

ARTS & SCIENCES COUNCIL MEETING
Tuesday, November 13, 2007
3:30 p.m. in Solms 103

Present: Ed Wheeler, Mark Finlay, Jane Wong, Will Lynch, Bob Gregerson, David Wheeler, Lorrie Hoffman, Zaphon Wilson, Yassi Saadatmand, Tom Cato, June Hopkins, Jonathan Roberts, Teresa Winterhalter, and Dick Nordquist.

Conversation: Improving the Tactical Plan

Department heads seemed to be in general agreement with the plan. However, they were much more fascinated with the tactic related to increasing faculty salaries than the tactic related to completing the program assessment plan. Go figure! Wheeler will send the draft in as the college's tactical plan. If anyone comes up with additional comments before Friday (Nov. 16), please call Wheeler.

Brief Reports from Non-Departmental Heads:

Teresa Winterhalter (GWST)

On November 30, Gender and Women's Studies will have a symposium on "Historical Perspectives on the Victimization of Women in Religious Contexts," that will highlight the research of Amanda Pipkin and Jason Tatlock. It will be held at 3:00 in the AASU conference center. Teresa asked that faculty encourage students to attend. She is also excited about the number of students who have come to her about a double major. GWST conferences happen every other year.

Jonathan Roberts (Honors)

Honors Presidential scholarships (\$9500) have been changed. If qualified, "yes's" can be immediate. Honors Program had a registration breakfast to allow their students to register for spring classes. Twenty Honors students are headed to Atlanta this weekend.

AGENDA

1. Comprehensive Program Review

The university system of Georgia requires that each academic major does a comprehensive study every seven years. If majors fall below "threshold," a review has to be done every three years. Biology, economics, and liberal studies will do one this year. Wheeler made three observations: (1) It is clear that they want a report on program assessments (see #4 on the blue handout); (2) the two points that Wheeler pushed hardest at the Macon meeting were to separate Comprehensive Program Review from Triggered Program Review and (3) to do a better job deciding who gets triggered

2. Assessment plans

The assessment plans for major programs that we began to discuss in March need to be brought to maturity. In July 2008, neither the new dean or the old dean need to be still working on assessment of majors since assessment of general education will lie just over the horizon. Wheeler asked Andy Clark to review the assessment plans that each department submitted this Fall. Andy judged that the assessment programs for Mathematics and Art were near where they need to be. However, he judged that assessment programs for each of the other majors needed more work. Hence Wheeler gave an assignment:

Sometime between now and March 15, 2008, please send Diane Sellers (a) a copy of current assessment plan** and (b) a couple of times and dates that will work for a meeting. At the meeting the department head will meet with Wheeler and Clark and discuss what remains to be done on assessment plan. Additional work can be completed by May 1.*

* Broad window to (a) allow you to make more progress on plans and (b) fit this requirement around the many other requirements that beset you.

** Please send the following:

- Goals
- Assessments
- Summary of data collected from assessments
- Narrative of changes made

3. Faculty awards

These awards are due the first week of February. Applications are available online. Wheeler wanted to make sure that heads had some Arts & Sciences faculty in mind to nominate for the awards this year.

Service to the Profession: Scholarship - June Hopkins and Will Lynch will nominate someone. Other nominations are also welcome.

Service to the University - Jane Wong, Will Lynch, and June Hopkins will nominate someone. Other nominations are also welcome.

Service to the Community - Bob Gregerson, Will Lynch, and Yassi Saadatmand will nominate someone. Other nominations are also welcome.

Service to Students: Propst Teaching Award - Zaphon Wilson and Jane Wong will nominate someone. Other nominations are also welcome.

4. Notes from meetings on recruitment and retention

- Navigate Armstrong dates have been announced for next year including a Saturday date in April (See attachment)
- If a course is for primarily new students to AASU, be sure to hold some prime time seats for them through the Navigate dates.

- Be sure to revise and submit to Stephanie Whaley the 150 word essays on your programs that Stephanie Whaley uses in early communication with prospects
- Hopefully we will soon be getting announcements of students who have been admitted to AASU who wish to major in your program. Serious communication is appropriate at that time.

5. Meeting with department heads of new colleges

Wheeler wants to meet with the two groups of department heads (those staying in Arts & Humanities and those going to Science and Technology). Mrs Sellers will be arranging the meetings.

6. Miscellaneous

The University System of Georgia has five strategic goals. The one that is most relevant to us is Strategic Goal One. The brown handout is a draft of recent work that has been done on this Strategy. Do with it what you wish.

Dick Nordquist announced that the results of the grant proposals will be available next Tuesday. The grant proposals received exceeded the money allowed by three times. The committees recommendation for next year (Fall 2008) that equipment should not be funded.

Respectfully submitted,

Diane Sellers