Armstrong eClassroom: Setting a quiz with Special Access

If you already have a quiz set up but need someone to take a quiz that may need additional time to take the quiz, you can give that student or those students Special Access.

Open the Quiz. Go to the Restrictions tab at the top.

Scroll to the bottom of the page and you should see Advanced Availability. There are two options here to select from.

The first option is *All selected users special access to this quiz*. This means that if you have a student that needs additional time to take the quiz you would choose this option so that all of the other students would be able to access the quiz at the same time.

The second option is *Allow only users with special access to see this quiz*. This means that if everyone else has taken the quiz and you wish to allow only one or two students to take this without others in the class seeing the quiz this is the option you would choose.

When you click on the Add Users to Special Access you will have the ability to change the date and time that the quiz is available but only for those that you select. You can change the time it is available, the grace period and how the quiz will be submitted.

Check the box next to what you want to make the change to. That will make the area available.
Once you have made those decisions, now scroll down and select the students that you wish to have this special access.

The select the Add Special Access button at the bottom of the page.

This will take you back to the previous page where you have set the dates and times for the other students. Make sure to check the bottom of the page where the special access is.

If there is an error, click on the pencil icon to make the necessary changes or the red X to remove that student.