
Application for International Graduate Admissions

****At Armstrong State University, applicant files are classified as “international” if they meet the criteria listed below. You should only fill out this International Application if:**

- You are not a U.S. citizen and are currently in the United States on an F-1 (student) visa.
- You are not a U.S. citizen, but are currently here in the United States in a visa category that will require you change to F-1 status in order to study.
- You are not a U.S. citizen and will require an F-1 visa to enter and study in the United States.

Requirements Checklist for International Graduate Students at Armstrong.

- International Graduate Application along with all other program requirements.
- Completed Certificate of Immunization <http://www.armstrong.edu/images/admissions/Immunizationform.pdf>
- \$30.00 non-refundable Application Fee (paid by cashiers check or money order payable to Armstrong)
- Request for I-20 Form & Proof of Financial Support (International Application page 8 -10) including Statement of Understanding.
- Applicants with credentials from institutions outside the U.S. are **required** to have an evaluation from a professional evaluation agency before they are eligible for admission. Acceptable agencies are Josef Silny & Associates, Inc., www.jsilny.com and World Education Services, www.wes.org. Education applicants should check with the Georgia Professional Standards Commission and/or the Armstrong College of Education to determine the appropriate evaluation agency. You must request a course by course evaluation, along with a grade point average calculation. (See Page 3 for more complete directions.)
- A student whose native language is not English must take the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). Acceptable TOEFL scores are a minimum score of 523 paper; or 193 computer, or 70 internet. Acceptable IELTS score is 6.5 overall. Official transcripts must be sent directly from ETS for TOEFL scores (Armstrong school code is 5012) or directly from IELTS. These official score reports should be sent to the Office of Admissions, 1st Floor, Victor Hall, 11935 Abercorn Street, Savannah, GA 31419.
- (If currently outside the U.S.) Submit a photocopy of the biographical (photograph and name/birthday/citizenship) page(s) of your passport. (Please ensure that your passport is current for your entire stay here at ASU—minimum of 3 years for a graduate student.)
- An interview may be required by the academic department at Armstrong prior to academic admission.
- (If currently in the U.S.): Submit photocopies of your current visa, I-94, and all related immigration paperwork.
- (F-1 or other visa status Transfer Students) Transferring from another college/university in the U.S.— Submit photocopies of the following: current I-20 or DS-2019, F-1 or other visa, front and back of most recent I-94 card, and passport. Also, transfer students should have a release form their current school stating the release date of their immigration file in SEVIS.

Explanation of International Graduate Student Admissions Requirements

Requirement	Additional Information
<p>Proof of English Language</p> <p>TOEFL (ASU CODE 5012) or IELTS Minimum TOEFL requirements: 523 paper based score 193 Computer Based or 70 Internet Based Minimum IELTS requirement: 6.5 overall band score</p> <p><u>Required</u> for students who are not native English Speakers.</p>	<p><u>TOEFL</u> Georgia--Call the Educational Testing Service at (404) 934-0160 to request a TOEFL application. Nationally--Call ETS in Princeton, NJ at (609) 921-9000 for information. Abroad--Consult your American Embassy for overseas TOEFL information or visit www.toefl.org.</p> <p><u>IELTS</u> www.ielts.org</p>
<p>College or University Transcripts</p> <p>1. An official transcripts sealed and sent directly from your school to Armstrong 2. English Translation required if not in English 3. Course by Course Evaluation with a Grade Point Evaluation by a professional evaluation agency (See Page 3)</p>	<p>All graduate students, with college/university credit hours, and/or degrees from outside the United States must have an official evaluation completed at your cost.</p> <p>Graduate students must have a course-by-course evaluation, along with a grade point average calculation. The evaluation must state that you have the minimum equivalency of a U.S. Bachelor's degree from a regionally accredited institution.</p> <p>If the transcript is in a language other than English, an official English translation must accompany it.</p> <p>(See Page 3)</p>
<p>Financial Certification</p> <p>(Proof of Funds)</p>	<p>All <u>GRADUATE</u> applicants requesting a SEVIS I-20 for F-1 student visas, must provide certification that a minimum of \$34,200.00* U.S. per academic year is available to the student to pay college expenses including tuition, fees, books, room/board, and personal expenses.</p> <p><i>*Fees are higher for some Health Professions Degrees.</i></p>
<p>Inoculations/Vaccinations</p>	<p>The Board of Regents of the University System of Georgia requires that all beginning students must submit a Certificate of Immunization for measles, mumps, and rubella, Tetanus-Diphtheria, Varicella, and Hepatitis B.</p>
<p>Health Insurance</p>	<p><u>ALL INTERNATIONAL STUDENTS MUST HAVE HEALTH INSURANCE WHILE AT ASU. For more information contact</u> InternationalEducation@armstrong.edu .There is a health insurance plan available for ASU students that can be purchased once you arrive on campus or you may provide your own.</p>
<p>GRE-Graduate Record Examination (ASU School Code 5012)</p>	<p>This exam is a requirement of many of our graduate degree programs. To determine whether or not your program requires the GRE or another entrance examination, and the required scores for your program, please contact the Office of Admissions at graduate@armstrong.edu or 912.344.2503 or 1.800.633.2349 or go to our website at www.armstrong.edu .</p>

