























***It was moved and seconded that the Graduate Curriculum Committee recommend to the Graduate Affairs Committee to create an ad hoc committee to look at options for graduating seniors to take graduate level courses and at developing accelerated graduate programs. The motion carried.***

**B. Informational Item: SACS notification, PCLE certificate (see Attachment 2)**

**C. Informational Item: Certificate Programs and Financial Aid (see Attachment 3).**

Information was distributed about the paperwork necessary to inform the Department of New Gainful Employment Programs about qualifying certificate programs. Ms. LeeAnn Kirkland should be consulted about filing the paperwork properly.

**ADJOURNMENT.** The meeting was adjourned at 2:42 p.m.

Respectfully submitted,

Phyllis L. Panhorst  
Catalog Editor

| University & Department            | Name of the Program                    | admission requirements         |  |  | which courses count   | maximum number of credit hours to count for both BA and MA   |
|------------------------------------|--|--------------------------------|--|--|---|--|
|                                    |  | GPA                            | credit hours                           | Other  |   |  |
| Kennesaw University                | Accelerated Bachelor's Master's Degree | 3.5 or better                  | within 21 Semester hours of graduating | Written permission of the chair of the department of the undergraduate major           |   | no more than 9 semester hours of graduate credits may double count<br>max of 6 grad hours per semester for UG students |
| DePaul Univeristy                  | Bachelor's-Master's Combined Degree    |                                | junior standing                        |  |   | three graduate-level courses that double-count   |
| Clemson (Math example)             | Combined Bachelor's/ Master's Program  | at least 3.5                   | 90 hours completed                     | conditionally admitted   | 8 specified courses   | Up to 12 hours may double count  |
| Arkansas State University          | Accelerated Masters Program (AMP)      |                                | "high achieving seniors"               |  | their B.S. and the 5000 level courses get flipped back to count as graduate level | no limit, but 6000 level courses still required  |
| Tulane Univeristy                  | the 4 +1 Program                       | 3.00 over all<br>3.25 in major | not later than fall of junior year     |  | two required seminars must both be at 600 level                                   | no more than four classes may double count   |
| University of Tulsa                | Comnined Bachelor's/ Master's degree   | min. 3.5                       | junior year                            | writing sample, Statement of Purpose, 2 letter of recomm.                              |   | details unavailable  |
| Emory University                   | 4 +1 B.A./M.A program                  |                                |  | statement of interest<br>two recommendations<br>10-20 page writing sample, transcripts | ENG 796, two graduate Seminars, 1 at 4 credits and 1 at 2 credits                 | NOTE Tuition reduced by 50% in 5th year  |
| University of Oklahoma             | Accelerated degree Program             |                                | 3                                      |  |   | up to 15% of grad program may be double counted  |
| Vanderbilt University              | Four Plus One Program                  |                                | junior year                            | "petition" required  |   | no double-counting of credits  |
| Florida State (Philosophy example) | Combined bachelors Masters Degree      | 3.3 in major<br>3.0 overall    | junior year                            | GRE  | 5000 level courses  | up to 12 credits may double count  |



October 22, 2012

Dr. Linda Bleicken  
President  
Armstrong Atlantic State University  
11935 Abercorn Street  
Savannah, GA 31419-1997

Dear Dr. Bleicken:

Thank you for your letter of May 1, 2012, received on May 24, 2012, providing notification that the University will offer online 50% or more of the new graduate certificate in Professional Communications and Leadership, effective fall 2012.

