1. Business conducted
   a. Made adjustments to Standing Committee rosters for 2011-2012 needed in response to staffing changes over summer.
   b. Developed new timeline for Elections tasks that would still adhere to Bylaws requirements but that would get business completed by last senate meeting of the year.
   c. Conducted and compiled results from departmental senate elections.
   d. Recruited candidates and conducted UCC elections in 3 colleges (College of Education had no vacancies).
   e. Recruited candidates and conducted Senate officer forum and officer elections.
   f. Recruited candidates and conducted elections to fill vacancies on Committees of the Senate.
   g. Simplified and administered survey to obtain Standing Committee preferences from faculty and conducted elections of membership slate developed by committee.
   h. All election results forwarded to current and incoming Senate Secretaries.

2. Recommendations for 2012-2013
   a. Keep the accelerated timeline for Elections business. Even with unanticipated delays, able to finish by last meeting.
   b. Continue using AASU’s Survey Monkey account – this was used for several elections this year and worked well. This option is quicker for ITS to develop and thus gives a shorter turnaround time than Cove while still giving an appropriate level of security.
   c. Modify the new committee preference survey – add an option to the first choice so that faculty members are able to clarify how they would like to handle the option to serve a second term.
   d. The GAC handles appointment of its at-large members internally and thus appointment of a senate liaison is outside the operations of the Elections Committee. Since the senate does not have authority over GAC business and since reports from meetings are automatically sent through the entire Senate, it would not seem necessary to have a liaison on this committee and should instead be treated like the UCC. This would require a bylaws change, however, which should be initiated in the next year of Senate business.