Only upon receipt of all required documents and official translations, will your admission file be completed and an acceptance letter with the required immigration documents will be sent to you.

Evaluation/Translation of Non-U.S. Transcripts

Armstrong State University does not evaluate or translate international transcripts on-site. We require that each student have a professional evaluation/translation done of each international transcript, and have an original evaluation sent to the Office of Admissions.

ASU requires that you use one of six evaluation services: [Josef Silny, Inc.](#), [World Education Services, Inc.](#), [Education Credential Evaluators, Inc.](#), [International Education Research Foundation, Inc.](#), [American Association of Collegiate Registrars and Admissions Officers](#) or [Lisano International](#). However, the agencies that we recommend and have worked with extensively are J. Silny & Associates and World Education Services, Inc. You may visit their websites at www.jsilny.com and www.wes.org for applications and additional information. Education students should contact the Georgia Professional Standards Commission (GaPSC) and/or the Armstrong College of Education to determine the appropriate evaluation agency required.

Graduate students are required to submit an evaluation that has a calculated grade point average (GPA) along with a course-by-course evaluation. Please note, many agencies require that official documents be sent to their agency by your former college/university. You should allow sufficient time for the evaluation to be completed, which can take approximately 6 weeks from beginning to end. If the evaluating agency determines that your coursework **is not** the equivalent of an American four-year **baccalaureate degree (bachelor's) from a regionally accredited institution**, then your paperwork will be sent to our undergraduate office for possible admission. It is not possible to be admitted to Armstrong State University's Graduate Studies without the equivalent of an U.S., four-year baccalaureate degree from a regionally accredited institution. If you do not agree with the evaluation of your paperwork, it is the student's responsibility to work with the evaluating agency to resolve any issues.

Also, please keep in mind the time required to have all your paperwork submitted, approved by the academic department, to receive your immigration materials, apply for your visa and arrive here in the United States. For many students, this is easily a **six-month** process.

******It is very important that students have translations and evaluations of ALL international course work done. Also, it is very helpful if students have photocopies of syllabi or a college course catalogue with course descriptions for further clarification of class work.***

I. International Application for Graduate Admission

Semester you plan to Enroll: Fall (August) _____ year Spring (January) _____ year

Degree Program that you are applying for: _____

NOTE: If you are a U.S. citizen or have permanent resident status, please contact the Office of Admissions for an U.S. student application packet, 1.800.633.2349., or download one from our website, http://www.armstrong.edu/images/admissions/graduate_appl.pdf .)

Please print your name information exactly as it is listed on your passport:

Name: _____
Family/Surname Given/First Middle (Former/Maiden)

U. S. Social Security Number ___ ___ ___ -- ___ ___ -- ___ ___ ___ (If Available)

Mailing Address (please include country):

Permanent Address in home country:

Home Telephone (country code + city code + number): _____

Personal Cell Telephone: _____ Fax: _____

Name: _____ Student ID: _____
(Last or Surname/First Name) (Office of Admissions will supply)

() Male () Female Date of Birth: Month: _____ Day: _____ Year: _____

Optional: Race/Ethnicity (This information is optional and voluntary and is for statistical purposes only.
It will not be used in a discriminatory manner.)

