**First-time Set-up**

**STEP 1:** When first opening the app, you will be asked to “Select Site.” Scroll through the list and click on “Armstrong State University.”

**STEP 2:** On the next screen, select “Armstrong LDAP.” This will bring you to the log-in screen.

**STEP 3:** Log-in with your Port of Armstrong Username and Password

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**Using the App**

When you log-in, you will see a menu for available actions.

- **Accounts:** Allows you to see your current account balances.
- **Deposit:** Allows you to add funds to your PirateCard with a previously saved funding source.
- **Lost Card:** Allows you to freeze your card so no one can access your funds until the card is found or replaced.

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**Account View**

On this screen, you can view a detailed list of all transactions. You can also deposit money on to your account.

*IMPORTANT:* Before you can make a deposit with the eAccounts App, you will need to go online and save at least one funding-source to the PirateCard eAccounts.

Access PirateCard eAccounts through Port of Armstrong.

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**Account Transaction Details**

Tap “Account” from the main screen to see current balance on your different accounts. To see a detailed list of transactions, tap the account name on the list.

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**Deposit Funds:**

**STEP 1:** Select your funding source from the drop-down menu.*

**STEP 2:** Select the amount you would like to deposit.

**STEP 3:** Tap “Make Deposit”

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**Report Lost / Found Card**

**STEP 1:** From the Main Menu, select “Lost Card” or “Found card.”*

**STEP 2:** Select your card by touching the card number that comes up

**STEP 3:** Tap “Deactivate Card” for lost card and “Activate Card” for found card.

*Menu options will change from “Lost” to “Found” when your card is deactivated.

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**All Done**

Once you have finished working in the eAccounts App, tap the “Home” button and select “Sign Out” to log out of your account.