

**COLLEGE OF ARTS & SCIENCES
COUNCIL MEETING
Wednesday, September 14, 2005
3:30 p.m. in Solms 106**

Present: Ed Wheeler, Mark Finlay, Yassi Saadatmand, June Hopkins, Jane Wong, Todd Hizer, Tom Cato, David Wheeler, Judy Awong-Taylor, Lorrie Hoffman, Dick Nordquist, Sabrina Hessinger, Greg Anderson, Deanna Cross and Jonathan Roberts.

BRIEF REPORT FROM EACH UNIT

Yassi Saadatmand – Economics

- Need to find someone to teach at the Liberty Center
- Things are going great in the department right now

June Hopkins - History

- Cathy Adams and Chris Hendricks had books accepted by publishers
- David Leaver had a paper published
- Barbara Fertig is leading the Ossabaw project

Jane Wong – Psychology

- Lots of students and faculty presenting
- Part-time faculty outnumber full-time faculty, but are doing a great job
- Newest faculty member, Sara Ferrell, is getting off to a great start

Lorrie Hoffman - Mathematics

- Mark Budden received an internal grant and had an article accepted in the *Journal of Lie Theory*
- Math will have the dunking booth at AASU day
- Invited everyone to the math/computer science colloquiums on Wednesdays at noon
- Working with Greg Anderson about Math 1001 (see handout)
- Hired six people in her first year here

Dick Nordquist – Faculty Development and Liberal Studies

- Faculty should have internal grant apps and have six weeks to turn them in
- Week after next is an internal grants workshop
- Faculty field trips being planned to JCB, Ft. McAllister Park, L'Oreal plant, and Patrick Brannen's old mill

Jonathan Roberts – Honors Program

- Have had two general meetings so far
- Possible student lecture series coming up
- Sponsoring car wash for victims of Katrina
- Trying to put a database together
- Trying to create an honors in the minor
- Bouncing around an honors in leadership option

Greg Anderson – Academic Advisement and Orientation

- Greg is the “anointed” Session 3 person
- Joe Weaver has full schedule of Session 3 courses
- Early alert – 100 students referred so far by various faculty
- Has contacted all students on probation/early warning
- Over 700 students now live on campus and some are having roommate problems

Todd Hizer – Chemistry/Physics

- More and more people involved in student research
- New hires are doing well

Sabrina Hessinger – PRISM

- Thanked heads who have faculty involved in PRISM
- PRISM just got refunded for the next three years
- Research proposals available (happens twice a year)

Judy Awong-Taylor – Biology

- Ken Relyea is on family leave for the remainder of the semester
- Has one new tenure-track faculty position
- Many faculty are involved in PRISM
- Stays busy with the Liberty Center
- Working with the Ossabaw Foundation thinking about educational and research possibilities for Ossabaw Island

David Wheeler – Languages, Literature and Philosophy

- Tony Morris published a collection of poetry
- Baker, Cooksey, Hollinger, Howells and Wheeler have contracts with publishers
- Number of things going on next spring: Womens’ Leadership Conference and a mini job fair
- Big plans for teaching ESL
- Refining the departmental assessment program
- Student scholarship apps
- Working on a department newsletter using an intern from the Communications major
 - Updating alumni list
 - Updating web site

Deanna Cross – Adult Academic Services

- Weekends are going all right
- Need to increase offerings on weekends
- Let her know when class changes are being made in evening courses so that she can function effectively as the Evening Ombudsperson
- Joining with graduate office to cover tutorial room in Victor and hope to have it open on Saturdays also
- Feels that a reading lab would be beneficial to students who can read but have trouble comprehending what they read

Tom Cato – Art, Music and Theater

- Has all courses covered now
- Still trying to get furniture for offices for two faculty members
- New CD's coming out for choirs and for wind ensemble
- Faculty art show going on now
- Theater dept. had pizza party for students and art dept. will also have one
- Choral department had retreat at Ebenezer
- Lynn Basinger had a luau for CMENC students
- Southeast choral arts festival in two weeks
- Winterfest in December and Pianofest in February
- Students are involved in Savannah Music Festival held next year

Women's Studies (Report given by Ed Wheeler for Teresa Winterhalter)

- GWST hit hard by death of Jill Miller and absence of Dr. Jacquie Fraser
- With E. Wheeler's encouragement, Teresa is soliciting new faculty to deliver courses that support GWST curriculum:
 - An example of such a course will be Women in the Workplace, a psychology course taught by Sara Farrell.
 - Note the two effects of this course that will be true of other ventures into GSWT programming
 - The psychology major is enriched by a new offering
 - The rotation of psychology department must be altered to accommodate the delivery of this course
- Referred heads to handout titled "Call for Papers" for the *Women in Leadership Conference* this spring

AGENDA

1. Discussion on Wheeler's draft proposal: Student-faculty summer collaborative research program.

- Seed for this came from Will Lynch to Ron Williams
- Dr. Saadatmand passed out a handout from Rick McGrath concerning the proposal
- We can expect that proposals from tenure-track faculty will have precedence with proposals are evaluated, but in this, our experimental year, we are not excluding the possibility that a proposal from a temporary faculty member would be funded.
- Wheeler hopes to be able to fund at least 4 or 5 such proposals.
- Probably in the next week or so, Wheeler will send final draft that heads can share with their faculty
- We expect this program to be particularly attractive to junior faculty, to mid-career faculty who would like to jumpstart their scholarly program, and to faculty who just enjoy working collaboratively with students
- Wheeler will put together an ad hoc committee to work with him in evaluating the proposals

- The call for proposals will purposefully be designed to attract a wide range of proposals, including some proposals we might not consider in future years. We hope that this will be a learning year and that we can design a good set of policies after we see the kinds of ideas that faculty members have.

2. Limits on hours for incoming freshmen

- Last year's action by the faculty mandates that freshmen cannot take more than 16 hours in a semester without special permission. Be aware that some students should be given permission to do so. Signals that students are prepared and appropriately ready to take more than 16 semester hours include success in several AP courses coupled with either strong SAT scores or strong high school GPA.
- Department heads should have permission to permit such overloads; if you find you cannot, please let Wheeler know

3. Policy for international study/travel during Spring break

- Three years ago the policy was ironed out regarding how faculty taking students abroad got paid
- New issue is faculty taking students on one week study trips during spring break
- Wheeler referred everyone to one of their handouts that describes how faculty will be compensated for such a study/travel course

4. Learning Communities

- This year Mark Finlay will be handling our contribution to Learning Communities. Other key players are Greg Anderson and Beth Howells
- During the latter part of this semester, Finlay will develop a draft of proposed offerings for next year and bring draft to heads
- In upcoming DEANotes article
 - Wheeler will outline a more liberal set of rewards for working with a learning community as well as a slightly increased set of expectations (will be asking Learning Community faculty to develop one activity for the community that occurs outside of the classroom)
 - Finlay will be issuing a call to participate in learning communities

Personnel actions this year

- Wheeler referred those present to the memo from Phyllis Panhorst regarding retention, tenure and pre/post-tenure review. Post-tenure reviews can be postponed one year if faculty is going up for promotion the next year

- Eight to ten years ago, the University System of GA made an attempt to put core on the web. The College Curriculum Committee is looking at AASU becoming an eCore affiliate. Wheeler referred those present to the handout titled, “eCore Affiliate Institutions Participation Criteria.”

Five o’clock came faster than Wheeler thought it would, and, regretfully, we were unable to cover the other “exhilarating” topics on the agenda ☹.

Respectfully submitted,

Diane Sellers

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