


# Memo

**To:** Dr. Linda Bleicken  
**From:** Dr. Carey Adams   
**Date:** 4/27/2013  
**Re:** Administrative Approval Request for GAC Actions

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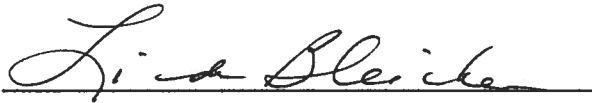
Attached are minutes of the April 10, 2013 Graduate Curriculum Committee and a memo from Phyllis Panhorst on behalf of the Graduate Affairs Committee requesting administrative approval for two curricular change items:

Modification of Cyber Affairs and Security post-baccalaureate certificate

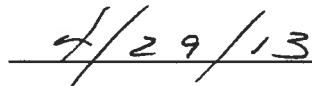
"Senior Privilege" policy

I fully support both of these proposals. They could not be routed through the Faculty Senate according to normal procedure due to the Senate not having a meeting subsequent to the email votes held by the GAC. Therefore, your signature below will substitute for the usual signature form from the Senate.

I approve items III. B. 1, 2, 3 and 4 from the April 10, 2013 Graduate Curriculum Committee Minutes and the Graduate Affairs Committee Ad Hoc Committee's proposed addition of a "Senior Privilege" policy as documented in the attached.



Linda M. Bleicken, President



Date

**MEMORANDUM**

**To:** Carey Adams, Ph.D.  
Provost and Vice Chancellor for Academic Affairs

**From:** Phyllis Panhorst  
Coordinator of Faculty Information and Graduate  
Catalog Editor

**Date:** April 12, 2013

**Re:** Administrative Approval Request

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At the April 2, 2012 meeting of the Graduate Affairs Committee (GAC), It was moved and seconded to suspend the rules to allow the Graduate Curriculum Committee (GCC) to have a special meeting to consider some late curriculum items. The motion carried. The GAC agreed to consider by email any items to come out of that meeting, rather than scheduling an additional GAC meeting.

The GAC also requested that Dr. Mark Finlay, chair of the ad hoc committee on options for graduating seniors to take graduate level courses and at developing accelerated graduate programs, get input from Enrollment Services and send a revised version of the “senior privilege” catalog language to Ms. Panhorst so that it could be distributed with the GCC items for GAC consideration.

The GCC met on April 10, 2013. The minutes of that meeting are attached. The GAC accepts the recommendations of the GCC and administrative approval is requested so these items can go into effect in Fall 2013 (see Attachment 1).

The GAC also approved the revised “senior privilege” language. This language is attached for documentation purposes so it can be included in the fall catalog (see Attachment 2).

# Armstrong

GRADUATE CURRICULUM COMMITTEE  
University Hall 282  
Minutes, April 10, 2013

**PRESENT:** John Hobe, Brenda Logan, Sara Plaspohl, Teresa Winterhalter (Chair)

**ABSENT:** Michael Benjamin, Ashraf Saad, Helen Taggart

**GUESTS:** Becky da Cruz, Daniel Skidmore-Hess

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**CALL TO ORDER.** The meeting was called to order at 2:12 p.m. by Dr. Teresa Winterhalter

**APPROVAL OF MINUTES.** The minutes of March 20, 2013 were approved as presented.

## ITEMS

- I. College of Education (no items)
- II. College of Health Professions (no items)

### III. College of Liberal Arts

- A. Art, Music, & Theatre (no items)
- B. Criminal Justice, Social and Political Science

*Item 1 from the Department of Criminal Justice, Social and Political Science was discussed and the graduate portion was approved by the committee. The undergraduate portion was previously approved by the University Curriculum Committee.*

- 1. **Create the following course:**
  - CRJU 5003U/G CYBER FORENSICS** **3-0-3**
  - Undergraduate Prerequisites: none**
  - Graduate Prerequisites: none**
  - Description: Application of computer investigation and analysis techniques to gather evidence suitable for presentation in a court of law. Techniques of cyber crime scene analysis, media analysis, and the use of various forensic tools.**

Rationale: Rounds out the certificate program with additional needed coursework. This course will prepare students for the Practicum at the Cyber Security Research Institute if they opt to engage in the hands-on experience. Graduate students will achieve the course objectives in a substantially greater depth as well as having additional course work by completing additional writing assignments.

