

**SUMMARY OF CHARGES  
PREPARED FOR FACULTY SENATE**

Report Date: 4/2/2012

Educational Technology Committee

Date Assigned	Description	Date(s) of Meeting(s)	Date Submitted	Date(s) of Senate Action
	Initial organizational meeting – Chair elected (Wendy Marshall), Secretary elected (Jared Schlieper), Wayne Johnson (Faculty Senate Liaison)	August 31		
	Continue to host and support the ETC Blog to share technology information with faculty  Proposal to Faculty Senate to include the Director of Online Learning as a standing member of the committee.	Oct. 6		
	Coordinated and provided recommendations for Gamble Hall smart cart moves w/ Greg Geller, Registrar, + LLP Dept. Developed spreadsheet with classroom utilization for 2011. This will direct future classroom upgrades based upon room usage. Advocated for ETC member on the Gamble Hall renovation committee.	Nov. 3		
	Published article in Inkwell regarding updates and expenditures of the Student Technology Fee	Dec. 1		
	Worked with Office of Online and Blended Learning to develop faculty technology surveys. Provided detailed feedback and suggestions on survey questions. Also, successfully advocated for the inclusion of specific questions for faculty. Also, provided feedback on student survey.  Reviewed student and faculty proposals on tech surveys	Jan. 18		
	Per the Distance Learning Task Force and John Kraft's request, the ETC has agreed to add the duties of reviewing online courses for Armstrong to their list of responsibilities  Organized faculty forum  Organized ETC meeting w/ CIO candidates  Worked with classroom technology ITS staff to address issue with timely reporting of classroom technology outages. ITS agree to add a column on room status and to better communicate with R-25 scheduling.	Feb. 8		

