

Armstrong Atlantic State University
Faculty Senate Constitution and Bylaws Committee
3/22/13
Electronic Meeting

I. Call to Order

Laurie Adams called the meeting electronically and requested response from Maya Clark and Barbara Hubbard by March 28, 2013.

II. Student Success Committee

Article XI. SECTION B. Student Success Committee

Rationale

The Student Success Committee supports the formation of a university scholarship committee based on the knowledge that administrative resources will add value and efficiency to processing applications and awarding scholarship funding to incoming and returning student candidates. The scholarship awards may in turn become a more effective recruitment and retention tool for Armstrong.

Mission

The Student Success Committee shall recommend policies on recruitment, admissions, advisement, and retention. ~~It will also select award recipients for scholarships.~~

Duties

The committee will define and evaluate advisement goals, objectives and procedures as well as evaluate the relationship between academic advisement and retention. The committee will review both current and proposed policies concerning advisement and recommend changes to the Senate. The committee will additionally identify resource needs for advisement and retention and develop, assess, and help implement an annual advisement and retention plan. ~~Committee work will also include the review of scholarship applications compiled by the Office of Financial Aid, and selection of award recipients.~~

III. Planning Budget & Facilities Committee

Article XI. SECTION G. Planning, Budget, and Facilities Committee

Rationale

This committee would benefit from the addition of someone with a good understanding of budgets and familiarity with financial documents, thus an economist should become an ex officio member. The committee also agreed unanimously that student members should be moved to Ex Officio status because they 1) may not be appointed in time for the first meetings of the committee, 2) may prevent the attainment of a quorum if they fail to attend meetings, and 3) lack expertise in the area of budgeting and finance.

Membership

The committee shall be composed of nine faculty representatives, ~~one undergraduate and one graduate student~~, and various ex officio, non-voting members. The nine faculty representatives shall consist of two faculty representatives from each of the four colleges,

and one from the Library, where at least one of the faculty representatives must hold graduate faculty status. Ex officio, non-voting members will be **one undergraduate student, one graduate student, one member of the economics faculty**, one department head, one dean, the Provost, the Vice President for Student Affairs, the Vice President for Financial Services, and the Vice President of External Affairs.

IV. Electronic Voting

Both requests for Bylaw changes were unanimously approved.

Respectfully submitted,
Barbara Hubbard