

# Armstrong

## MEMORANDUM

**To:** University Curriculum Committee  
**From:** Phyllis Panhorst  
Catalog Editor and Committee Secretary  
**Date:** Wednesday, March 28, 2012  
**Re:** Agenda – April 3, 2012

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The University Curriculum Committee will meet at 3:00 p.m. on Wednesday, April 3 in University Hall 282.

## A G E N D A

### CALL TO ORDER

Rick McGrath

### APPROVAL OF MINUTES – March 7, 2012

### ITEMS

#### I. College of Education

##### A. Adolescent and Adult Education

1. Create the following course:  
**ADLN 1010 Adult Learning and Development** **3-0-3**  
**Prerequisite: None**  
**Description: Exploration of adult learning and psychology. Topics include but not limited to typologies, brain functions, best practices, learning styles, motivation, and instructional strategies.**

Rationale: In order to create effective learning experiences for adults, instructors must have a thorough understanding of how adults learn.

**Effective Term (for catalog purposes): Fall 2012**  
**Effective Term (for Banner purposes): Spring 2013**

#### **CURCAT:**

**Major Department: Adolescent and Adult Education**  
**Can Course be repeated for additional credit? No**

**Maximum Number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Lecture**

**Course Equivalent: None**

**2. Create the following course:**

**ADLN 1020 Curriculum Development for the Adult Learner**

**3-0-3**

**Prerequisite: ADLN 1010**

**Description: The study of designing, creating, and assessing educational experiences based on best practices of adult learning. Topics include but not limited to planning, development, and program assessment, leading to effective learning environments.**

Rationale: This course meets the standards of the American Association of Adult and Continuing Educators (AAACE) program standards approved by the Commission of Professors of Adult Education (CPAE) in November 2008. It is designed to prepare the instructor in the private sector.

**Effective Term (for catalog purposes): Fall 2012**

**Effective Term (for Banner purposes): Spring 2013**

**CURCAT:**

**Major Department: Adolescent and Adult Education**

**Can Course be repeated for additional credit? No**

**Maximum Number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Lecture**

**Course Equivalent: None**

**3. Create the following course:**

**ADLN 1030 Personal Leadership, Team and Community Building**

**3-0-3**

**Prerequisite: None**

**Description: Explores theory and experience inherent in community building, leading to the creation of positive, effective learning experiences for adult learners.**

Rationale: This course meets the standards of the American Association of Adult and Continuing Educators (AAACE) program standards approved by the Commission of Professors of Adult Education (CPAE) in November 2008. It is designed to prepare the instructor in the private sector.

**Effective Term (for catalog purposes): Fall 2012**

**Effective Term (for Banner purposes): Spring 2013**

**CURCAT:**

**Major Department: Adolescent and Adult Education**

**Can Course be repeated for additional credit? No**

**Maximum Number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Lecture**

**Course Equivalent: None**

**4. Create the following course:**

**ADLN 1040 Special Topics in Adult Education**

**3-0-3**

**Prerequisites: None**

**Description: Designed to promote specialized investigation appropriate to the development of adult instructors. Topics of exploration will vary.**

Rationale: This course will vary based on topic. The field of adult education is vast and covers many specific areas of study. This course will cover relevant topics in adult education customized toward explicit populations of instructors and their practice in the field. Allowing a maximum of 6 credit hours allows for a second special topic request be designed for a specific group of students.

**Effective Term (for catalog purposes): Fall 2012**

**Effective Term (for Banner purposes): Spring 2013**

**CURCAT:**

**Major Department: Adolescent and Adult Education**

**Can Course be repeated for additional credit? Yes**

**Maximum Number of Credit Hours: 6**

**Grading Mode: Normal**

**Instruction Type: Lecture**

**Course Equivalent: None**

**5. Create the following program:**

**Undergraduate Certificate in Adult Education**

**ADLN 1010 Adult Learning and Development .....3**

**ADLN 1020 Curriculum Development for the Adult Learner .....3**

**ADLN 1030 Community Development and Personal Leadership .....3**

**ADLN 1040 Special Topics in Adult Education .....3**

**TOTAL**

**12 hours**

Rationale: This program will prepare instructors to provide more effective learning experiences for the adult learner.

**Effective Term (for catalog purposes): Fall 2012**

**Effective Term (for Banner purposes): Spring 2013**

B. Childhood and Exceptional Student Education

II. College of Health Professions (no items)

### III. College of Liberal Arts

A. Art, Music, and Theatre (no items)

#### B. Criminal Justice, Social, and Political Science

1. Create the following program of study:

##### Undergraduate Certificate in Criminal Justice

ENGL 1101 – Composition I	3
ENGL 1102 – Composition II	3
HIST 1111 – Civilization I or HIST 1112 – Civilization II	3
One course selected from:	3
MATH 1001 – Quantitative Skills and Reasoning	
MATH 1111 – College	
MATH 1113 – Pre-calculus Mathematics	
One course selected from:	3
ARTS 1100 – Art Appreciation	
ARTS/MUSC 1270 – World Art and Music	
ARTS 2710 – Art History I	
ARTS 2720 – Art History II	
MUSC 1100 – Music Appreciation	
THEA 1100 – Theatre Appreciation	
THEA 1200 – Introduction to Theatre	
THEA 2410 – Oral Interpretation	
CRJU 1100 – Introduction to Criminal Justice	3
CRJU 2410– Introduction to Corrections	3
CRJU 2020 – Ethical Theories and Moral Issues in Criminal Justice	3
CRJU 2210 –Introduction to Law Enforcement	3
One course selected from:	3
CRJU 22000 – Criminal Investigation	
CRJU 2510 – Introduction to Criminal Law	
<b>Total</b>	<b>30 hours</b>

**For this certificate, the student must complete at least 18 semester hours of course work from Armstrong Atlantic State University.**

**Rationale:** AASU has joined the USG’s Adult Learning Consortium, an initiative designed to attract and retain adult learners by offering a ladder approach to education. The program is aimed primarily at nontraditional students over the age of 24, active and retired members of the military, and underrepresented populations.

