

Armstrong

Graduate Affairs Committee

Burnett Hall Board Room

Minutes: August 13, 2013, 2:30 p.m.

PRESENT: Maya Clark, Joey Crosby (chair), Mark Finlay, Ray Hashemi, Chris Hendricks, Patricia Holt, Anne Katz, Linda Ann McCall, Anita Nivens, Bryan Riemann, Daniel Skidmore-Hess, Sandy Streater, Patrick Thomas, Anne Thompson, Regina Rahimi, Teresa Winterhalter, Carey Adams (*ex officio*), John Kraft (*ex officio*), Patricia Wachholz (*ex officio*)

GUESTS: Jill Bell, John Hobe

- I. **Call to Order.** The meeting was called to order at 2:30 by Dr. Joey Crosby.
- II. **Subcommittee membership.**
Subcommittee memberships were established. See Attachment 1
- III. **Meeting dates.**
GAC meetings for Fall semester are scheduled for September 3, October 1, November 5, and December 3. All meetings start at 2:30 and are held in the Burnett Hall Board Room.
- IV. **Special Graduate Curriculum Committee meeting**
The Graduate Curriculum Committee will begin its meeting cycle early on August 21 at 2:00 p.m. in UH 282. The early meeting is to allow enough time for the Department of Nursing to meet the Board of Regents deadline for submission of their Doctor of Nursing Practice degree program.
- V. **John Kraft**
The call for applications for graduate assistant positions will be going out soon.
- VI. **Carey Adams**
Graduate enrollment is a bright spot for the fall, as it is up 16%. Also, 31 graduate assistants have been funded through Academic Affairs.

Dr. Adams and the deans have discussed the need for more support for graduate education. He is considering creating a position that would be half administrative and half faculty to coordinate and direct graduate studies and provide additional administrative support. He sees this as an internal posting. Please send feedback on the idea to Dr. Adams.

VII. Jill Bell

The graduate fair will be held October 18.

VIII. Other business

Several graduate coordinators received invitations to attend Banner Revitalization sessions. There was some confusion among those invited regarding why they were invited, whether they were expected to attend, and how they were to cover their classes during these 4-hour sessions. Dr. Kraft asked that those receiving invitations forward them to him so he could investigate further.

IX. Adjournment. The meeting was adjourned at 2:54 p.m.

Respectfully submitted,

Phyllis L. Fulton
Coordinator of Faculty Information and
Graduate Catalog Editor

Graduate Affairs Committee 2013-14

GAC Membership

Adult Education – Patricia Holt
Curriculum and Instruction – Regina Rahimi
Early Childhood Education – Linda Ann McCall
Reading Specialist – Anne Katz
Secondary Education – Pat Thomas
Special Education – Bob Loyd
Criminal Justice – Becky da Cruz (vice chair)
History – Chris Hendricks
Professional Communication and Leadership – Mark Finlay
Communication Sciences and Disorders – Maya Clark
Health Service Administration – Joey Crosby (chair)
Nursing – Anita Nivens
Physical Therapy – Anne Thompson
Public Health – Sandy Streater
Sports Medicine – Bryan Riemann
Computer Science – Daniel Liang
At large – Daniel Skidmore-Hess (year 3 of 3)
At large – Teresa Winterhalter (year 2 of 3)

Ex-officio, non-voting members for 2013-14

Carey Adams, Provost and Vice President for Academic Affairs
John Kraft, Interim Assistant Vice President for Academic Affairs
Laura Barrett, Dean of Liberal Arts
David Ward, Dean of Health Professions
Robert Gregerson, Dean of Science and Technology
Patricia B. Wacholz, Dean of Education
Yvette Upton, Advisor, Representative, Graduate School Coordinating Council
Asher Henry, GSCC Rep.

Graduate Curriculum Committee

Michael Benjamin (year 1 of 3)
John Hobe (year 1 of 3)
Felix Hamza-Lup (year 1 of 3)
Brenda Logan (year 3 of 3)
Sara Plaspohl (year 3 of 3)
Helen Taggart (year 3 of 3)
Teresa Winterhalter (year 2 of 3) (chair)

Graduate Faculty Status Committee

Pamela Mahan (year 3 of 3)
Linda Ann McCall (year 3 of 3)
Tim McMillan (year 3 of 3)
Andi Beth Mincer (year 3 of 3)
Glenda Ogletree (year 2 of 3)
Daniel Skidmore-Hess (year 3 of 3) (chair)
Jane Wong (year 3 of 3)

Graduate Student Appeals Committee

Debra Hagerty (year 1 of 3)
Michael Hall (year 2 of 3)
Sandy Streater (year 2 of 3) (chair)
Hongjun Su (year 1 of 3)
Greg Wimer (year 1 of 3)
Wendy Wolfe (year 3 of 3)