

Armstrong

Graduate Affairs Committee

Burnett Hall Board Room
Minutes: April 1, 2014

PRESENT: Maya Clark, Becky da Cruz (vice chair), Ray Hashemi, Chris Hendricks, Patricia Holt, Anne Katz, Linda Ann McCall, Anita Nivens, Sara Plaspohl, Daniel Skidmore-Hess, Patrick Thomas, Anne Thompson, Teresa Winterhalter, Carey Adams (*ex officio*), John Kraft (*ex officio*), David Ward (*ex officio*), Yvette Upton (*ex officio*), Austin Deray (*ex officio*)

GUEST: Jill Bell, John Hobe

- I. **Call to Order.** The meeting was called to order at 2:30 p.m. by Vice Chair Becky da Cruz.
- II. **Minutes of March 4, 2014.** The minutes were approved by email on March 12, 2014.
- III. **Committee Reports**
 - A. Graduate Faculty Status (see Attachment 1)
The committee accepted the report of the Graduate Faculty Status Committee as presented.
 - B. Graduate Curriculum (see Attachment 2)
The committee accepted the curriculum items in the report of the Graduate Curriculum Committee (GCC) as presented. The report should proceed through the Senate as an action item for Presidential approval.
 - C. Graduate Student Appeals
- IV. **GSCC**
Mr. Deray reported that the flyers for Graduate Appreciation week had been emailed to committee members. Activities are being finalized today.
- V. **John Kraft**
Dr. Kraft reported that he'd had a question about whether seniors who are taking graduate classes under the senior privilege policy were eligible for graduate assistantships. They are not.
- VI. **Carey Adams**
More information will be coming soon regarding the internal search for the Associate Provost for Academic Affairs and Graduate Studies. A meeting with

the graduate coordinators will be built into the interview schedule. The candidates will also give a presentation that all may attend.

VII. Jill Bell

Ms. Bell debunked the rumor that seniors taking graduate classes under the senior privilege policy are eligible for graduate financial aid. They are not.

Work continues on the online application. Toward the end of April Ms. Bell will be working with Enrollment Services and others on some upgrades.

VIII. Other Business

A. Online graduation applications. It was noted that the lack of online graduation applications is a burden on students in fully online programs. Ms. Bell said she would talk to Kathy Platt in the Registrar's Office about the possibility of online graduation applications.

B. DegreeWorks. Phyllis Fulton announced that the graduate catalog for 2013-14 has gone live in DegreeWorks, as well as the catalog for 2014-15 for all items that have passed the approval process. If anyone encounters problems or sees anything that does not look right, they should contact Ms. Fulton.

VIII. Adjournment. This is the last meeting of the academic year. The meeting adjourned at 2:43 p.m.

Respectfully submitted,

Phyllis L. Fulton
Coordinator of Faculty Information and
Graduate Catalog Editor

Armstrong

Graduate Faculty Status Committee

Report: April 1, 2014

Members: Tim McMillan, Andi Beth Mincer, Pam Mahan, Linda Ann McCall, Glenda Ogletree, Daniel Skidmore-Hess (Chair), Jane Wong

The committee recommends approval of the following applications for graduate faculty status:

Associate

| | | |
|---------------|--|---------|
| Maxine Bryant | Criminal Justice, Social and Political Science | initial |
|---------------|--|---------|

Temporary

| | | |
|-----------------|-----------------|---------|
| Kathleen Benton | Health Sciences | initial |
|-----------------|-----------------|---------|

Respectfully submitted,

Daniel Skidmore-Hess, Chair

Armstrong

GRADUATE CURRICULUM COMMITTEE
University Hall 282
Minutes, March 26, 2014

PRESENT: Michael Benjamin, John Hobe, Brenda Logan, Sara Plaspohl, Helen Taggart, Teresa Winterhalter (Chair), Phyllis Fulton (Catalog Editor)

ABSENT: Felix Hamza-Lup

GUESTS: Patricia Wachholz

CALL TO ORDER. The meeting was called to order at 2:06 p.m. by Dr. Teresa Winterhalter.

