

Constitution and Bylaws Committee  
Meeting Minutes of August 22, 2011  
Radiologic Sciences Conference Room

**I. Call to Order**

The meeting was called to order at 2:30pm.

Present: Suzy Carpenter, Laurie Adams and Beth Howells

**II. Appointment of Committee Officers**

Laurie Adams agreed to serve as Chair of the committee for 2011-2012.

Beth Howells agreed to serve as Secretary of the committee for 2011-2012.

**III. Graduate Affairs Committee Bylaw Amendment of 5.2.11**

The Committee voted unanimously to defer the all-faculty vote until Spring 2012.

**IV. UCC Bylaw Change of 2.21.11**

The Committee voted unanimously to defer the all-faculty vote until Spring 2012.

**V. Reapportionment**

The Committee will contact Phyllis Panhorst on September 15<sup>th</sup> as the constitution prescribes in order to access updated faculty lists by department for the purposes of reapportionment.

**VI Adjournment**

The meeting was adjourned at 3:15pm.

Respectfully submitted,  
Beth Howells

## Constitution and Bylaws Committee 8/24/10 - Appendix A

Term-limits motion

ARTICLE VII:

Senators who are completing the last year of their terms(s) **of service** are ~~not~~ eligible for nomination **and service** to Senate office.

## Constitution and Bylaws Committee 8/24/10 - Appendix B

### Proposed changes to the Educational Technology Committee Bylaws

#### Mission

The Education Technology Committee will review policies and practices in technological infrastructure, and University policies governing the use of technology in collaboration with other University and senate committees to insure an optimal environment for the educational use of technology, to promote the use of technology in education, and to assist faculty in using technology for teaching, service, and scholarship.

#### Duties

The committee will provide coordination and communication among the various University committees and other committees of the Senate that are involved with technology use at AASU for the purpose of ensuring faculty awareness of technology applications related to teaching, learning, and professional development, as well as providing a faculty voice in the evolving policies related to such use.

Specifically, this committee will **make recommendations regarding:**

- \* ~~Monitor~~ campus access to educational technology for students and faculty;
- \* ~~monitor~~ university policies governing the use of technology and technology infrastructure of the University, in collaboration with the Committee on Information Technology;
- \* ~~monitor ongoing student and faculty development in~~ the use of technological tools in teaching and learning in collaboration with other appropriate committees.
- \* ~~Communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) regarding activities and policies related to distance learning.~~

**The committee will also communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) and the Committee on Information Technology regarding activities and policies.**

Student issues will be addressed by the Student Voice Subcommittee. This subcommittee will consist of the chair of the ETC, at least two other ETC committee members, and one graduate and one undergraduate student representative nominated by the SGA and the Graduate Student Council.

#### Membership

The committee shall be composed of ten members, including seven faculty members with at least one member from each of the Colleges, and a representative from Computer and Information Services who shall serve as an ex-officio, non-voting member. One undergraduate and one graduate student, nominated by the Student Government Association and Graduate Student Council respectively, will serve as voting members of the Student Voice subcommittee.

#### Meetings

The Committee will meet at least twice each academic semester. The committee will determine meeting dates and time to be posted on the Senate Web site.

#### Reports

The committee will, upon approval, provide minutes of each of its meetings to the Secretary of the Senate for posting. At the end of each semester, the chair of the committee will submit to the Senate a summary report of committee activities.