

 **Armstrong Atlantic State University****Minutes of the Staff Advisory Council Meeting**January 12<sup>th</sup>, 2011

President's Boardroom, Burnett Hall

8:30 a.m.

The meeting called to order at 8:30 a.m. in the President's Boardroom.

Presiding: Corine Ackerson-Jones

**ATTENDANCE AT MEETING**

<i>Name</i>	<i>Representative/Department</i>	<i>Term</i>
1. Corine Ackerson-Jones	Academic Affairs/College of Health Professions	2009-2011
2. Mario Incorvaia	Academic Affairs/Art, Music, Theatre	2010-2012
3. Kara R. Greene	Student Affairs/ Testing Services	2010-2012
4. Laura Harris	Office of Advancement	2009-2011
5. Tracey Dunn	Business & Finance/Business & Finance	2009-2011
6. Susan Hacker	President's Staff/Internal Auditor	2010-2012
7. Sheryl Powell	Academic Affairs/Psychology	2010-2012
8. Barry Davis	Business & Finance/Plant Operations	2009-2011
9. Rebecca Carroll	Director of Human Resources, ex-officio member	

**ABSENT FROM MEETING**

Leona Humphries

The meeting was called to order at 8:30 a.m. Chair, Corine Ackerson-Jones presiding.

-Dr. Bleicken spoke to the council regarding the strategic plan (SPARC)

-Council members had various concerns regarding the hiring pool, affirmative action, and the community's outlook/view of Armstrong

-A motion was moved and second that the agenda be approved.

## **Committee Reports:**

### Staff Development and Welfare:

- Mario: Lunch and Learn scheduled for January 13<sup>th</sup>, 2011 in UH 128
- Wendy Marshall will facilitate a Google Documents L&L; participants must have a Google account
- 3 more Lunch and Learns have been planned. The topics, location, and facilitators will be announced at a later date.
- Feedback has shown that Fridays are the best day to have Lunch and Learns.
- The Mentorship program will be evaluated at a meeting later this month

### Special Events Committee:

-The planning for the Talent Showcase is under way. Fliers have been created and need to be distributed. We need acts from students, faculty, and staff. Please help in promoting this event.

### Fundraising and Outreach:

- Four textbook scholarships were awarded.
- Will have a meeting within the next week to discuss other fundraising and outreach initiatives.

### Communications:

- Mario and Kara will be helping to get events out to Tracey.

### Elections:

- Doodle will be sent out for bylaws meeting. The meeting needs to be within the next week.

### Community Service:

- Humane Society Initiative (Donations of dog and cat food).
- Presentation at basketball game from the Humane Society with the actual weight of the dog and cat food donated.
- Food collection will be at various offices on campus( Locations have not been decided)
- Some food will go to Friends of Cats (Barbara Brown to collect)
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### **New Business:**

- Elections committee to meet for bylaws revisions on January 19<sup>th</sup>, 2011 at 8:30 in Burnett Hall Boardroom

### **Notes:**

- Staff Council letter of BOR
  - o Nicole inquired about how we will know about dues.
  - o Please add everyone to the list serv.
  - o When will next quarter meeting be?

**Announcements:**

- Rebecca announced that the comment box has been added to the HR website. Please read through the comments and questions to see if everything is okay.
- Add "practice" on comment box
- Rebecca suggested a "dress down day" to wear Armstrong apparel as to increase school spirit. Possibly an Armstrong Spirit Day?
- Meeting for February may be moved
- Is SAC interested in participating in the Hosea Feed the Hungry event?

Meeting adjourned at 10:03 a.m.

Respectfully submitted,

*Kara R. Greene*

Kara R. Greene  
SAC Secretary