The University is approved to offer 50% or more of a program online. The new certificate program requires no additional faculty members or other resources and is not significantly different from programs currently approved at the University. **We acknowledge the information, will add it to our files, and request no further information.**

Best regards,

Belle S. Wheelan, Ph.D.  
President

BSW/ABC:efk

cc: Dr. Anne W. Thompson, Interim Vice President for Academic Affairs  
Dr. Robin W. Hoffman

RECEIVED OCT 25 2012

Notice Format for  
Intent to Offer an Educational Program  
Gainful Employment Electronic Announcement #5

Gainful Employment Electronic Announcement #5 dated June 1, 2011 and posted on [www.ifap.ed.gov](http://www.ifap.ed.gov) explains the process for institutional notification to the Department of new educational programs that prepare students for gainful employment in a recognized occupation (GE Programs). An institution's notification to the Department of its intent to offer a new GE Program must include information to support the institution's determination of the need for the program, as required by the regulations at 34 CFR 600.20(d)(2). Descriptions and documentation provided by an institution can cover more than one new GE Program, if the same, or similar, process was used by the institution to determine the need for the program, and should be provided as follows:

1. Institution Name
2. OPEID
3. Program Name(s) and Program CIP Code(s) supported by this documentation
4. Narrative description of how the institution determined the need for the program. For example, describe what need this program will address and how the institution became aware of that need. If the program is replacing a current program(s), identify the current program(s) that is being replaced by the new program(s) and provide details describing the benefits of the new program(s). If the program will be offered in connection with, or in response to, an initiative by a governmental entity, provide details of that initiative. The institution must retain documents that support this description for review or submission to the Department upon request.
5. Narrative description of how the program was designed to meet local market needs, or for an online program, regional or national market needs. For example, indicate if Bureau of Labor Statistics data or State labor data systems information was used, and/or if State, regional, or local workforce agencies were consulted. Include how the course content, program length, academic level, admission requirements, and prerequisites were decided; including information received from potential employers about course content; and information regarding the target students and employers. The institution must retain copies of documents and its analysis for review and submission to the Department upon request.
6. Narrative description of any wage analysis the institution may have performed, including any consideration of Bureau of Labor Statistics wage data related to the new program. The institution must retain copies of analysis documents for review and submission to the Department upon request.
7. Narrative description of how the program was reviewed or approved by, or developed in conjunction with, one or more of the following:

- Business advisory committees
- Program integrity boards
- Public or private oversight or regulatory agencies (not including the state licensing /authorization agency and accrediting agency)
- Businesses that would likely employ graduates of the program

For example, describe the steps taken to develop the program, identify when and with whom discussions were held, provide relevant details of any proposals or correspondence generated, and/or describe any process used to evaluate the program. The institution must retain, for review and submission to the Department upon request, copies of meeting minutes, correspondence, proposals, or other documentation to support the development, review, and/or approval of the program.

8. Date of the first day of class. Include both:

- The first day the program was or will be offered by the institution, and
- The day you would like to begin disbursing Title IV funds to students enrolled in the program.

Procedures for Institutional Notification to the Department of New GE Programs  
Attachment to Gainful Employment Electronic Announcement #16

Following are procedures for institutional notification to the Department of new GE Programs using Federal Student Aid's (FSA's) Application for Approval to Participate in the Federal Student Financial Aid Programs (E-App).

**New Non-Degree GE Programs** at all institutions, and **new Degree GE Programs** at proprietary institutions, must be reported. Please follow the steps described below for reporting new GE Programs:

- Open the institution's E-App at [www.eligcert.ed.gov](http://www.eligcert.ed.gov) .
- Section A, Question 1, select **Update Information** and select "Nondegree/Vocational Program," and/or "Degree Program" as appropriate.
- Section E, Questions 26 and 27, complete as appropriate to report new GE Programs. Note: In Question 27 the **Date First Provided** can be a future date.
  - When entering details about **degree** programs for which you are providing notification, please indicate the type of degree (Associate, Bachelor, Master, Doctoral, or specific professional degree) as part of the program name in the **Name of Program** field.
- Section K, Question 69, enter the following - "This application includes notification of new gainful employment program(s). The required documentation will be mailed with the signature page."
- Section L, enter requested information, print and sign.
- Submit the application electronically following the instructions in the E-App.
- Mail the following to the address provided in the E-App:
  - Signature page,
  - Current letter of accreditation and any attachments
  - Current valid state license or other authorization, and
  - Written notice of intent to offer an educational program

Contact Information

If you have any questions about this information, you may contact the School Participation Team (SPT) for your state. The telephone numbers for the SPTs can be found at [www.eligcert.ed.gov](http://www.eligcert.ed.gov) .



