



Armstrong Atlantic State University
Minutes of the Staff Advisory Council
Wednesday, February 1, 2006

Present: Amy Carter, Jonnie Chandler, Fern Illidge, Shannon Mastopoulos, Betsy Ray, Becky Smith, Noot Tisdale, Peggy Williams, and Rebecca Carroll (ex-officio).

Absent: Pete Mastopoulos (Excused)

The members of the Staff Advisory Council met at 1:00 p.m. in the Burnett Hall Board Room.

The February meeting of the Staff Advisory Council was called to order at 1:20 p.m. Wednesday, February 1, 2006. Fern Illidge, Chair, presided.

I. Copies of the minutes of the January 11, 2006 meeting were distributed to the Council.

II. Unfinished Business

Status of the Sick Leave Pool Policy:

- Rebecca Carroll will be presenting the Policy to the faculty at the February 13th faculty meeting by way of a power point presentation. The application will be posted on the HR web site, and the policy and application will be sent to the campus faculty and staff by way of email. A fact sheet and application will also be available at the faculty meeting.
- The Council has planned for a Special Called Staff Assembly on Wednesday, February 15th. Rebecca will present the power point presentation to the staff, and fact sheets and applications will be available for handouts to the staff.
- The Council has received positive feedback from campus faculty and staff on the development of the Policy.
- Open Enrollment was set for February 15th - March 3rd.

III. Staff Compensation for Degree Completion: Jonnie Chandler

- Jonnie Chandler reported that she had been under the impression that an award for this purpose was in place, however realized it was not in place when a fellow co-worker completed a degree and the award was not presented.
- Rebecca Carroll explained the differences between faculty salary compensations for degrees of education completed and the staff positions that are posted with job qualifications and salaries. Rebecca encouraged the Council to give individual recognition to staff for degree completion. She will explore the option for making appropriate awards at the spring Leadership Awards Ceremony.

IV. Special Events Committee

- Amy Carter and Peggy Williams gave a report of the January 25th Special Events Committee meeting. The minutes from that meeting were distributed to the Council. This committee would like to set up additional sub-committees for different initiatives. A service project is being developed. The Committee would like to have a project each spring and fall.

V. Staff TextbookScholarship Fund

A draft flyer was distributed to the Council. Scholarship criteria was discussed and suggested changes for the flyer. It was agreed that:

- the scholarship information will be posted on the SAC web site
- the scholarship does not exclude SAC members
- the award will be decided by a random drawing for applicants who meet the criteria

VI. Additional Business - Next Meeting

- The Council initiatives will be linked to the SAC web site.

The meeting was adjourned at 2:20 p.m.

Respectfully submitted,

Becky Smith, Secretary

Next Council meeting:

Wednesday, March 1st at 1:00 in the Burnett Hall Board Room.

Web site questions:

There were no questions submitted to the web site.