Call to order 3:00 pm

Members Present: John Kraft, Delana Nivens, Elizabeth Desnoyers-Colas, Jane Blackwell, Sara Plaspohl, Sean Eastman, Greg Wimer, John Hobe

Members not present: John Markham

The meeting began with a review of the normal full review procedure.

Even though the IRB applicants did not arrive, the board proceeded with the full review and found the following issues:

1. Informed consent form:
   a. Introductory Paragraph: Replace the phrase “I understand that” to “It has been explained to me...” and also include a description of the nature of the study.
   b. #2: Consider changing “The benefits I may gain” to “The benefits I may or may not gain...”
   c. #3 Include more details of what will be expected of participants in terms of the maximum number of sets and repetition of certain behaviors.
   d. #5: After “If the risk of injury is foreseen,...” Include the phrase “...through the use of screening instruments and procedures...” and that the risks will be disclosed to the participants.
   e. In a new item or at the end of #5, inform the participants that an emergency medical plan is in place if there is an injury.
   f. Last section: Typo: “Questions of problems” should be “Questions or problems”

2. Screening Instrument:
   a. Is arthritis missing from the screening instrument or does joint swelling and soreness cover arthritis?

3. Student enrolled in class box:
   a. The board wondered if this box was checked for the faculty sponsors or if the primary researchers (graduate students) were teaching classes. Please address this point.

4. Page 3, The Research Procedures:
   a. The board members were not familiar with the behaviors involved with the physical tests and wish these procedures to be described. This could be accomplished with brief non-jargon descriptions.
   b. Include more information on number of sets and repetitions or treatments regimens. One member suggested a table or schematic might be useful to describe the procedures.
   c. The board would like you to state explicitly whether or not all the activities described in the protocol will occur within the Armstrong Bio-Dynamics Lab.

5. Page 5, #8:
   a. A document called the Department of Physical Therapy Patient Release” was mentioned but not attached. Please attach.
6. **Page 5, #9:**
   a. A person is not identified with the responsibility of the final disposition of the data. Please identify.

   - The board originally voted to defer approval of the application, but upon reviewing the emails sent to the IRB applicants the board reconsidered and voted to conditional approve because the requirement for their attendance was ambiguous. Approval would be granted pending satisfactory resubmission to the chair.