Undergraduate certificates are intended to be stepping stones to the associate degree, which can be a stepping stone toward the baccalaureate degree.

The Department of CJSPS proposes to participate through the development of an Undergraduate Certificate in Criminal Justice. The CRJU courses offered have already been developed as online offerings (and also are available as seated courses). 12 hours in the proposed certificate are already part of Area F in the A.A. and B.A. in Criminal Justice. To reach the required thirty hours, students must also complete ENGL 1101, ENGL 1102, HIST 1111 or 1112, MATH 1001 or 1111 or 1113 (not currently available as online courses at Armstrong) and one additional CRJU course. All students admitted into this program must also meet the university's existing admissions standards.

**Effective Term: Fall 2012**

- C. Economics (no items)
- D. Gender and Women's Studies (no items)
- E. History (no items)
- F. Languages, Literature, & Philosophy (no items)

**G. Liberal Studies**

**1. Modify the following program of study:**

**Program of Study for Bachelor of Liberal Studies.**

**B. Major Field Courses**

Minimum of 39 hours at 3000 level or above

Maximum of 27 hours in any discipline (excluding courses taken under General Requirements)

No more than two Ds in the Liberal Studies section

At least 9 of the 18 hours in the Liberal Studies section must be completed at Armstrong Atlantic

Liberal Studies ..... 18  
hours

Must be at 2000 level or above

Humanities (3-6 hours)

Choice of:

Art, literature, history, music, philosophy, theatre

Social Sciences (3-6 hours)

Choice of:

Anthropology, criminal justice, economics, geography, political science, psychology, sociology

Math, Natural Science, and Technology (3-6 hours)

Choice of:

Astronomy, biology, chemistry, computer science, geology, mathematics,  
meteorology, oceanography, physics

Communication Arts (3-6 hours)

Choice of:

Advanced composition, communications, film, foreign languages, journalism,  
linguistics, rhetoric, technical and business writing

Area of Concentration .....**15 hours** ~~15-18 hours~~

~~Any Armstrong Atlantic State University Minor~~

~~No grade lower than C~~

**15 credit hours at the 3000 level or above with a grade no lower than a C for each course. All 15 credit hours must be from the same Armstrong major, minor or program of study and be approved by the Director of Liberal Studies.**

Rationale: This change will: 1. Give us greater control over the quality of the courses Liberal Studies majors are taking and improve our ability to assess learning outcomes of those courses by ensuring that the program of study is in a discipline in which Armstrong maintains a sufficient level of expertise by offering a minor or major. 2. Add rigor to the concentration by increasing the number of 3000 level courses in the concentration.

**Effective Term: Fall 2012**

H. Honors Program (no items)

IV. College of Science and Technology (no items)

## **OTHER BUSINESS**

**A. Informational Item:** Mr. Robby Dittman discovered that a class created at the February 2012 meeting, **PEHM 4300 Principles of Coaching**, is using a course number that has already been used, for a non-equivalent course. In consultation with Dr. Joyce Bergin, the course was **changed to PEHM 4333 Principles of Coaching**.

**B. Making blanket changes to the catalog (See Attachment 1)**

## **ADJOURNMENT**

**UCC policy recommendation on blanket changes to the undergraduate catalog  
March 2012**

**Issue to be resolved:**

Frequently, there are changes made to the Undergraduate Catalog that affect programs outside the department making the change. This requires balancing the needs of the programs making the change with other affected programs. The particular case addressed here pertains to changes in course number, title, prerequisites or description that do not affect who may take the course or the actual content taught in the course based on current practice.

Current curriculum procedure stresses that changes to each department's catalog entry be proposed by that department. This has resulted in numerous cases where portions of the catalog are out of date until departments notice the changes made by others and bring their catalog entries up to date.

A request was made to consider simplifying this process. In response, I propose the UCC consider a policy to handle a subset of changes more efficiently.

**A blanket change in all references to a course throughout the catalog may be appropriate for any and all of the following changes to the catalog entry for a particular course:**

1. Change in title
2. Change in course number remaining at the same level, 1000 and 2000, 3000 and 4000, 5000.
3. Reduction in prerequisite.
4. Editorial change in description with no change in actual course content. Descriptions that are being brought "up to date" for courses that have evolved away from their original description fit this criteria.

**A blanket change in all references to a course is NOT appropriate if any of these are true:**

1. Change in course number to different level of instruction (ex. from 2000 to 3000 level course)
2. Change or increase in prerequisite.
3. Change in course description based on an intended change in content. An example would be realigning content among several courses, or choosing a new emphasis for a course.

**This policy does not absolve departments of the obligation to notify other affected departments of impending proposals to make changes that would affect the other department.**

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