Institutional Review Board Minutes

May 10, 2012

Burnett Hall Board Room

- Call to order 3:05 pm
- The minutes of the April 12, 2012 meeting were approved with typographical changes and Delana Nivens Volunteered to take minutes for the meeting.
- IRB application #1013 was discussed after corrections and changes were made by the investigator and it was conditionally approved.
- The new policies and procedures manual was distributed and discussed. Prior to the meeting, minor editorial changes were made in sections I and II, 2 sections were added in section IV and in section V, the automatic full review triggers were added. These changes were approved by the committee.
- Section VI, G page 8 Changes were made in the meeting to include the possibility that students enrolled in classes taught by a researcher may be a special population subject to coercion. This was approved.
- Additional minor typographical changes were made. The new manual was approve in its entirety by a unanimous vote.
- The application was examined again. A motion a was made by Dr. Bergin and seconded by Dr. Holt to not have the IRB be responsible for maintain NIH certificates on file. This was approved unanimously and the language was struck from the beginning of the application.
- It was discussed that we would provide no examples of IRB consent forms on the web, but we would give guidelines for the forms. Guidelines were discussed and will be placed into a link on the web shortly.
- The committee thanked Dr. Bergin for her service and made a number of suggestions for her replacement.
- Having no other business, the meeting adjourned at 4:15 pm.