**Effective Term: Fall 2013**

**CURCAT:**

**Major Department: Criminal Justice, Social & Political Science**

**Can Course be repeated for additional credit? No**

**Maximum Number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Lecture**

**Equivalent course: n/a**

*Items 2-4 from the Department of Criminal Justice, Social and Political Science were discussed and approved by the committee.*

**2. Modify the following course:**

CRJU 7862 Special Topics in Cyber ~~Security~~ **Crime** & Criminal Investigations- 3-0-3

Rationale: To reflect the new emphases in the Cyber Crime Certificate.

**Effective Term: Fall 2013**

**3. Modify the following course:**

CRJU 7864 ~~Rules of Evidence~~/Legal Aspects of Cyber **Security Crime** 3-0-3

Undergraduate Prerequisites: none

Graduate Prerequisites: none

~~Examines cyber security policies that include the Patriot Act, Foreign Intelligence Act (FISA), Communications Assistance to Law Enforcement Act (CALEA and wire intercept), Privacy Protection Act, (PPA) and the Electronic Communications Act (ECPA) as these policies and others direct and impact cyber security.~~ **Examination of the laws related to computers, cell phones, other electronic devices, and the internet. Evaluate computer misuse crimes, traditional crimes committed using computers, punishment and sentencing issues, Fourth Amendment issues, jurisdiction at the state and federal levels, international computer crime, and national security.**

Rationale: A more precise description of the course as it is actually taught. It is in line with the readings and assignments with the course.

**Effective Term: Fall 2013**

**4. Modify the following certificate program:**Post-Baccalaureate Certificate in Cyber ~~Affairs and Security~~ **Crime**Content Courses (9 ~~18~~ hours))

(Minimum Grade of B Required)

(Choose ~~three~~ **six**)

ITEC/CRJU 5001G – Cyber Security I 3

ITEC/CRJU 5002G – Cyber Security II 3

**CRJU 5003G – Cyber Forensics 3**CRJU 7862 – CRJU 7862 Special Topics in Cyber ~~Security~~ **Crime Security** & Criminal  
Investigations 3CRJU 7864 – ~~Rules of Evidence~~/Legal Aspects of Cyber ~~Security~~ **Crime 3**

CRJU 7865 – First Responder Tools and Application 3

**CRJU 7880 – Practicum I 3****CRJU 7881 – Practicum II 3**

Rationale: Both changes - increasing the Certificate from 9 to 18 hours and changing from Cyber Affairs and Security to Cyber Crime - are designed to make the certificate more marketable to students in the Criminal Justice field to compete for positions in Homeland Security, FBI, Department of Defense, Secret Service, and other law enforcement agencies. The change to Cyber Crime also is a better fit for the Department of Criminal Justice, Social & Political Science. This also permits the Computer and Information Technology Department to move forward on developing a Cyber Security track for their Master's students.

**Effective Term: Fall 2013**

C. Economics (no items)

D. Gender and Women's Studies (no items)

E. History (no items)

F. Languages, Literature, &amp; Philosophy (no items)

G. Professional Communication and Leadership (no items)

IV. College of Science and Technology (no items)

**OTHER BUSINESS****ADJOURNMENT.** The meeting was adjourned.

Respectfully submitted,

Phyllis L. Panhorst  
Catalog Editor

TO: Graduate Affairs Committee  
FROM: Mark Finlay Chair of Ad Hoc Committee  
11 April 2013

The proposed revisions to the “Senior Privilege language discussed at the April 2 meeting are listed below.

“Senior Privilege”--Undergraduate Students in Graduate Classes

Proposed: that the following text be added to the 2014-15 graduate catalog:

An undergraduate student with a GPA of 3.0 or higher and within 24 semester hours of graduation may apply for Senior Privilege and enroll in a maximum of 12 hours of graduate coursework at the 5000G and 6000-levels. The maximum of graduate coursework permitted in any one semester is eight hours; the maximum total of all coursework permitted in any semester in which a student is taking graduate coursework is 12 hours. Permission to enroll must be approved by the chairperson of the student's undergraduate major and by the appropriate graduate program director. The graduate program director holds final authority.

Rationale: This policy fits with the general mission of Complete College Georgia, it may enhance enrollment within certain graduate programs, and it will permit motivated students to begin their graduate studies and post-graduate careers in a timely and efficient way. The revisions to the previous policy are both more generous, in allowing up to 12 hours, and more restrictive, in stipulating a minimum GPA requirement.