Institutional Review Board Meeting
April 13, 2011
Solms Hall 106

• Call to order at 3:06PM

• Members present: Joyce Bergin, Donna Brooks, Sean Eastman, Patricia Holt, John Kraft (chair), Father John Markham, Delana Nivens.

• The minutes of March 2, 2011 were approved.

• The student researcher and faculty advisor for Application #919 were interviewed for clarification and details pertaining to the proposal. Following an extensive question/answer session, the Board discussed the application and members’ concerns. The Board members voted unanimously for deferral, since there was insufficient information to reach a definitive conclusion regarding the protocol. The investigator will be asked to revise the protocol and resubmit it for full IRB review at a later meeting. The Boards’ suggestions for modifications are:
  o Mr. Bill Kelso should submit a formal letter of the confidentiality and procedures process;
  o Submit the faculty sponsor’s and the site supervisor’s NIH certificates;
  o Provide confidentiality forms signed by the researcher, faculty advisor, and site supervisor; and
  o Remove the investigator’s request for additional data about the research subjects.

• The next meeting is scheduled for Wednesday, May 11, 2011 at 3:00PM in the President’s Board Room – Burnett Hall.

• The meeting adjourned at 4:20PM