Four Types of Courses

1. **Fully Online Course**: All or nearly all the class sessions are delivered via technology (96% to 100% online).

2. **Partially Online Course**: Technology is used to deliver more than 50% of class sessions (51% to 95% online).

3. **Hybrid Course**: Technology is used to deliver 50% or less of class sessions (1 class session up to 50% online).

4. **Campus/On-site Course**: No class sessions are replaced by technology or online.

Three Types of Programs

1. **Online Program**: Includes only fully online courses
   Note: Does not include partially online or hybrid courses.

2. **Blended Program**: Includes partially online and fully online courses
   Note: Does not include hybrid or campus/on-site courses.

3. **Campus/On-site Program**: Includes three types of campus/on-site courses:
   (1) hybrid courses
   (2) technology enhanced courses
   (3) “no technology” courses

Note: Some Campus/On-site programs may allow or require fully online and/or partially online courses as part of the academic program of study. For questions regarding fully online and/or partially online courses, contact the Department Chair.
Detailed Course Descriptions

**Fully Online Courses (fully at a distance - USG)**

Online courses provide more than 95% to 100% instructional delivery of class sessions via the internet or through the use of one or more technologies.

Students are **physically separated** from the instructor.

Instructional delivery is asynchronous and/or synchronous (real-time).

Fully online courses utilize a **Learning Management System** (LMS) and/or other technologies to deliver instruction and support student learning, regular, substantive, timely, and appropriate interaction between students and instructors and among students.

Courses may be augmented and supported using a myriad of information technologies.

**Syllabi** and course content need to demonstrate the instructional time in the alternate format (delivery mode) that is equivalent to and/or in addition to actual hours of **classroom instruction** in alignment with the new US Department of Education credit hour definition.

**Fully online courses** must demonstrate that the student who registers in a distance or correspondence education course or program is the same student who participates in and completes the course or program and receives the credit by verifying the identity of a student who participates in class or coursework by using, at the option of the institution, methods such as (1) a secure login and pass code, (2) proctored examinations, and (3) new or other technologies and practices that are effective in verifying student identification.

The instructional delivery for **fully online** courses must be reviewed and approved by the college that offers the courses to ensure the alignment with accrediting policies specific to the degree being offered (e.g., ABA, AACSB, NCATE, etc.).

Institutional materials indicate which fully online courses have minimal face-to-face instructional requirements (e.g., orientation, exam, etc.).

Refer to Comparative Review of Definitions and Regulations for specific details regarding federal mandates and compliance relating to accreditation and federal funding.

**Partially Online Courses (partially at a distance - USG)**

Partially Online courses provide more than 50% instructional delivery of class sessions via the internet or through the use of one or more technologies.

**Partially Online courses** utilize a LMS and/or other technologies to deliver instruction and complement student learning in face-to-face settings.

The integration of a LMS and/or other technologies for instructional delivery does reduce face-to-face contact time.
Due to reduction of face-to-face contact time, syllabi and course content need to demonstrate the instructional time in the alternate format (delivery mode) that is equivalent to and/or in addition to actual hours of classroom instruction in alignment with the new US Department of Education credit hour definition.

Instructional delivery in a partially online course supports regular, substantive, timely, and appropriate interaction between students and instructors and among students.

Partially online courses may be augmented and supported using a myriad of information technologies within and outside of the face-to-face settings.

The instructional delivery for partially online courses must be reviewed and approved by the college that offers the courses to ensure the alignment with accrediting policies specific to the degree being offered (e.g., ABA, AACSB, NCATE, etc.).

Partially online courses must demonstrate that the student who registers in the course is the same student who participates in and completes the course or program and receives the credit by verifying the identity of a student who participates in class or coursework by using, at the option of the institution, methods such as (1) a secure login and pass code, (2) proctored examinations, and (3) new or other technologies and practices that are effective in verifying student identification.

Refer to Armstrong’s Comparative Review of Definitions & Regulations for specific details regarding federal mandates and compliance relating to accreditation and federal student aid (e.g., Title IV funding).

Hybrid Courses (Hybrid – USG)

Hybrid courses provide 50% or less instructional delivery of class sessions through the internet or other technologies but at least one “planned” class session is replaced by technology with the course being coded as hybrid by the institution.

Hybrid courses utilize a LMS and/or other technologies to deliver instruction and complement student learning in face-to-face settings.

The integration of a LMS and/or other technologies for instructional delivery does reduce face-to-face contact time.

Due to reduction of face-to-face contact time, syllabi and course content need to demonstrate the instructional time in the alternate format (delivery mode) that is equivalent to and/or in addition to actual hours of classroom instruction in alignment with the US Department of Education credit hour definition.

Examples of how hybrid courses utilize a LMS and/or other technologies include, but are not limited to, posting syllabi and course materials; asynchronous and/or synchronous discussions; online quizzes; grade books; text and voice communication; and assignment submission tools. Videoconferencing between two or more sites is also possible.
Instructional delivery in a hybrid course supports regular, substantive, timely, and appropriate interaction between students and instructors and among students.

