

**COLLEGE OF ARTS & SCIENCES
COUNCIL MEETING
Wednesday, April 13, 2005
3:30 p.m. in Solms 106**

Present: Ed Wheeler, Mark Finlay, Ken Relyea, Zaphon Wilson, Yassi Saadatmand, Jim Handley, Erik Nordenhaug, Jane Wong, Mike Price, Tom Cao, Todd Hizer, Lorrie Hoffman, Deanna Cross, Dick Nordquist, Teresa Winterhalter and Sabrina Hessinger.

Reports from units:

Sabrina Hessinger –

- Summer will be busy time with NSF review of PRISM occurring in mid-June and big
- Learning Community workshop in August.

Lorrie Hoffman

- New hire in applied mathematics

Yassi Saadatmand –

- Rick McGrath taking 21 students to Denmark
- There are six students in the 5000 level Entrepreneurial Economics course which is a good sign.

Jim Handley – Military Science

- Will be in DC most of the summer
- His stay at AASU has been extended another year
- His hot dogs are not bringing recruits in as he had thought they would!

Dick Nordquist - Liberal Studies and Faculty Development

- Issues to weep and pray over
- Leadership course for MALPS
- Worried MALPS might turn into a General Studies
- Is this a program we might want to keep small and prestigious by raising entrance scores?
- Is AASU committed to the graduate program?

Mark Finlay - Honors Program

- Lots to do with Honors right now – paperwork, recruiting, seniors, etc.
- Asked for ideas from the group for Honors program for the next director
- There is an article in DeaNotes asking for nominations for director of Honors

Todd Hizer - Chemistry and Physics

- Has new physics faculty but needs temporary chemistry faculty
- Permission to submit proposal for BA in chemistry approved in Atlanta

Teresa Winterhalter - Gender and Womens Studies

- Women's Studies happy to have Corrie Hamers on campus
- We have regularized the course rotation for introductory GWST courses:
 Fall: GWST 1101, 2101
 Spring: GWST 1101, 2200
- GWST is using monies from "The Mike Price Fund" to plan a spring 2006 conference as a tribute to Jill Miller

Ken Relyea - Biology

- Completing revision of BIOL I and II courses
- Has new set of lab exercises for those courses that have been influenced by the PRISM initiative

Zaphon Wilson - Criminal Justice, Social and Political Science

- The past year has been a fascinating one for him
- Had three new hires
- Updating political science advising sheet
- Wants to update the web site this summer
- Hopefully in May the college will be granted the Law & Society major

Jane Wong - Psychology

- Hired assistant professor in IO psychology (Sara Farrell)
- Developed several curricular changes this year

Deanna Cross - Adult Academic Services

- Setting up conference room for adult students
- Students with low Compass scores might not be equipped for AASU, but might need to go to a technical school instead
- Running ABC sessions
- Planning to take some time off this summer for R&R

Tom Cato - Art, Music and Theater

- Thanked Deanna Cross for all her work on the search committees
- AMT impacted by Regents visit next week
- Taking a choral and brass ensemble group to Ford Foundation
- Randy Reese, Stephen Primatic and student will play in a jazz ensemble
- Completed three searches – graphic designer, drama and communication
- Office space is an issue
- Need more space for students' needs
- Taking music folks on a retreat this summer
- Problem with physical space in dark rooms

Erik Nordenhaug - Languages, Literature and Philosophy

- Tackling staffing issues. Joe Weaver at Liberty Center now.
- Has three philosophy courses that may have to be cancelled (no faculty to teach them)
- Trying to make a smooth transition for David Wheeler

Mike Price - History

- Department rethinking about 5000 level courses in HIST
- Yuxin Ma will be in Hawaii this summer
- Has 12 people coming on June 18 to give latest trends on GA history; day long and free

AGENDA

1. Meeting with probationary faculty on April 18

Wheeler referred heads to the green sheet which was a memo (dated April 7) he had sent to professors on tenure track (but not tenured yet). Something Wheeler does from time to time is meet with a particular group for a time of questions and answers. Wheeler will primarily field miscellaneous questions but he does plan to talk briefly about promotion and tenure and give them an information packet consisting of the College Guidelines for Promotion and Tenure and a DeaNotes article about preparing a portfolio. Heads are invited but not required to come.

2. Thinking about searches next year

Deanna Cross recommends that search committees be charged with ranking acceptable candidates with a list of strengths and weaknesses rather than in ranked order. She would like hiring to be consistent around campus and is in a review/rewrite stage of the master document that describes a model for this consistency. It will eventually be on the web.

3. Nominations for awards: Propst, Service to University, Service to Community, and Service to Discipline

Dick Nordquist sent a request for nominations for these awards. Deadline will be around the end of this semester, but Nordquist will accept nominations until June 1. If you submitted a name last year and want to know if you should nominate the same person, call Nordquist. University meeting is May 3 when this year's faculty awards will be presented.

4. Summer school

After May 7 and before June 1, look carefully summer school enrollments. It's hard on both faculty members and students to close courses out just before the session begins. We should make efforts to open new sections of core courses that are hard to staff in fall as others fill. Such sections in the summer help relieve pressure in the fall.

5. Fall semester

Heads with courses in mini-mester, make sure courses are in the schedule. If sections are in the second mini-mester, be sure and limit enrollment to half of capacity.

6. Overloads for Freshmen: In the last faculty meeting, we passed a cap of 16 semester hours for beginning freshmen without special approval. Wheeler will arrange for the department head signature to serve as the vehicle for approval.

7. Thanks to Dr. Nordenhaug

Wheeler thanked Erik Nordenhaug for his year of service and his contributions at department heads meetings. He is invited to be a guest commentator on all possibly errant policies that might be posed by an addled dean.

Respectfully submitted,

Diane Sellers