Before You Begin

Please note that you will need speakers on your computer/laptop to hear audio in the presentation. If you have a microphone for your computer/laptop, you can use it to ask questions or to provide responses by clicking the Talk button. If you do not have a microphone, you can pose questions using the Chat Text Box.

An internet speed of 56K or above is needed for a clear connection to the event. While you can join the event through a wireless connection, it is recommended that your computer/laptop is plugged in to an Ethernet connection if available.

For new users, click on the Systems Requirements link below:
http://blackboard.force.com/publickbarticleview?id=kAB700000008P8m

Blackboard Collaborate also provides a configuration room that you can use to test your connection, settings, and configure your audio (see link below). If you have not yet downloaded the Collaborate launcher, you will be prompted to do so when you click on the link.

https://sas.elluminate.com/m.jnlp?sid=345&password=M.3023904BA742018E3A74A14B73098F&username=Test

Logging In

1. Click on the invitation link shared with you or cut/paste the invitation link into your internet browser (recommended browsers are Firefox and Safari).
2. When prompted on the Session Login screen, type your First Name and Last Name then click on the Login button.
3. When the session file has finished downloading, open meeting.collab in your browser's Downloads folder to join the session. If you have already downloaded the Launcher, click “Launch Blackboard Collaborate now” link or “OK” on the launch pop-up. If you have not yet downloaded and installed the Launcher, do so now.
4. You may be asked if you want to run the Blackboard Collaborate application – select Run/Allow.
5. If prompted, choose your connection Speed from the drop-down list that will appear, click OK.
6. You will then access the Collaborate session.

Please Note

It is recommended that you log into the Collaborate event at least 10 minutes before the session begins and run the Audio Setup Wizard.