The instructional delivery combination for hybrid courses must be reviewed and approved by the College that offers the courses to ensure the alignment with accrediting policies specific to the degree being offered (e.g., ABA, AACSB, NCATE, etc.).

Refer to Comparative Review of Definitions and Regulations for specific details regarding federal mandates and compliance relating to accreditation and federal funding.

Note: “Hybrid” refers to a course while “blended” refers to a program.

Campus/On-site Courses: (technology enhanced and no technology - USG)

Campus/On-site courses provide 100% instructional delivery of class sessions in face-to-face settings. (i.e., Armstrong’s main campus, additional approved instructional sites).

A limited number of courses at Armstrong use “no technology” since faculty have access to equipment such as, but not limited to, Whiteboards, LCD projectors, smart phones, iPads, laptops, etc.

“Technology enhanced” courses are augmented and supported using a myriad of information technologies within face-to-face settings.

“Technology enhanced” courses may use a LMS and/or other technologies to expand or support student learning beyond face-to-face settings.

Examples of how “technology-enhanced” courses may utilize a LMS and/or other technologies to expand or support student learning beyond the face-to-face setting include, but are not limited to, posting syllabi and course materials; asynchronous and/or synchronous discussions; online quizzes; text and voice communication; and assignment submission tools.

The integration of the LMS and/or other technologies in “technology-enhanced” courses does not reduce face-to-face contact time.

Detailed Program Descriptions

Fully Online Programs

Fully online programs include only fully online courses

Students are physically separated from the instructor.

Instructional delivery is asynchronous and/or synchronous (real-time) with regular, substantive, timely, and appropriate interaction between students and instructors and among students.

Courses may be augmented and supported using a myriad of information technologies.

Courses align with the new US Department of Education credit hour definition.
Marketing and institutional materials indicate which fully online programs have minimal face-to-face instructional requirements (e.g., orientation, exam, etc.).

Fully online programs must be reviewed and approved by the college that offers the program to ensure the alignment with accrediting policies specific to the degree being offered (e.g., ABA, AACSB, NCATE, etc.)

**Blended Programs**

**Blended programs include partially online and fully online courses**

Blended programs do not include hybrid or campus/on-site courses.

Instructional delivery is a combination of asynchronous and/or synchronous (real-time) with regular, substantive, timely, and appropriate interaction between students and instructors and among students.

Fully online programs must be reviewed and approved by the college that offers the program to ensure the alignment with accrediting policies specific to the degree being offered (e.g., ABA, AACSB, NCATE, etc.)

Courses may be augmented and supported using a myriad of information technologies.

**Note:** “Blended” refers a program and “hybrid” refers to a course.

**Campus/On-site Programs**

**Campus/On-site** programs provide 100% instruction of all class sessions on main campus or through approved sites.

Includes three types of campus/on-site courses:

1. hybrid courses
2. technology enhanced courses
3. “no technology” courses

Instruction and engagement may be augmented and supported using a myriad of information technologies to expand or support student learning beyond the face-to-face setting.

Note: Some Campus/On-site programs may allow or require fully online and/or partially online courses as part of the academic program of study. For questions regarding fully online and/or partially online courses, contact the Department Chair.
## Armstrong Course & Program Descriptions

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| Fully Online       | Fully Online      | Fully at a distance | **Program**: Fully Online Program includes only fully online courses. Note: Does not include partially online or hybrid courses.  
**Course**: Fully Online Course - more than 95% to 100% instructional delivery of class sessions provided via the internet or through the use of one or more technologies - limited, if any, face-to-face instructional delivery (e.g., orientation, exam, etc.)  
**Note**: All or nearly all instructional delivery (95% to 100%) provided via the internet or through the use of one or more technologies. Fully Online = Fully at a distance (USG) |
| Blended            | Fully Online & Partially Online | Partially at a distance | **Program**: Blended Program includes partially online and fully online courses. Note: May include some fully online courses. Does not include hybrid or campus/on-site courses.  
**Course**: Partially Online Course - more than 50% instructional delivery of class sessions provided via the internet or through the use of one or more technologies + some face-to-face instructional delivery  
**Note**: More than half (51% to 95%) of instructional delivery provided via the internet or through the use of one or more technologies. Face-to-face instruction is on campus or at an approved site. Partially Online = Partially at a distance (USG) |
| Campus/On-site     | Hybrid            | Hybrid       | **Program**: Campus/On-site Program includes three types of campus/on-site courses:  
(1) Hybrid courses, (2) technology enhanced courses, (3) “no technology” courses.  
**Course**: Hybrid Course - 50% or less instructional delivery of class sessions provided via the internet or through the use of one or more technologies + face-to-face instruction  
**Note**: Half or less (50% or less) instructional delivery of class sessions provided via the internet or through the use of one or more technologies with at least one “planned” class session is replaced by technology with the course being coded as hybrid by the institution. Hybrid = Hybrid (USG)  
**Course**: Campus/On-site Course - 100% face-to-face instructional delivery of class sessions on main campus or at an approved Armstrong site (i.e., Liberty Center)  
Campus/On-site = Technology Enhanced and No Technology (USG) |
<p>|                    |                  | No technology |                                |</p>
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