Minutes of QEP Subcommittee for Literature Review & Best Practices

12 October 2011

Attending: John Kraft, Nancy Remler, Allison Belzer Doug Frazier, Greg Anderson, Mark Finlay, Beth Howells

Absent: Corine Ackerson-Jones, Caroline Hopkinson

John Kraft suggested that we begin our work by focusing on the language of our QEP document, comparing that with other studies like that of the University of Central Florida, and reviewing some of the earlier work completed on our campus, such as Beth Howells’s study of RPG Issues. He also suggested that the chair of our committee should meet with the steering committee roughly once every two week; and that our group should communicate regularly with the other committees (especially the one focusing on curriculum design and budget).

Greg Anderson recommended that our research focus on ways that we might fine tune the design of the two original QEP proposals. We could present some ideas from our research to the other two subcommittees, and let them build it. Dough Frazier agreed—we should simply look for any shortcomings in the existing proposals.

John Kraft stressed that the simple goal is to design a freshmen seminar that focuses on information literacy. Beth Howells suggested that our work needed to be more focused; much research in these fields has already been done. To that end, Doug Frazier agreed to post more information about information literacy, Beth and Greg agreed to post more information about first year seminars, and Allison Belzer said she would post information about undergraduate research. We agreed it was important to look beyond the Southeast for ideas in this field, even though “QEP” is a notion associated only with the institutions that are part of SACS.

Nancy Remler said she was ready to write whatever we needed to have written.