# Armstrong

## Graduate Faculty Status Committee Report: January 8, 2013

**Members:** Tim McMillan, Andi Beth Mincer, Pam Mahan, Linda Ann McCall, Glenda Ogletree, Daniel Skidmore-Hess (Chair), Jane Wong

The committee recommends approval of the following application for graduate faculty status:

### Associate

|                   |                                       |                                   |
|-------------------|---------------------------------------|-----------------------------------|
| Linda Ann McCall  | Childhood and Exceptional Student Ed. | reappointment                     |
| David Bringman    | Rehabilitation Sciences               | initial application at this level |
| Kathleen Schaefer | Rehabilitation Sciences               | initial application at this level |

### Temporary

|                 |   |                     |
|-----------------|---|---------------------|
| Eric Katz       | Criminal Justice, Social & Political Sci. | initial application |
| Janice Powell   | Criminal Justice, Social & Political Sci. | reappointment       |
| Jerry Silverman | Criminal Justice, Social & Political Sci. | initial application |
| Terri Gordon    | Health Sciences                           | initial application |
| Linda Samuel    | Health Sciences                           | initial application |
| Erica Tate      | Health Sciences                           | initial application |
| Cori Palmer     | Rehabilitation Sciences                   | initial application |

Respectfully submitted,

Daniel Skidmore-Hess, Chair

# **Graduate Student Coordinating Council Report**

**Fall 2012**



**Presented By:**

**Meagan Stachurski – GSCC Chair**

## GSCC Representation Fall 2012

| <b>Name</b>               | <b>Department</b>                      | <b>Email Address</b>   | <b>Phone Number</b> |
|---------------------------|--|--|---------------------|
| Meagan Stachurski, Chair  | Adult Education                        | <a href="mailto:ms4746@stu.armstrong.edu">ms4746@stu.armstrong.edu</a> | 631-942-9610        |
| Jahmal McCray, Vice Chair | Middle Grades                          | <a href="mailto:jm7945@stu.armstrong.edu">jm7945@stu.armstrong.edu</a> | 484-786-3295        |
| Caitlin Paskewich         | Physical Therapy                       | <a href="mailto:crpaskewich@gmail.com">crpaskewich@gmail.com</a>       | 507-782-1696        |
| Dujon Curtis              | Curriculum and<br>Instructions         | <a href="mailto:dc8798@stu.armstrong.edu">dc8798@stu.armstrong.edu</a> | 907-156-1520        |
| Gabrial Hartman           | Special Education                      | <a href="mailto:gh2273@stu.armstrong.edu">gh2273@stu.armstrong.edu</a> | 740-590-6608        |
| Prino Jacob               | MHSA                                   | <a href="mailto:prinojacob@gmail.com">prinojacob@gmail.com</a>         | 334-538-5197        |
| Kayla Knight              | Public Health                          | <a href="mailto:kayla.knight08@gmail.com">kayla.knight08@gmail.com</a> | 478-290-6688        |
| Michael Nelson            | Sports Medicine                        | <a href="mailto:nelsonmj45@gmail.com">nelsonmj45@gmail.com</a>         | 715-577-7802        |
| Tanesha Sloan             | Communications Sciences<br>& Disorders | <a href="mailto:taneshasloan@gmail.com">taneshasloan@gmail.com</a>     | 404-664-1182        |
| Genna Speed               | Nursing                                | <a href="mailto:gennaspeed@hotmail.com">gennaspeed@hotmail.com</a>     | 985-788-2852        |
| Holton Saxon              | Criminal Justice                       | <a href="mailto:holtonsaxon@me.com">holtonsaxon@me.com</a>             | 478-737-9064        |
| Joni Smith                | History                                | <a href="mailto:js9285@stu.armstrong.edu">js9285@stu.armstrong.edu</a> | 229-942-8782        |

