

STAFF ADVISORY COUNCIL
Wednesday, March 3, 2010
Burnett Hall Board Room
Meeting Minutes

*"If I have seen further than others, it is because I was standing on the shoulders of giants."
 ~ Isaac Newton*

Frank Twum-Barimah called the meeting to order at 8:35 a.m.

Attendance at Meeting		
<i>Name</i>	<i>Representative/Department</i>	<i>Term</i>
1. Frank Twum-Barimah	Student Affairs / Housing – Compass Point	2008-2010
2. Corine Ackerson-Jones	Academic Affairs / College of Health Professions	2009-2011
3. Mary Ellen Donatelli	Academic Affairs / Early Childhood Education	2008-2010
4. Tracey Dunn	Business & Finance / Business & Finance	2009-2011
5. Laura Harris	External Affairs / Donor Relations	2009-2011
6. Chad Jackson	President's Staff / Sports Marketing	2008-2010
7. Donna Kaplan	Academic Affairs / Registrar's Office	2009-2011
8. Kara Green		
9. Jill Phongsa		
Absent from Meeting - approved		
Barry Davis	Business & Finance / Plant Operations	2009-2011
Michael Cross	Academic Affairs / CIS	2008-2010
Rebecca Carroll	Director of Human Resources, ex-officio member	

TOPIC
<p>I. Old Business</p> <ul style="list-style-type: none"> • Approval of Minutes – February 3, 2010 <p>Chad Jackson offered a motion to approve the SAC minutes. Tracey Dunn seconded the motion. All approved.</p>
<p>II. New Business</p> <p>None</p> <ul style="list-style-type: none"> • Committees/Officer Reports <p>1. Communication: <i>Chad and Mary Ellen</i> Chad noted we have received a few random emails. Laura to send information to Chad regarding Union Mission collection on April 21st at General Assembly Meeting; Chad will email campus this information. Mary Ellen sent the minutes to Sue to place on website. We also need the new</p>

Bylaws updated to the site. Chad will email staff with link to Flickr photos.

2. Special Events: *Kara and Jill*

- **Spring Pot Luck: Country Western theme "Denim and Diamonds Hoedown"**
 1. Wednesday, May 19, 2010 from 11:30 a.m. – 2:00 p.m.
 2. Shearhouse Plaza
 3. Pot luck should be chips, BBQ, chili
 4. Food Contest: best entrée, best side, best dessert, under \$5 dish. Also having a chili cook-off.
 5. SAC responsible for: sweet, unsweet tea and water
 6. Decorations: red/white checkered tablecloths, cacti on tables, bails of hay, cowboy hats
 7. Entertainment: line dancing, corn hole toss, horse shoes, relay sack race
 8. Prize: Best Western Dress

3. Staff Development and Welfare: *Corine*

Corine noted the upcoming Lunch & Learn being held on Tuesday, March 9th regarding *Put Your Money To Work* is being held in UH 156 with Jackie Ogden. Please send emails Friday and Monday to remind people. Tracey got some information about 211 service about those in trouble. In progress, will discuss at next meeting.

4. Fundraising and Outreach: *Laura and Corine*

Scholarships – Laura worked on textbook scholarship application form to include information regarding adding what planned activities have you supported or will support. There was some discussion regarding if the recipient must be in a degree program. Please email Laura by Friday with any changes.

March of Dimes –April 24, 2010. Can donate up to day of walk on-line. Cut off for collecting money is April 21st so we can write a check.

Union Mission-We need toiletry items brought to the General Assembly Meeting on April 21st.

III. Any Other Business

- **Election:** Frank will meet with Carlita regarding the updated Bylaws. We will introduce the nominees for SAC at the General Assembly meeting. Will meet with Rebecca to get a listing of those qualified and who can vote. Talked to Jennifer in CIS so they can send a blast email to nominate staff. Mary Ellen will reserve a large meeting room in University Hall.
- **Kiss-A-Pig Campaign:** President Bleicken is trying to raise money for the American Diabetes Association; tough competition with area schools and hospitals. Kick-off is Saturday, March 6th on River Street at 5:00 p.m.
- **VP Advisory Search:** So far we have reviewed 10 applications. If we can proceed, as every search is being suspended, our next meeting is March 11.
- **Budget Cuts:** Chad stated he has received emails regarding the budget cuts as there are a lot of concerns. Corrine asked if President Bleicken could meet with the staff at the assembly meeting for about 15 minutes for a question/answer session. Frank noted you can go to the President's comment page on the website and place concerns.
- **Career Services:** As there is no Director and Assistant Director in Career Services, maybe we can have our last *Lunch & Learn* on May 11th be on professional development resume writing.

IV. Announcements

- Remember: "Only those who risk going too far can possibly find out how far they can go."
`T.S. Eliot

Frank adjourned the meeting at 9:37 a.m.

Next Meeting Dates

Date	April 7 April 21	Time:	8:30 a.m. – 9:30 a.m. 3:00 p.m. – 4:00 p.m.	Location:	Burnett Hall Board Room University Hall 158
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Respectfully submitted,

Mary Ellen Donatelli