

## **Staff Advisory Council Meeting**

**Wednesday, June 13, 2012**

### **In Attendance:**

Mario Incorvaia (President's Office/Academic Affairs), Chairman – Second Term  
Michael Smoose (Business & Finance), Secretary – First Term  
Jennifer Incorvaia (Business & Finance) – First Term  
Carly Hallman (Advancement ) – First Term  
Tracy Gregory (Business & Finance) – First Term  
Jessica Weaver (Business & Finance) – First Team  
Robby Dittmann (President's Office/Academic Affairs)  
Tracey Dunn (Student Affairs)  
Joe Peny (Business & Finance)  
Shelly Merrick (President's Office/Academic Affairs)  
Rebecca Carroll (HR Rep)

Mario Incorvaia called the meeting to order at 12:20 PM

### **Council Elections**

#### **Chair**

Mario Incorvaia read the duties of the Chair and opened the floor for nominations.  
Robby Dittmann nominated Michael Smoose. Michael declined  
Jennifer Incorvaia nominated Shelly Merrick. Shelly accepted.  
No other nominations were made.  
Mario closed the nominations.  
Shelly Merrick was unanimously elected Chair.

#### **Vice Chair**

Shelly read the Vice Chair's duties and opened the floor for nominations.  
Michael nominated Robbie Dittman. Robbie declined.  
Michael nominated Jennifer Incorvaia. Jennifer declined.  
Joey Penny nominated Jessica Weaver. Jessica accepted  
Jessica nominated Tracy Dunn. Tracy declined.  
Robby nominated Tracy Gregory. Tracy declined.  
Shelly closed the nominations.  
Jessica was unanimously elected.

#### **Secretary**

Shelly read the Secretary's duties and opened the floor for nominations.  
Carly Hallman nominated Joey Peny. Joe declined.  
Jennifer Incorvaia nominated Carly. Carly declined.  
Joe nominated Tracy Gregory. Tracy declined.  
Michael nominated Tracy Dunn. Tracy accepted.  
Shelly closed the nominations.  
Tracy was unanimously elected.

#### **Treasurer**

Shelly read the Treasurer's duties and opened the floor for nominations.  
Jessica nominated Jennifer. Jennifer accepted  
Shelly closed the nominations.

Jennifer was unanimously elected.

Staff Council agreed to have Shelly send out a template for bringing up new agenda items for the July meeting.

Joe Peny moved to change the date of the July meeting on Monday, July 9<sup>th</sup> at 4 p.m. Venue TBA

Carly Second.

Motion unanimously passed.

Shelly called for a motion to adjourn

Joey moved to adjourn meeting. Tracy Gregory second.

Motion unanimously approved

Meeting adjourned at 12:46 p.m.