Are you Hispanic or Latino _____ Yes _____ No

Choose one from the following: _____ American Indian/Alaskan Native _____ Asian
_____ Black _____ Native Hawaiian/Pacific Islander _____ White

Country of Birth: _____ Country of Residence: _____

Country of Citizenship: _____ Native Language: _____

Email: _____

Please list person to contact in an **emergency**:

In the USA (if available):

Name: _____

Relationship to you: _____

Phone: _____
(area code + phone number)

Address: _____

In your home county:

Name: _____

Relationship to you: _____

Phone: _____
(country code + city code + number)

Address: _____

Contact e-mail: _____

II. Educational Experience

Graduate applicants are required to show all college/universities attended.

Please do not translate or interpret any terms into U. S. terminology or equivalents.

Please use the terminology of the location of the school.

Column 1: write the name and location of the college/university attended

Column 2: write the academic years that you attended and/or college/university credit

Column 3: write the type of school--Secondary, Preparatory, Gymnasium, Teachers College, Trade, University, etc.

Column 4: write the language of instruction used in the majority of your classes at the school

Column 5: write the name of any examination passed or certificate received at the end of your Studies. For example: GCSE or GCE (number of subjects of "O" & "A" levels), Bachillerato, Abitur, Bachillerato II, Licenziatura, Diploma, etc. Please include the date received. If no degree/diploma was awarded to you for your education/training, write NONE.

1. Name of School or University, City & Country	2. Dates of Attendance	3. Type of School	4. Language of Instruction	5. Examination or Certificate and Date

Are you currently enrolled at the last institution you attended? () Yes () No

Have you ever attended another U.S. institution? () No () Yes, If yes, please provide:

Institution Name: _____

Address: _____ City/State/ZIP: _____

International Officer: _____ Telephone: _____

E-mail contact of International Advisor/DSO: _____

All the information I have provided is true, complete, and accurately includes all of my educational experience for admission to Armstrong. As required, I will provide all official transcripts, translations, and evaluations.

Signature: _____

Date: _____

Month/Day/Year

III. Request for Certificate of Eligibility (I-20) (For Graduate Study at Armstrong State University)

Please check one of the following:

- Initial entry into the United States from a foreign country to study under a student (F-1) visa.
- Continuation of study after attending another institution in the United States under a Certificate of Eligibility issued by that institution. Previous INS Admissions # (I-94#) _____

If you are already in the United States, please list your visa type: F-1 _____ J-1 _____ Other _____

Name: _____
Family/Surname Given/First Middle Former/Maiden

U. S. Social Security Number _ _ _ -- _ _ -- _ _ _ _ (if applicable)

Date of Birth: _____
Month Day Year

Place of Birth: _____
City Country

Country of Nationality (Citizenship): _____

Country of Legal Permanent Residence: _____

Major Field of Intended Study –What master’s degree do you intend to study? (Required by Immigration):

Semester of Application: [] Fall Yr: _____ [] Spring Yr: _____

Address to which your I-20 should be mailed: _____

Please print or type!!!

For Visa/I-20 Purposes: Do you plan to bring a spouse or child with you to ASU? () Yes () No

If yes, please provide the following information and a copy of the biographical page of this person’s passport:

Spouse's Full Name: _____ Citizenship: _____

Date of Birth: Month: _____ Day: _____ Year: _____

Child's Full Name: _____ Citizenship: _____

Date of Birth: Month: _____ Day: _____ Year: _____

Child's Full Name: _____ Citizenship: _____

Date of Birth: Month: _____ Day: _____ Year: _____

IV. Graduate Declaration of Finances

Payment for tuition and fees, health insurance, books, room and board is due in full upon arrival.

You **must show official certification of all sources of support**; acceptable forms are an original bank statement, employer's certification of annual salary, official certification of income-generating real estate or investments, etc. in U.S. Dollars. Additionally, if the support is not from your own personal savings, **you must include a letter of support from the parent or sponsor** who will support you during your education with the parent or sponsor's signature. Current financial certification is required (less than 6 months from term of entry). Non-immigrant students (F-1 visa students) are not eligible for Federal Financial Aid funding from the U.S. government. All graduate students are eligible to apply for graduate assistantships, but, there is no guarantee of an award. All graduate students are also encouraged to apply for a tuition differential waiver; again there is no guarantee of an award. All graduate students should be prepared to pay for all tuition, fees and housing without any assistance from Armstrong.

