Institutional Review Board meeting  
March 2, 2011  
President’s Board Room –Burnett Hall  

- Call to order 3:04PM  
- Members present: Joyce Bergin, Donna Brooks, Sean Eastman, Mark Finlay, John Kraft (chair), Delana Nivens  
- The minutes of February 2, 2011 were approved.  
- Dr. Kraft navigated through the IRB webpage.  
  o Dr. Nivens noted it remains difficult for faculty to locate the site. There was an exchange of ideas about ways to make it easier for faculty to find, such as providing a direct link to “Faculty Services” page.  
- There was discussion about others items to be included on the webpage.  
  o There was a discussion concerning the posting of Decision Charts to the page.  
  o Dr. Bergin indicated a need for information regarding FERPA might need to be included on the website  
  o It was suggested we indicated on the website that the IRB is OHRP registered.  
- Dr. Kraft announced he would be out of town during the time period for which the April meeting is scheduled.  
- Committee voted to cancel the April meeting unless there was a proposal that needed review.  
  
The meeting adjourned at 3:30 pm.