

**SUMMARY OF CHARGES
PREPARED FOR FACULTY SENATE**

Report Date March 28, 2012

Committee Planning, Budget & Facilities

Date Assigned	Description	Date(s) of Meeting(s)	Date Submitted	Date(s) of Senate Action
11/22	Discussion of charge (summer budget & faculty, compensation) drafting of questions to answer charge & letter to administration 1 st letter sent 12/8/11	12/8/11		
	Strategy meeting: drafting of second letter to administration 2 nd letter sent 1/12/12	1/4/12		
	1 st meeting of discussion & answers on charge	1/20/12		
	2 nd meeting of discussion & answers on charge	2/3/12		
	3 rd meeting of discussion & answers on charge	2/27/12		
	Submission of committee report on charge concerning summer budget & compensation	3/8/12	3/8/12	
	March Senate meeting	3/19/12		3/19/12 Accepted report; asked committee to review report for possible resolutions
3/28/12	Senate charge: assemble actionable items that the Senate may vote/consider to institute the committee's recommendations" at their next meeting (April 16, 2012).			
4/9/12	Discussion & draft of actionable items for senate consideration/vote for 4/16/12 meeting	4/9/12	4/10/12	TBA at 4/16/12 meeting

Chair Cathy MacGowan

Planning, Budget & Facilities Committee Annual Report: 2011-2012

Membership:

Doug Frazier (LIBR), Suzanne Carpenter (CST; Senate Liaison), Robert Loyd (COE), Lynn Roberts (COE), Catherine Gilbert (CHP), Bryan Riemann (CHP), Elizabeth Desnoyers-Colas (CLA), Stephen Primatic (CLA), Lorrie Hoffman (CST; Ex officio department head), Donna Brooks (CHP; Ex officio deans), Anne Thompson (Ex officio; V.P. Affairs), Keith Betts (Ex officio; V.P. Student Affairs), David Carson (Ex officio; V.P. Financial Affairs), Scott Joyner (Ex officio; V.P. Advancement) and Catherine MacGowan (CST: chair of PB&F committee).

Meeting Dates & Agenda Topic(s):

1. Organizational & appointment of chair:
August 9, 2011.
2. Senate Charge on Summer budget & compensation: Discussion, Questions & Answers:
December 8, 2011, January 4, 2012, January 27, 2012, February 3, 2012 & February 27, 2012
3. Discussion of possible resolution(s) to Senate resulting from Senate Charge & Facilities Maintenance
April 9, 2012.

Charges from Senate:

On November 22, 2012 the committee received a charge from the AASU senate concerning summer budget and compensation (2011). A series of meetings were held by the committee and a final report was submitted to the Senate on March 8, 2012. The report was presented at the March 19, 2012 AASU senate meeting. The report was accepted by the Senate. The committee was asked to meet to come-up with possible resolutions on summer finances to be forward to the Senate for consideration during the 2012-2013 year. The PB&J committee will meet in early April to address the Senate's request.

Senate Resolutions:

As of April 2, 2012 none, however the PB &F committee will be meeting in April to discuss and/or draft possible recommendations or resolution(s) addressing summer budget issues for consideration for the upcoming academic year (2012-2013).

Future Recommendations & Senate Resolutions for the PB &F Committee to Address:

Recommendation: At the beginning of each Spring term (early January), the Chief Financial Officer and the Provost/Vice President of Academic Affairs will present to the Planning, Budget & Facilities Committee:

- a. a report of the University's net income earned from the previous Summer term, and
- b. discuss with the committee upcoming fiscal year budget and financial matters.

The PB&F committee will report its findings from January meeting at the February Senate meeting.

Recommendation: Participation in the Planning Process: The committee did not work with SPARC during 2011-2012 academic year. It is recommended that the PB &F should be included in future University SPARC planning committee €

Resolution: The PB & F committee is aware that it is unrealistic to involve faculty in the day-by-day aspects of planning and designing in future building projects. However, after becoming aware of the over-enthusiastic enrollment predictions that were used to secure government funding (bonds) for construction of the Student Union & Recreation Center, the PB & F committee request a mechanism be implemented so that faculty can be made aware of future financial obligations that affect student fees & the university debt obligations.

Respectively Submitted,

Catherine E. MacGowan (Chair)