You are required to certify that you have sufficient funds available for your academic and living expenses.

Estimated minimum funds needed for a nine-month academic year are as follows:

Graduate

2011-2012 Annual Estimated Expenses (2 Semesters)

Tuition	17000.00 (up to 9 hours/semester)*
Books	1700.00
Room/Board	8500.00
Medical	1500.00
Meals/Supplies	2750.00
Personal Expenses	2750.00
Total	34,200.00 U.S. *

**Tuition is higher for Public Health, Health Services Administration and Physical Therapy students. Use this link for information on student tuition and fees: http://www.armstrong.edu/Departments/bursar/bursar_fee_schedule. International students on F-1 visas, as well as some other visa holders are considered to have an out-of-state tuition and fee classification. For information on the funds required for Public Health, Health Services or Physical Therapy, please contact the Graduate Office.*

While your personal expenses may vary, Armstrong State University requires proof of finances equaling \$34,200.00 U.S. Dollars for graduate students. The expenses listed above are for 2 semesters only (a nine-month academic year). Graduate students planning to attend classes during the summer semester should estimate an additional \$7,500.00 per year. The figures above represent the minimal costs of living in Savannah. Your personal spending may differ significantly. **If you are planning to attend the university for the 2012-2013 academic year, please reflect approximately 6% more in your financial documentation.** ALL FIGURES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Additional Expenses for Spouses and Children:

Spouse:	\$650.00 per month or \$7,800 per year (12-months)
Each Child:	\$450.00 per month or \$5,400 per year (12-months)

(For example if you and your spouse travel to the U.S., and both are on F visas, the total amount of funds required will be \$42,000.00. This is the \$34,250 for you, the student, and an additional \$7,800 for your spouse.) Also, please consider transportation cost to the U.S., sources and availability of emergency funds while in the U.S., and any government-imposed restrictions on the release of funds from your country.

I-901, Fee Remittance for Certain F, J and M Non-immigrant (SEVIS Fee) All students applying for F and J visas must pay the SEVIS Fee prior to issuance of the F or J visa. You may pay by mail or by Internet www.FMJfee.com. Information regarding this fee will be sent to you once you have been accepted and your I-20 has been issued to you.

Statement of Understanding

A SEVIS I-20 is not issued until this document is properly completed, returned to Armstrong State University with all supporting attachments and made a part of your permanent record. The SEVIS I-20 will be issued only for the purpose of obtaining a student visa or reentry into the United States to study at Armstrong State University.

Any omissions, misrepresentations of facts, or failure to furnish information automatically invalidates acceptance of the applicant into the University and results in termination of the Certificate of Eligibility.

When issuing a Form I-20 for transfer from another U. S. Institution, Armstrong State University must certify to the U. S. Citizenship Immigration Service (USCIS) and the Department of Homeland Security (DHS) that you have sufficient funds to finance your total expenses while pursuing the degree for which you are applying.

USCIS and DHS does not grant work permits to students on F-1 visas during the first year of enrollment. If for some reason, your financial situation has changed drastically, you have experienced an unforeseen change in your financial circumstances and you are in good academic standing, there may be options for you. Be sure to talk with your Designated School Official regarding your options.

Under certain circumstances, you may be required to deposit, in advance, an equal amount to the first year's tuition and fees.

I certify that I have read the information on this document and the information I have provided on the sources and amounts of funds is true, correct and complete. Properly executed supporting documents are attached. Further, I will notify Armstrong State University of any change in my financial situation.
Printed Name of Applicant: _____

Signature of Applicant: _____ Date: _____

I swear that I have read the above statement and signed this document originally on the date listed above. Additionally, I swear that the information that I have provided on the admissions application as well as on the official documents is true and correct.

Signature of Applicant _____

Printed Name of Applicant _____

Subscribed and sworn before me this _____ day of _____ (month), 20_____.

Signature of Notary Public _____ Place Seal Here

Date Term Expires _____