

October 29, 2013  
Minutes  
Of The AASU Planning, Budget, and Facilities Senate Committee

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Date: October 29, 2013

Location: Burnett Hall 125

9 Members: Judith Garrison, Cathy MacGowan, Jane Wong, Lynn Roberts, Catherine Gilbert, Debra Behringer, Randall Reese, Beth Childress, Erik Nordenhaug

6 Ex Officio Members: Yassaman Saadatmand, Laura Barrett, Carey Adams, David Carson, Bill Kelso, Georj Lewis

Present: Cathy MacGowan, Beth Childress, Erik Nordenhaug, Georj Lewis, Judith Garrison, Randall Reese, Jane Wong, Yassaman Saadatmand, David Carson, Debra Behringer.

Absent: Catherine Gilbert, Lynn Roberts, Laura Barrett, Cary Adams, Bill Kelso

Meeting was called to order by Erik Nordenhaug at 3:03pm

Agenda item 1: Approval of September 17 and October 16, 2013 minutes

Action: The voting members approved unanimously the previous two meetings' minutes.

Agenda item 2: Budget Report by David Carson

Committee members asked questions as the budget information was display and Carson answered. Carson also asked for faculty feedback regarding what data he should be presenting so that it is most relevant to faculty.

The FY 2014 Budget for Revenues in its simplest form with rounding is:

State allocations = 28.9 million

Tuition = 30.5 million

Other General Funds= 4.8 million

Total Budgeted Revenue of = 63.9 million (excluding auxiliary accounts)

The 1<sup>st</sup> quarter report indicates we are on track for meeting these budgeted revenue targets.

The FY 2014 Budget for Expenses was also presented.

Total Salary expense is budgeted at 48.1 million.

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## Minutes

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It was noted that the 1<sup>st</sup> quarter budget target for Salary expenses was 10.6 mil., but the actual expenditure was 10.4 million, indicating approximately 200,000 was not spent in the first quarter (because of unfilled positions). It was proposed by Saadatmand that at the end of the academic year in May/June if there remained unspent funds budgeted for salaries, it should be used for one-time only research stipends to be awarded to faculty based on award procedures developed by Deans and Department heads. Given that it is uncertain whether such unspent funds would be present at the end of the academic year, this entire research stipend award would be contingent and have to be awarded in a short span of time at the end of the academic budget year prior to June 30<sup>th</sup>. Nevertheless, Deans presumably could develop a means of having these “contingent research stipend recipients” at the ready for the end of year spending of these possible unspent funds budgeted for salaries. Carson indicated he would inquire further about that possibility.

Discussion of data regarding fees at Armstrong occurred. Carson suggested that it would be helpful to have a PBF faculty member on the fees committee given the PBF committee members interest in and understanding of the general budget and related issues. Cathy MacGowan expressed an interest and concern for this task and is willing to serve on that fees committee.

During the fee discussion, it was reported that the SGA has requested an additional student fee and that an increase in the Athletic Fee will be requested because the athletic auxiliary accounts expenses exceeded their revenues last year.

Judith Garrison expressed some concern regarding the use of technology fees. Carson suggested it might be helpful for some member of the PBF to be on the technology fee committee. Nordenhaug indicated he would explore that possibility with Robert Howard.

A new Health Professions facility continues to be a top priority but it doesn't look like there will be funding for it until after FY 2016 when first funding for the Design will be requested.

Meeting ended 4:57 pm.

Submitted by Erik Nordenhaug, PBF Chair