

## **Staff Advisory Council Ad Hoc Meeting**

August 1, 2013 9:00 AM

Burnett Hall Meeting Room 109

### **Meeting called to order 9:00 AM**

#### **Present (quorum achieved):**

Willette Stevens

Laura Mills

Laura Paulini-Bolton

Greg Surrette

Rick Matthews

Shannon Reddick

Shelley Merrick

Peggy Clifton

#### **Absent:**

Angela Storck

#### **Approval of the Minutes**

No minutes available to approve.

#### **Committee Reports**

##### Communication Committee (Angela Storck)

No report.

##### Elections Committee (Greg Surrette)

No report.

##### Outreach/Special Events Committee (Peggy Clifton and Shannon Reddick)

Shannon presented Outreach and Special Events Committee projects handout (attachment) for 2013-2014.

#### **Project Discussions:**

##### **Treasure Savannah (Oct '13, Mar '14)**

- Participation at both events by all SC members was discussed and highly recommended. Members of the Outreach/Special Events Committee have committed their participation at the Savannah Food Bank during the March '14 Treasure Savannah.

##### **Toys for Tots (Nov '13)**

- Shannon will contact SGA for more information.

##### **Holiday Luncheon/Potluck and Raffle and Humane Society Donations (Dec '13)**

- Shelley will get the date of the President's Holiday Party and Tree Planting Ceremony, so SAC Holiday Luncheon can be scheduled without conflicting.
- Whether or not to make it a luncheon, with catered food, or a potluck was discussed. Further discussion needed before a decision.

- The possibility of a raffle was discussed. Shelley volunteered to provide contacts for donations.

#### Summer Picnic (May '14)

- Committee will begin planning in late February/early March.

#### iCare/Armstrong Cares (Jun '14 – Jul '14)

- Discussed starting a new initiative called iCare or Armstrong Cares.
- A collection drive for Safe Shelter was suggested as the first project of the new initiative.

#### Fundraising Committee (Laura Mills and Laura Paulini-Bolton)

- Laura shared fundraising plans for '13 – '14.
- The committee plans to add a Baked Goods Sale at Celebrate Armstrong in October this year to supplement the annual Celebrate Book Sale.
- Greg is looking into getting a SAC banner and lawn signage for Celebrate.
- Discussed two new fundraising initiatives including a Spring Parking Lot Sale and a SAC sponsored 5K run.

#### Staff Development and Welfare Committee (Greg Surrette and Rick Matthews)

- Suggested changing the Lunch and Learn name to Lecture Series and holding the sessions at 10am or 2pm instead of 12 noon to attract more participation, and because providing food at the sessions has become difficult.
- The Lecture Series sessions are still being planned at this time.
- The dates, times, and locations have been finalized for the CPR/AED familiarization sessions.

#### **Old Business**

Nothing to report.

#### **New Business**

Shelley and Rick discussed collaborating on creating a budget proposal for a Staff Advisory Council discretionary fund to be presented before Human Resources and the President's Office for consideration.

**Meeting adjourned 10:15 AM.**