

ETC Meeting Minutes 18 Jan 2012

Attendance: Wendy Marshall, David Jarrell, Angela Horne, Wayne Johnson, Linda Wright, Jared Schlieper

Minutes from 01 Dec 2011 meeting were approved

Old Business:

- Director of On-line Learning becoming an ex-officio in the ETC: in order for this to occur an edit to our by-laws needs to occur.

New Business:

- Faculty Survey
 - submitted to the Faculty Senate
 - a post survey or individual faculty survey needed for technology use in research.
 - benefit to faculty to complete the survey:
 - use of data can help ITS improve tech needs as well as communication with the faculty
 - what computing platform are faculty needing in response to the climate assessment.(mac vs. pc, desktop vs. laptop, etc.)
 - compliance issues for web-enhanced courses(software is available to check 508 compliance, will be posted on ETC Blog.) Current compliance issues with system provided by publishers.
 - Some sort of announcement (mass email?) is needed to remind faculty about 508 compliance, with initiation coming from the Dir. of Online Learning.
 - How does this affect the students? How many?
 - Student Opinion is requested regarding their thoughts regarding technology on campus
- Gamble Hall Renovation Update regarding smart carts:
 - Design phase is currently moving forward. ETC has been tasked with coordinating the finding of rooms to move the smart carts to. It has been stressed that the preference is to put new carts in Gamble and not move the carts yet again once the renovation is complete. This was also the preference of ITS.
 - New classroom will be wired for the smart cart tech but may not have the carts in place when the renovation is complete. This will need to be brought up with the Tech Fee committee(who have yet to meet this semester.)
- Blog Update:
 - Jared will update with some software that has been sent to him, including a post on what software the campus has a site licenses.
- Tech Fee Committee:
 - As of this meeting, TFC has not met. Currently the process to upgrade classrooms is still by proposals. It was acknowledged that ETC would like the process to move to a rolling update list with the help of ITS to decide which classroom get updated and when. TFC decided to keep the proposal process and return to the discussion at their next meeting.

- CIO Search
 - Search committee yet to meet in January.
 - Candidates are to visit campus in Jan do not know when. Some unknown delays in the process.
- Distance Learning Task Force Request
 - Formal request made by John Kraft to add the online course review process to the duties of the ETC.
 - Committee agrees to add this task to our duties with some reservations regarding the work load of committee members and then the need to increase the size of the committee in order to solve the work load problem. ETC is also concerned that another committee(ACDOL) already exists to do this duty. All of these concerns were mentioned in the response to John Kraft.
 - Bylaws will need updating to include this new task.
- Ipad issues with pdf's and Blackboard
 - Unable to scroll through a pdf file that is opened while using ipad on Vista course page.
 - Openit app(available in app store for \$0.99) designed to work around the issue. App maker keeps a list of schools that use the app in order to make process of using app with Vista easier.
 - ITS knew about this issue but failed to notify anyone
- Q: Are department purchases of tech equipment supported by ITS
 - Yes. Through the proposal process ITS will tell you what they support and what they can get though the campus approved vendors. If proposal clearly states why it is cheaper or why its needed to use a different vendor, this can also be done.

Next Meeting 8 Feb 2012