APPROVAL OF MINUTES. The minutes of February 19, 2014 were approved as presented.

ITEMS

I. College of Education

A. Adolescent and Adult Education (no items)

B. Childhood and Exceptional Student Education

Items 1-6 from the Department of Childhood and Exceptional Student Education were discussed and approved by the committee.

1. Modify the following course:

RDEN 7185 Teaching Writers and Writing

~~Prerequisite: LING 5800U Advanced Grammar or equivalent course.~~

Rationale: The prerequisite is no longer required.

REQUESTED Effective Term: Fall 2014

2. Delete the following course:

~~EEXE 6010 TECHNOLOGIES FOR SPECIAL EDUCATION 3-0-3~~

Rationale: The content covered in EEXE 6010 will be addressed in SPED 5010U/G.

REQUESTED Effective Term: Fall 2014

3. Delete the following course:

~~EEXE 6130 ASSESSMENT OF THE EXCEPTIONAL STUDENT 3-V-3~~

Rationale: The content covered in EEXE 6130 will be covered in SPED 5130U/G.

REQUESTED Effective Term: Fall 2014

4. Delete the following course:

~~EEXE 6232 METHODS AND STRATEGIES FOR TEACHING
MATHEMATICS AND THE CONTENT AREAS 3-V-3~~

Rationale: The content covered in EEXE 6232 will be addressed in SPED 5232U/G.

REQUESTED Effective Term: Fall 2014

5. Delete the following course:

~~EEXE 6231 LANGUAGE AND LITERACY SKILLS FOR READING,
SPELLING, AND WRITTEN EXPRESSION 3-V-3~~

Rationale: The content covered in EEXE 6231 will be addressed in SPED 5231U/G.

REQUESTED Effective Term: Fall 2014

6. Delete the following course:

~~EEXE 6400 COLLABORATION, INCLUSION, AND TRANSITION
STRATEGIES 3-V-3~~

Rationale: The content covered in EEXE 6400 will be addressed in SPED 5400U/G.

REQUESTED Effective Term: Fall 2014

II. College of Health Professions (no items)

III. College of Liberal Arts

- A. Art, Music, & Theatre (no items)
- B. Criminal Justice, Social and Political Science (no items)
- C. Economics (no items)
- D. Gender and Women's Studies (no items)
- E. History (no items)

F. Languages, Literature, & Philosophy

Item 1 from the Department of Languages, Literature, and Philosophy was discussed and the graduate portion was approved by the committee. The undergraduate portion was previously approved by the University Curriculum Committee.

1. Create the following course:

ENGL 5700 U/G Promotional Writing 3-0-3

Undergraduate Prerequisite: ENGL 3720 or permission of department head

Graduate Prerequisites: none

Description: Theory and practice of the techniques of writing for public relations, advertising, political campaigns, fundraising, and marketing.

Rationale: The proposed course expands offerings of professional writing courses for both the BA in English/Professional Communications program and the graduate program in Professional Communication and Leadership. It broadens specific writing experience necessary for successful internships and post-graduate employment. There will be additional research required for graduate level credit.

REQUESTED Effective Term: Fall 2014

CURCAT:

Major Department: Languages, Literature, and Philosophy

Can course be repeated for credit? No

Maximum number of Credit Hours: 3

Grading Mode: Normal

Instruction Type: Lecture

- G. Professional Communication and Leadership (no items)

IV. College of Science and Technology (no items)

OTHER BUSINESS

A. Informational Item: POLS 5120U/G renumbered to POLS 5140U/G. The number used for creation of Asian Regional Security, POLS 5120U/G, has been previously used. The number is being changed to POLS 5140U/G.

B. Motion: It was moved and seconded to have a e-meeting on April 3 to consider 5000-level items from the Department of Childhood and Exceptional Student Education that are on the agenda for the April 2 meeting of the University Curriculum Committee. The motion carried.

ADJOURNMENT. The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

Phyllis L. Fulton
Catalog Editor