

Education Technology Committee

Wednesday, August 7, 2013, 2:00 pm
Location: Gamble Hall #107

In attendance: Beth Childress, Ela Kaye Eley, Chad Guilliams, Thomas Murphy, Clifford Padgett, Stephen Primatic, Pam Culberson (ex-officio)
Absent: Michael Tiemeyer

Meeting Minutes

1. Elect a chair.

Thomas Murphy was elected chair. Do we need a secretary?

Need one undergraduate and one graduate student representative for 2013-14 to serve on the Student voice subcommittee. Tom Murphy will contact the president of SGA for student appointments to the Student voice subcommittee. Pam Culberson will provide some suggestions from students who were active on the Technology Fee committee.

2. Review bylaws and consider revisions or any potential combinations with other committees to streamline Senate Committee structure.

Consensus among committee members is that the ETC committee should continue to exist and should not be combined with another committee.

The table of committee members including department and time on committee has inaccuracies. Beth Childress is serving her second year (not first), Ela Kaye Eley is serving her first year (not second), and Clifford Padgett is department of Chemistry and Physics (not Psychology).

Bylaws have statements in the duties that are incorrect/out of date.

Second duty: the Committee on Information Technology no longer exists. Pam Culberson will provide a list of related campus committees that the ETC should work with.

Third duty: is the University Advisory Committee for Distance and Online Learning still active? This duty should probably be changed to communicate with the Office of Online and Blended Learning

The duties do not indicate a specific emphasis for the committee and are fairly passive, mostly monitoring and reporting back to senate. During the 2012-2013 year, the committee's time was predominantly spent on online course issues.

3. Brainstorm on potential charges for the 2013-2014 year.

The committee should be more proactive about issues Tom Murphy will survey the committee members on their priorities for technology issues they would like to see addressed during the year such as: open lab hours, faculty and lab computer replacement schedule, mechanisms for departments and faculty to upgrade software licenses, and acquiring equipment via technology fee requests.

Assume ETC committee will get charges from the senate on online courses/programs once a new Online and Blended Learning director is hired.

4. Status of active directory migration

Pam Culberson provided a summary of the active directory migration status. ITS has been working with Dell to fix issues with the Active Directory migration. Lab computers have been migrated to active directory but classroom AV stations have not been migrated yet. Departments will be migrated to active directory starting in few weeks.

5. Next meeting

Meetings will be held once a month or twice a semester whichever is needed. Tom Murphy will set up a survey to determine meeting day/time.

Armstrong CIO should be invited to next meeting to give overview of campus technology happenings.

Respectfully submitted
Thomas Murphy