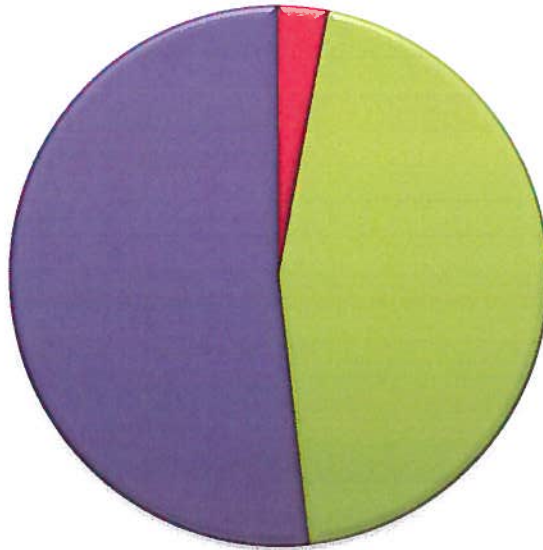
## *GSCC Budget, 2011-2012 Academic Year*

|  |                 |
|--|-----------------|
| <b>Beginning Balance</b>                       | <b>\$35,000</b> |
| <b>Expenses</b>                                | <b>Amount</b>   |
| <b>GSCC Compensation (Beginning Balance)</b>   | <b>\$10,000</b> |
| Graduate Assistant Compensation                | \$5,000         |
| Chair Compensation                             | \$3,000         |
| Vice-Chair Compensation                        | \$2,000         |
| <b>Total GSCC Compensation Expense</b>         | <b>\$10,000</b> |
| <b>Supplies Expense (Beginning Balance)</b>    | <b>\$1,000</b>  |
| <b>Total Supplies Expense</b>                  | <b>\$0</b>      |
| <b>Programming Expense (Beginning Balance)</b> | <b>\$3,500</b>  |
| Food for Meetings                              | \$670.40        |
| <b>Programming Expense Total</b>               | <b>\$670.40</b> |

| <b>Funding Request Expenses</b>  | <b>Amount</b>     | <b>No. Students Funded</b> | <b>Location</b>  |
|--|-------------------|----------------------------|------------------|
| Public Health<br><i>Georgia Immunization and Perinatal Hepatitis B Program Meetings and Conference</i>                                   | \$157.50          | 1                          | Macon, GA        |
| History<br><i>Medievalisms and Diversity: 27<sup>th</sup> International Conference on Medievalism</i>                                    | \$622.00          | 1                          | North Canton, OH |
| Adult Education and Community Leadership<br><i>AAACE Annual Conference</i>   | \$783.00          | 1                          | Las Vegas, NV    |
| MHSA<br><i>MHSA Student Case Competition</i>   | \$1,650           | 3                          | Houston, TX      |
| Physical Therapy<br><i>American Physical Therapy Association – Combined Sections Meeting</i>   | \$3,787.00        | 8                          | San Diego, CA    |
| Adult Education and Community Leadership, Sports Medicine, Curriculum and Instruction, & Public Health<br><i>NIRSA Annual Conference</i> | \$3,365.00        | 5                          | Las Vegas, NV    |
| Physical Therapy<br><i>National Student Conclave</i>   | \$1,086.00        | 4                          | Arlington, VA    |
| <b>Total Funding Request Expense</b>   | <b>\$11,450.5</b> | <b>23</b>                  |                  |

