Members Present: John Kraft, Delana Nivens, Elizabeth Desnoyers-Colas, Jane Blackwell, Sean Eastman, John Hobe

Members Not Present: Greg Wimer, Sara Plaspohl, John Markham

Call to order 3:00

Main agenda item: review processes and procedures of IRB

Mandatory Reviews: The board discussed the use of the mandatory review procedure for projects that self-disclose (1) ingesting, injecting, or absorbing any substances into the body, (2) high expenditures of physical effort that could lead to physical injury, or (3) inserting any objects into bodies through orifices or otherwise. The board generally thought this procedure was working and voted to continue using it.

Dean and DH signatures: The board discussed that there are still some department heads that view their signatures as granting approval. There was some discussion on how to handle department heads that do not forward IRB applications. It was agreed that the IRB chair would contact the department head to move delayed applications forward.

Membership: The board discussed the composition of the board and the possibility of inclusion of more members. Careful review of the membership rules showed that 9 members was a minimum and that more members could be appointed. The general consensus was that two more would be ideal.

The board adjourned at approximately 4:00 pm.