerpoint.

The meeting was adjourned at 2:14 p.m.

Respectfully submitted,

Peggy Williams, Secretary

Next Council Meeting
**Wednesday, May 2, 2007 at 1:00 p.m. in Burnett Hall President's
Conference Room**

Attachment (s): Staff Development Program Proposal, Staff Mentoring Proposal and Staff Award for Volunteer Service to the Community Application/Nomination Form.