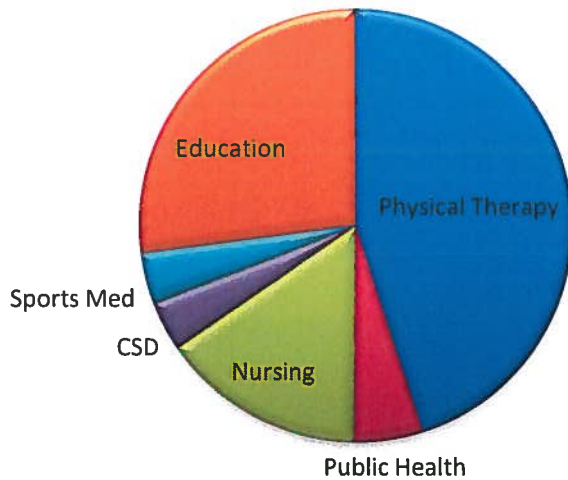
|                               |                    |
|-------------------------------|--------------------|
| <b>Total Budget Remaining</b> | <b>\$ 12879.10</b> |
|-------------------------------|--------------------|

### GSCC Budget, Fall 2012



- Supplies \$0.00
- Programming \$670.40
- Stipends \$10,000.00
- Student Funding Requests \$11,450.00

### Student Funding Awards, By Department 2011-2012 Academic Year



- Physical Therapy \$4,873.00
- Public Health \$562.50
- MHSA \$1,650.00
- Curriculum and Instruction \$405.00
- Sports Medicine \$405.00
- Adult Education and Community Leadership \$2933.00

## ***GSCC Committee Representation***

### **Planning Budget and Facilities Committee**

Prino Jacob, Health Services Administration representative, represents the GSCC on the Planning Budget and Facilities Committee. He receives and relays graduate student concerns related to university budget and planning processes.

### **Educational Technology Committee**

Dujon Curtis, Curriculum and Instruction representative, represents the GSCC on the Education Technology Committee. He receives and relays graduate student concerns regarding Armstrong's technology capacity and provides recommendations for improvements based on council feedback and personal knowledge and experience.

### **Graduate Affairs Council**

Meagan Stachurski, chair, Jahmal McCray, vice chair, and Yvette Upton, advisor, attended the Graduate Affairs Council (GAC) meetings throughout the semester to provide GSCC updates to all members and to offer insight and recommendations based on graduate student needs and experiences.

## ***GSCC Fall Events***

### **Light The Night**

Because of scheduling conflicts, we had difficulty sending representation to this year's event. The council decided to do a raffle and bar-be-cue to raise funds for the Leukemia & Lymphoma Society. We ran into issues with trying to get gifts donated, and felt prices for food would be too high. Due to spending a large amount of our budget on student funding requests, the council decided it would be best to plan a small fundraiser in the Spring and submit a check to the Leukemia & Lymphoma Society afterwards.

### **Block Party**

As a way to spread the word about GSCC to individuals on campus, the organization set up a table at this year's Block Party on August 18<sup>th</sup> from 10:00 am – 2:00 pm. We also had graduate students give us their opinions on whether or not they would attend a separate hooding ceremony for graduate students.

### **Fall Career and Graduate School Fair**

The GSCC attended the Fall Career and Graduate School Fair on October 25<sup>th</sup>, from 4:00 pm – 7:00 pm to educate prospective graduate students on GSCC services, recruit for Spring 2013 council members, and answer student questions about GSCC, graduate studies, and Armstrong Atlantic State University.

## ***Miscellaneous***

### **Voting**

Due to a lack of attendance, voting for the position of Vice Chair had been tabled until the first meeting of the Spring semester.

### **Hooding for Graduate Students**

After being approached by several graduate students, Meagan Stachurski, chair, decided to begin a campaign for hooding at Armstrong Atlantic State University. During the summer of 2012, Meagan Stachurski met with Dr. Ann Thompson, former Vice President of Academic Affairs, and Provost Dr. Carey Adams. Both offered their support on the issue. Meagan brought the issue to the GSCC and the GAC. The GSCC requested number of students expected to graduate, as well as a survey of how many students would attend. Approximate 43 students were polled and all but one agreed to attend. The council decided to not plan a hooding for December due to time restraints but said yes to planning the event for May. Dr. Adams informed GAC that his office would be offering support and financial assistance. A reservation has been made and approved for May 3<sup>rd</sup>, 7:00pm-9:00pm in Armstrong's sports center.