COHP Department Head Meeting
Minutes
December 5, 2014
University Hall, room 154
11:30PM

Members in Attendance: Drs. Catherine Gilbert, Bob LeFavi, Doug Masini, Andi Beth Mincer, Sandy Streater, Anne Thompson, and Ms. Corine Ackerson-Jones

Recorder: Ms. Lynn Singer

Proceedings:
A. Ms. Corine Ackerson-Jones’ Updates
   a. Changes to Learning Support Prerequisites—Since there is confusion with the changes to learning support prerequisites, USG is holding a webinar on December 9 at 11:00. Ms. Ackerson-Jones will forward the link to the webinar to the attendees.
   b. COHP Summer Camp—The 2015 Health Careers Summer Camp brochure was handed out. It was noted online applications will be accepted beginning January 1.

B. Dr. Sandy Streater’s Updates
   a. COHP ad hoc Scholarship Committee—The Draft #2, Protocol for Selecting CHP Specific Scholarships, was handed out. Dr. Streater said he welcomes input and asked the attendees to review the document and send feedback in the next couple of weeks. This will be addressed again at an upcoming Department Head meeting.
   b. COHP Appeals Process—The COHP appeals process that appears on the college’s website was handed out. Dr. Streater asked the attendees to review the document and forward their input to him. He noted he would like to see changes, i.e. links to forms.

C. Dr. Anne Thompson’s Updates
   a. NACADA—Representatives from NACADA will be on campus December 10 and 11. On December 11 there is an open faculty forum at noon, and Dr. Thompson is meeting with them at 2:45. The attendees were urged to attend at least one of these sessions.
   b. Academic Renewal Policy and Program Admissions—Dr. Thompson said we have adopted the more inclusive standards for academic renewal. She noted students need to know their prior grades may apply at times. Grade renewals are honored by Department of Diagnostic and Therapeutic Sciences, Health Sciences, and Nursing.
   c. Dr. Todd Cellini and others from South University will be on campus on December 11 at 11:00 to see a demonstration of the anatomage table. Dr. Christy Moore will be leading the team. The Department Heads were invited to attend.
d. January 29, 2015 is COHP Day at the Capitol, and Dr. Thompson asked for representation from each program. She also requested student names and every attendee’s shirt size.