

**Minutes of the Staff Advisory Council  
Wednesday, March 5, 2008**

Present: Scott Gilreath, Brian Dawsey, Fern Illidge, Leona Avey, Chris McCarthy, Carlita Carter, Amelia Castilian-Moore, Peggy Witherow, Rebecca Carroll (ex-officio)

Absent: none

Guests: none

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The members of the Staff Advisory Council met at 10:00 a.m. in University Hall, room 282.

The March meeting of the Staff Advisory Council was called to order at 10:21 a.m.

**I. Old Business**

**A. Approval of Minutes**

The minutes of the February 6<sup>th</sup> meeting were approved.

**B. Staff Development**

Scott Gilreath asked Rebecca Carroll for an update on the Staff Development Proposal submitted to Dr. Jones in November 2007. Rebecca Carroll informed the Committee that it has been pushed down to the bottom of the list, but that it is still an important issue and will be a priority again in the next month. When it is brought back to the top of the list, Customer Service will be a starting point. Areas of focus, per Dr. Jones, are skills development, healthy living, and staff retention, as well as promotion possibilities.

Chris McCarthy asked Rebecca Carroll about staff salaries. Rebecca Carroll explained to the Council that she was asked to do a preliminary number / study for possible salary adjustments for staff positions that are under the mean in their pay grade as compared to the local market via the Georgia Department of Labor. If a funding source is identified, then a staff committee will convene to discuss the next step.

Rebecca Carroll shared with the Council that there were possible options regarding Memorial Day. Once it is finalized, she will be ready to share those options with the staff.

Rebecca Carroll also shared with the Council that Staff awards are coming up soon, and that the SAC should be prepared to assist with those.

## **II. New Business**

### **A. Committee Reports**

#### **1. Special Events**

Brian Dawsey had nothing to report.

Chris McCarthy informed the committee that Jonnie Chandler and the volunteers helping with the Operation Armstrong Cares have collected 30 boxes up to date. 25 more boxes are to be packed this week, and there have been 50 more boxes ordered.

#### **2. Communications Committee**

The Communications Committee had nothing to report.

#### **3. Staff Welfare & Development**

The Staff Welfare & Development Committee had nothing to report.

### **C. Election Procedure**

Scott Gilreath reminded the SAC that Bylaw changes must be given to the staff 10 days before the Staff Assembly (April 6), and that Bylaw changes should be brought before the SAC 5 days before our next meeting (March 28).

Regarding the failed nomination process for Linda Hansen's vacant chair, Scott Gilreath went over Article VII: Vacancies: Because we determined not to have the election again, the thought is to have this election included in the general election in April. The Council cannot, however, include this vacancy of Linda Hansen's into the general election. Therefore, the SAC has to have two elections during one assembly meeting. Scott Gilreath proposed that we change the bylaws to hold this election concurrently instead of having two separate elections / ballots in one meeting; to avoid confusion. Scott Gilreath asked the Council what they thought about this option, and asked for a Council member to author a proposal to do this. Carlita Carter volunteered to do so.

Rebecca Carroll asked to hold a meeting with the Election Committee this week, and the Communications Committee by March 17.

III. **Announcements**

The SAC Staff Assembly will be April 16 at 3:00 p.m.

The next meeting will be April 2, 2008, at 10:00 a.m. in University Hall 282.

The meeting was adjourned at 11:40 a.m.

Respectfully Submitted,  
Fern Illidge, Secretary