

Armstrong

GRADUATE AFFAIRS COMMITTEE

Burnett Hall Board Room

Minutes, August 12, 2011

PRESENT: Carol Andrews, Joey Crosby, Becky da Cruz, Chris Hendricks, John Hobe, Patricia Holt, David Lake, Anita Nivens, Bryan Riemann, Sandy Streater, Patrick Thomas, Anne Thompson (ex officio), John Kraft (ex officio), Shelley Conroy (ex officio), Patricia Wachholz (ex officio)

GUESTS: Jill Bell

I. Call to Order. The meeting was called to order at 11:02 a.m. by Dr. Chris Hendricks.

II. Membership

Graduate faculty from each graduate program and the two at-large graduate faculty members who will serve for Academic Year 2011-12 were tentatively confirmed as follows:

Early Childhood Education – to be announced.
Middle Grades Education– Dr. Patrick Thomas
Adult Education – Dr. Patricia Holt
Curriculum and Instruction – Dr. Regina Rahimi
Special Education – to be announced
Criminal Justice – Dr. Becky da Cruz
Health Services – Dr. Joey Crosby
History – Dr. Chris Hendricks
MALPS – Dr. Elizabeth Desnoyers-Colas
Nursing – Dr. Anita Nivens
Physical Therapy – Dr. David Lake
Public Health – Dr. Sandy Streater
Sports Medicine – Dr. Bryan Riemann
Communication Sciences and Disorders – Dr. Jean Neils-Strunjas
Computer Science – to be announced
At-large – Dr. Carol Andrews
At-large – Dr. Daniel Skidmore-Hess

III. Selection of Chair and Vice Chair

It was moved and seconded that Dr. Joey Crosby serve as Chair. The motion carried.

It was moved and seconded that Dr. Becky da Cruz serve as Vice Chair. The motion carried.

IV. Membership of Committees

A. Graduate Curriculum Committee

Returning members:

Dr. Carol Andrews, one year remaining

Dr. Allison Belzer, two years remaining

Dr. John Hobe, two years remaining

Dr. Ashraf Saad, two years remaining

Members rotating off:

Dr. Anita Nivens

Dr. Regina Rahimi

Dr. Elwin Tilson

Proposed new members:

Dr. Helen Taggart

Dr. Sara Plaspohl

Dr. Ed Strauser

Dr. Carol Andrews was appointed Chair.

B. Graduate Faculty Status Committee

Returning members:

Dr. Pam Mahan, two years remaining

Dr. Annette Wilson, two years remaining

Members rotating off:

Dr. Alice Adams

Dr. James Brawner

Dr. Elizabeth Desnoyers-Colas

Dr. Ray Hashemi

Unfinished terms to be filled:

Dr. Don Stumpf, two years remaining

Proposed new members:

Dr. Andi Beth Mincer

Dr. Daniel Skidmore-Hess

Dr. Tim McMillan

Dr. Wendy Wolfe (at-large)

Dr. Linda Ann McCall (to fill Dr. Stumpf's unfinished term of two years)

Dr. Daniel Skidmore-Hess was appointed Chair.

C. Graduate Student Appeals

Returning members:

Dr. José da Cruz, one year remaining
Dr. Greg Knofczynski, two years remaining
Dr. Rod McAdams, two years remaining
Dr. Hongjie Wan, two years remaining

Members rotating off:

Dr. Linda Wright

Unfinished terms to be filled:

Dr. William Daugherty, one year remaining
Dr. Joan Schwartz, two years remaining

Proposed new members:

Dr. Tom Howard
Dr. Sandy Streater (to fill Dr. Daugherty's unfinished term of one year)
Dr. Vann Scott (to fill Dr. Schwartz's unfinished term of two years)

Dr. Sandy Streater was appointed Chair.

V. Graduate Student Coordinating Council.

Trey Lawrence could not be present at today's meeting, but he relayed that he needs names of students who could serve on the Council from Middle Grades Education, Adult Education, Special Education, Criminal Justice, and Physical Therapy. He has requested suggestions by August 23.

VI. Jill Bell

Ms. Bell reported that applications are up a bit for fall, with 395 this year vs. 333 last year.

If you have students with extenuating circumstances who cannot pay their fees on time as a result, please let Ms. Bell know. She will have a list of those who may be dropped for non-payment by about 3:00. The drop will take place around 5:30 p.m. Students who are dropped can reregister Monday, but will be subject to late registration fees. TAP students will be registered tomorrow and are not subject to late fees.

The online graduate application is currently in the testing phase.

Emails have been received regarding possible participation in two recruitment fairs. The display board has been redone. Some items have been purchased for giveaways. There is money available for brochures.

VII. John Kraft

Dr. Kraft requested that people email him if there are things they would like for him to accomplish this year. He is currently working on finishing some projects from last year.

VIII. Anne Thompson

Dr. Thompson reported that next year graduate students will not be able to get federally secured loans such as the Stafford Loan.

There was discussion regarding graduate assistantships. Dr. Thompson said the process is being reexamined for possible redesign so the assistantships can be used more effectively as a recruitment tool. We are still awaiting word from the President on out-of-state tuition waivers.

It was asked whether there was support for collaborations with other institutions. Dr. Thompson said to talk to her about it, as it is always a possibility.

IX. Electronic Catalog

It was asked why there was a printing of the graduate catalog this year and why the catalog had not been made electronic. Ms. Panhorst explained that only enough graduate catalogs were printed to provide to the graduate faculty and the offices that have need of them. The graduate catalog still appears on the website as a PDF document. We are looking into the possibility of interactive online catalogs, both undergraduate and graduate, which would be more useful to the students than a PDF document. However, even if we go to that sort of software, desk copies of the catalogs will probably be printed for faculty reference. Printing for the graduate catalog was done digitally, which is far less expensive than the typeset printing used for the undergraduate catalog.

VIII. Adjournment. The meeting was adjourned at 11:59 a.m.

Respectfully submitted

Phyllis L. Panhorst
Coordinator of Faculty Information and
Graduate Catalog Editor