

Minutes Writing Committee Fall 2011

Date: Wednesday November 2, 2011

Location: University Hall 259

Members present at meeting:

Faculty members: J. Todesca, L. Roessing, J. Anderson, C. Costa, D. Reese, C. Moore, M. Elcoro

Student members: Rhonda Griffin

- Responses back to Jim, from survey about other writing venues in the university
- Concern about too many categories (see five categories on previous minutes)
- Panels for each category. Five panels with the three people from each panel, do they have to be faculty, student members? Only faculty should be included in the panels to judge the papers submitted
- How to decide on judges? One member of the writing committee should be in each panel, then gather other faculty members
- Decide on deadline to submit papers
 - Just after Spring Break, so they have time to polish, March 19, 2012, later or earlier?
- How to remind students/faculty about the deadline? Send out an email blast or as a reminder
- Electronic and/or hard copies submitted?
- How can we fit the Student Scholar Symposium
 - April 26, 2011 → Academic celebrate day
 - At student union? Special budget from Student Scholar Symposium
 - More formal presentation of the papers, to have the winners present; dividing the presentation in to different rooms, students will present a synopsis of the paper, faculty supervisors can introduce the paper and briefly talk about the student presenter
- Two winners for each category (graduate/undergraduate, 5 categories * 2 awards = 10 awards)
- Advertisement of event
 - Posters, how much detail, inkwell, electronic board (Ashmore Hall & Armstrong Center have electronic boards)
 - Poster done, before Thanksgiving Break, we can have one batch of posters before Winter break and another batch after (maybe with more specific information and potentially sponsors)
 - Cynthia will make the poster, Call for Submissions, April 26, 2011
 - Categories in poster: Research, Creative, Persuasive, Multimedia, Expository
 - Maybe not showing categories but referring students to the website
 - Creative can receive submissions that were sent to Calliope
- Possible integration with the Common Read related submission, Jewell will meet with the Common Read/1st year experience Committee and see whether this is added as a new category. Or the Common Read may fit within the categories.
- Submissions, papers may be re-categorized after submission will be specified along with definitions of the categories in the website

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- Concern about whether we will populate the awards and categories (5*2= 10) , but we have the awards doesn't mean that we HAVE to give them
- How can we maximize the number of submissions
- More categories → more likelihood, more opportunities to get the award
- Submissions open February 1 until April 19 2012
- Website
 - Official contest rules, where should it be sent (Writing Center website)
 - In application, questionnaire for submission
- For next meeting:
 - Jim will ask about budget for posters
 - Jewell will inquire about the ideas about integrating the Common Read
 - Cynthia will prepare the poster
 - Mirari will prepare a submission questionnaire
 - Search for potential sponsors of prizes. Sponsors, to include in poster and to make it more attractive. Ideas: (1) Persuasive, The Rotary Club, (2) Expository, Savannah Young Professionals, Savannah Development Authority, (3) Creative, The Book Lady, E. Shaver, (4) Multimedia, The Creative Coast, (5) Research, Astronomy Club