Armstrong eClassroom: Disassociating Items from the Gradebook and removing columns

For a Discussion:

Go to that discussion.

Click on the arrow at the end of the name of the discussion topic

Select edit topic

Go to the assessment tab

Click on the arrow on the grade item and select --Choose a grade item--
That will disassociate the item from the gradebook and then you can delete it.
For an Assignments:

Locate Assignments under the Assessments tab.

Click on the arrow at the end of the name of the assignments folder.

Click Edit Submission Folder.

Click the arrow on the grade item and select None.

This will disassociate the assignment from the gradebook and then you can delete it.

For a Quiz:

Click on the quiz.

Select Edit.

Go into the Assessments tab.

Click the arrow on the grade item and select None. If the grades were set to automatically be exported to the gradebook, this option will be greyed out.
This will disassociate the quiz from the gradebook.

**To Delete Items from the Gradebook:**

Go into the Manage Grades area of the gradebook.

![Manage Grades interface](image)

Place a check mark next to those items that you wish to delete.

![Grade item table](image)

Be sure that the items you wish to delete do not have an association on them. Notice Week One does not have an association in that column.

Click on the More Actions at the top and select Delete.
In the next list, select the same items again by placing check marks next to them. Notice the items that do not have an I with a grey circle around them. These are the only items that can be removed or deleted. The items with the I will have to disassociated before they can be removed.

Click Delete at the bottom of the page.

This will take the columns out of the gradebook.