Institutional Review Board Minutes  
January 26, 2012  
Burnett Hall Board Room

• Call to order 3:05 pm

• Members Present: John Kraft (chair), Delana Nivens, Patricia Holt, Greg Wimer, Sara Plaspohl, John Markham, Joyce Bergin, Sean Eastman. Guest: Brittney Hoots

• The minutes of the scheduled January meeting were approved and John Kraft volunteered to take minutes for the meeting.

• The deferred IRB application by Brittney Hoots (faculty sponsor: Robert LeFavi) was reconsidered. The IRB members evaluated the changes to the IRB application and research protocol and voted to approve the application conditionally. The conditions included:
  o Excluding subjects who have taken any drugs (prescription or illegal), over-the-counter drugs, herbal or dietary supplements, and vitamins within 4 weeks of participating in the study. After not ingesting these substances for four weeks they may participate.
  o Affirming that the destruction of the data after 5 years is a departmental policy.
  o Deleting the sentence at the bottom of the 2nd page "You understand that medical is available in the event of injury from research but that neither financial compensation nor free medical treatment is provided." and the "also" from the following sentence.
  o Correcting the IRB contact information to the IRB Chair at the Office for Academic Affairs 912.344.2589
  o Reviewing and correcting other typos such as versus instead of verses in the project title.
  o Providing a signed letter to the IRB chair committing to the above changes before initiating contact with human subjects.

• Board members briefly discussed the upcoming February meeting with University Counsel and addressing liability concerns.

• Board members reviewed a draft of the IRB application. Typos were observed and corrected. It was agreed to include a section on emergency plans for projects with more than minimal physical risk.

• Meeting adjourned at approximately 4 pm.