Ordering Books through Follett Discover for Instructors

The Follett Discover link may be found on the main Armstrong eClassroom homepage under Campus Resources.

Or within a course under the Getting Started for Students.

Instructors may also place the Follett Discover link into the content of the course for students to access.
If an Instructor has been associated with courses in SHIP these course will be visible below this area. If an Instructor would like to order books for a different semester, they may change it here. Since the Instructor is logged into the Learning Management System (Armstrong eClassroom – D2L) this link will automatically acknowledge who they are and what courses the Instructor is scheduled to teach.

Courses for Instructors will appear like this:
Choose the course to begin setting course material for.

Select the Create button to get started.

If there are no books that have been chosen previously, click the Let’s Get Started button.

Next select the Discipline and Subject from the drop down list.
After the books have been chosen, click on the Adopt button for this to appear for students in this course. This may also be added to your Library.

The book can be marked as Required, Recommended, or will be a choice that the student may purchase or not.

If an Instructor would like to set instructions for the student, that will be done below the books in the Student Instructions area.

There may already be books that are approved for your Discipline and Subject that you have used for past courses. If so, these will appear at the top of the books options.

You may choose to keep some of these or choose others from the list. If there are books here that you do not keep added to your course they can be removed.
If you choose a book that you have not used before, you will see a Status of Pending for the Bookstore to order for purchase by the student.

At any time, you can select to go back to the Home page by clicking on the Follett Discover Logo at the top.

Once the books have been chosen, the Bookstore places the order and the books will be made available to the students.