

**COLLEGE OF LIBERAL ARTS  
DEPARTMENT HEADS' MEETING  
April 11, 2011  
3:00 p.m. in Solms 106**

**Present:** Laura Barrett, Zaphon Wilson, Tom Cato, June Hopkins, Mark Finlay, and Yassi Saadatmand.

Absent: David Wheeler

**AGENDA:**

1. Strategic Plans

Dr. Barrett circulated the University five strategic goals and asked each department to link their departmental strategic plans with the University's. The college will be forming a committee in the fall that will be using each departmental strategic plan to create a college strategic plan.

The university will be rewarding ten \$5000.00 strategic plan grants. Dr. Barrett asked the group to submit proposals. Some of the suggested proposals were the Model U.N., undergraduate research, honors program, ICE, mini conferences, and a college e-journal. The proposals are due by April 29<sup>th</sup>.

The group discussed the idea of having faculty receive credit toward course releases for independent studies. The group will discuss proposals at the next meeting.

2. Equipment request

Dr. Barrett asked the department heads to submit equipment requests if they have not done so.

3. I-Strategy training

Dr. Barrett inquired if each department head has received I-Strategy training.

4. CLA party on April 26<sup>th</sup>, 5-7:00

Dr. Barrett reminded the group about the College of Liberal Arts party on April 26<sup>th</sup> at 5:00 p.m. and the Armstrong Percussion Ensemble and Jazz Combo at 7:30pm.

5. Announcements

Dr. Hopkins announced that Bill Mitchell, a history major, will be donating a scholarship in his mother's name to the College of Liberal Arts. Dr. Hopkins will be administrator of the scholarship and is working on the scholarship particulars.

Respectfully Submitted,

Tori Falls