**Blackboard Transact eAccounts: Android Mobile User Guide**

**First-time Set-up**

**STEP 1:** When first opening the app, you will be asked to “Select Site.” Scroll through the list and click on “Armstrong State University.”

**STEP 2:** On the next screen, select “Armstrong LDAP.” This will bring you to the log-in screen.

**STEP 3:** Log-in with your Port of Armstrong Username and Password

**Using the App**

When you log-in, you will see a summary of your Accounts and Balances.

Tap an account name to see detailed transactions for that account.

**Deposit Funds**

**STEP 1:** Select your funding source from the drop-down menu.*

**STEP 2:** Select which account you want to add the funds to.

**STEP 3:** Select the amount you would like to deposit.

**Account Transaction Details**

You can see a detailed list of all account transactions and current account balance. If you notice your funds are running low, it is easy to deposit additional funds.

Tap “Available for Deposit” to make a deposit from a previously-saved funding source.*

**Important:**

Before you can make a deposit with the eAccounts App, you will need to go online and save at least one funding-source to the PirateCard eAccounts.

Access PirateCard eAccounts through Port of Armstrong.

**Report Lost Card**

If you lose your card, you can deactivate it yourself to prevent someone else from using your funds.

**STEP 1:** Tap the menu button (location of the menu will vary based on model of phone)

**STEP 2:** Select “Lost Card”

**STEP 3:** Select your card by touching the card number that comes up

**STEP 4:** Tap “Deactivate Card”

**All Done**

Once you have finished working in the eAccounts App, tap the menu button and select “Sign Out” to log out of your account.